



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KKTM GOVT COLLEGE, PULLUT
Name of the head of the Institution	DR. ANITHA I
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04802802213
Mobile no.	8089370720
Registered Email	kktmcollege.dce@kerala.gov.in
Alternate Email	iqackkktm@gmail.com
Address	KKTM GOVERNMENT COLLEGE, PULLUT, KODUNGALLUR, THRISSUR, KERALA-680663
City/Town	KODUNGALLUR
State/UT	Kerala
Pincode	680663

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			central																						
Name of the IQAC co-ordinator/Director			DR. JASEELA F																						
Phone no/Alternate Phone no.			04802802213																						
Mobile no.			9847372727																						
Registered Email			iqackkktm@gmail.com																						
Alternate Email			kktmcollege.dce@kerala.gov.in																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://www.kktmcollege.com/download/aqar2017_18.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://goo.gl/mTfAH1																						
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.74</td> <td>2016</td> <td>11-Jul-2016</td> <td>10-Jul-2021</td> </tr> <tr> <td>1</td> <td>B</td> <td>2.31</td> <td>2008</td> <td>28-Mar-2008</td> <td>27-Mar-2013</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	B	2.74	2016	11-Jul-2016	10-Jul-2021	1	B	2.31	2008	28-Mar-2008	27-Mar-2013
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2	B	2.74	2016	11-Jul-2016	10-Jul-2021																				
1	B	2.31	2008	28-Mar-2008	27-Mar-2013																				
6. Date of Establishment of IQAC			19-Dec-2007																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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Orientation Lecture on Quality Parameters in Higher Education Institutions	21-Mar-2019 1	40
Celebrates Science Day with programs for spreading the awareness on the importance of science for sustainable development including activities for school chil	27-Feb-2019 1	100
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
* Initiatives taken for Institutional NIRF Ranking: Completed the process of NIRF submission.
* Application for Star Scheme for UG Colleges was prepared and submitted to DBT.
* Library was successfully shifted to the new building and started function under the guidance and support of IQAC.

* Actively participates in all the developmental activities (both academic and non -academic) of the institution and oversee the implementation of various schemes including RUSA and KIIFB.

* Shouldered the responsibility of preparation, scrutiny and screening of the application of teaching faculties of the College and nearby Engineering and Polytechnic Colleges under Directorate of Collegiate Education to complete the process of Performance Based Assessment System for Career Advancement Scheme.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Prepare Academic Plan	Academic Plan Prepared
Prepare and communicate AQAR 2017-18	AQAR 2017-18 prepared and communicated to NAAC
Participate in NIRF	Went for NIRF ranking in two criterion-college level and overall
Prepare proposal for Star College Scheme and submit to DBT	Proposal for Star College Scheme was prepared and submitted to DBT
Preparation for New Courses approved by the University of Calicut	Follow up actions taken for getting government approval for PG courses in Zoology, Botany, Chemistry, Physics and Statistics and UG courses in Computer Science and B.Com which has been already approved by the University of Calicut
Plan for Promoting Science Education Programs	Various programs for Promoting Science Education including Seminars, Workshops and trainings were conducted by the Science Departments.
Apply for SPYTis II Student Fellowship	SPYTis II Student Fellowship applied and qualified
Shifting of Library to the new building	Successfully shifted the Library to the new building and made functional
Finish the procedure for upgradation of Department of Malayalam to a Research Department	Research Centre of Malayalam Department Inaugurated and research scholars have been enrolled.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	20-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	21-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	08-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Principal gets firsthand information about the functioning of the system during the meetings with the Director of Collegiate Education. The institution head passes on the message and information through formal and informal meetings with teachers, students, and nonteaching staff. These meetings are taken up at various levels starting with the College council, staff meetings individually or collectively, and through various bodies and clubs the management of procedures are dealt with. Issues raised in the college council, constituted by all heads of the departments, JS of office and librarian are given due consideration and necessary action taken without delay. The information and decisions made at the college council is passed on to the staff members by the respective Head of Departments through Department Council meetings and action taken up where ever and whenever needed. To avoid delay in transaction of information, management system greatly utilizes the digital modes for easy and timely dissemination of information. Principal communicates with the various governing bodies and individuals through email and much of the transactions and information management are being carried out through DDFS software. E submissions

are promoted between departments and between office and departments for prompt communication and efficient information management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of the institution is being framed and modified by the Planning bodies constituted by Calicut University. The curriculum delivery has a well-structured system operating department- wise. At the beginning of each academic year, the concerned Head of the Departments distribute the curriculum contents among the staff members of that discipline, taking in to consideration the total hours allotted, Weightage given in curriculum and the extension activities associated with the same if any. The Teacher wise distribution of the curricular contents is forwarded to the Principal, along with the time table for each semester and the details of faculties assigned with related activities such as field visits, project works, study tour, Seminars and workshops, etc. Periodic assessments of the same are done by the head of the institution via teachers' log books and diaries. Emphasis also given on planning and implementing activities beneficial to the community as well, beyond academic interests. Programmes related to thrust areas like documenting local history, mathematics in everyday life, green auditing, addressing life style diseases, gender equality, women empowerment, popularising science etc., are being planned and implemented in collaboration with various Governmental and non-government agencies/ bodies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/12/2019	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/12/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biodiversity documentation programme post - flood of 2018 of Kodungallur-Preparation of Biodiversity Register	2
BSc	Motivational Camp for Walk With Scholars at Trivandrum	1
BA	Seminar on Artificial Intelligence and Entrepreneurship by DIC Thrissur	4
BA	Rebuild Kerala-initiative by Govt. of Kerala: students volunteered for data collection survey to assess the extent of loss due to heavy flood	50
BSc	Rebuild Kerala-initiative by Govt. of Kerala: students volunteered for data collection survey to assess the extent of loss due to heavy flood	50
BA	Short story writing camp	10
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback form contains a series of criteria for assessment, each provided with letter grades. The grades suggested by the stakeholders against each item is counted and converted to corresponding weightage. The cumulative weightage, thus obtained from each category of stakeholders for each criterion being

assessed is converted to percentage and a graphical representation is being made out of that. The graph in each criterion is subjected to discussion and possible reasons for poor performance in any of the criterion is sorted out. Suggestions for improvement, major reforms required, etc., are fixed for implementation in future. Student feedback is assessed at the department level first with the Head of Department being the main assessor. He/She would then have one to one interaction with the teachers of the department and discuss modes of improvement if need be. Assessment of the Head of Departments is done by the Principal. IQAC makes an overall assessment and provides suggestions and guidance for making appropriate amendments to improve the overall performance of the stake holders there by ensuring the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	41	2005	39
BA	Malayalam	41	1700	39
BSc	Botany	32	1700	32
BSc	Applied Physics	32	650	32
BSc	Polymer Chemistry	32	710	31
BSc	Mathematics	40	790	36
BSc	Zoology	32	2000	32
MA	History	20	150	16
MA	Malayalam	15	110	15
MSc	Mathematics	15	105	15

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	241	46	25	0	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	50	10	15	9	9

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of the students is being carried out under different programmes. Scholar Support Programme (SSP) is indented for boosting up the talents of low achievers, has a mentoring structure of 10 mentees under one mentor. The mentoring system includes a co ordinator, department level mentors and mentees assigned to them. In addition to the department level mentoring sessions, the mentees are given timely centralized sessions on personality development, soft skill development, increasing employability, Group discussions, computer literacy, etc. Financial assistance of the Government is being utilized for distributing study materials for mentees. Another programme for student mentoring, Walk With the Scholar (WWS), intended to cater to the needs of learners who are excellent in their studies. The programme has a central coordinator and department level mentors with mentees assigned to them. As the mentees assigned to each mentor is a heterogenous group from various disciplines mentoring focusses on general aspects such as interacting with successful persons in various arenas, visits to industries, business firms, enhancing entrepreneurship, etc. Besides the above mentioned specific programmes, all departments have internal mentors for addressing multi fold activities of the students. They maintain continuous rapport with the learners and occasionally with their parents to ensure that the vision and mission envisaged by the departments and hence that of the institution is satisfied.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
798	51	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	50	1	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Applied Physics	VI	15/05/2019	03/06/2019
BSc	Botany	VI	10/05/2019	03/06/2019
BA	History	VI	02/05/2019	03/06/2019
BA	Malayalam	VI	02/05/2019	03/06/2019
BSc	Mathematics	VI	10/05/2019	03/06/2019
BSc	Polymer Chemistry	VI	10/05/2019	03/06/2019
BSc	Zoology	VI	10/05/2019	03/06/2019
MA	History	IV	15/07/2019	14/08/2019

MA	Malayalam	IV	15/07/2019	14/08/2019
MSc	Mathematics	IV	15/07/2019	14/08/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE is being carried out through Internal Tests, Assignments, Seminars, Viva voce, Practical tests, etc. The internal examinations are carried out in a centralized manner, with a committee comprising a coordinator and support team. They ensure timely and proper conduct of examinations by providing centralized time table, collecting and distributing question papers, mark lists, timely publishing of internal marks and addressing queries related to internal scores. Periodic PTA meetings are conducted to discuss the progress of the learners. Learner wise analysis of performance in each internal tests are done by the concerned tutors to find out any specific difficulties experienced by the learners. Remedial tests with small chunks of the subject matter as the task are being conducted to re instate the confidence of the learners. Social media is also being utilised widely for doubt clearing sessions so that the learner can approach the teacher as and when a doubt arises amidst their studies or during holidays. Appropriate observance of various important days along with multiple competitions for learners is also conducted to give ample exposure to the learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

University of Calicut publishes an academic calendar and examination schedule for the whole institutions affiliated to the university. The schedule is being followed faithfully and circumstantial modifications are made from time to time. At the college level, a centralized academic plan is being prepared at the beginning of academic year itself, incorporating the plans from individual departments. All possible efforts are being made to strictly adhere to the plan. Centralized schedule for internal examinations, and for conducting various department wise activities is being prepared and implemented. Association inaugurations, Seminars/ workshops, short training programmes, skill enhancement programmes, knowledge dissemination programmes, Science popularisation programmes etc., are evenly distributed in the academic plan ,thereby ensuring minimum compensation of teaching hours. External mentoring sessions of various programmes are being planned during Saturdays or on public holidays.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kktmcollege.com/courses.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BSc	Applied Physics	39	9	23
	BSc	Botany	27	16	59
	BA	History	48	17	35.5

	BA	Malayalam	30	18	60
	BSc	Mathematics	32	15	46.8
	BSc	Polymer Chemistry	29	11	37.9
	BSc	Zoology	30	18	60
	MA	History	19	14	73.6
	MA	Malayalam	11	11	100
	MSc	Mathematics	21	18	85.7
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kktmcollege.com/SSS.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	KSCSTE	10000	10000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Splendid Opportunities in Agripreneurship: Pros and Cons'	Department of Botany College of Horticulture, Mannuthy	11/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	01/12/2019	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	01/12/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Malayalam	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	3	3
International	Physics	3	3
International	Zoology	1	0
National	Zoology	1	0
National	Malayalam	4	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Malayalam	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Stealth emulsion based on natural rubber latex, core shell ferrofluid /carbon black in the S and X bands	Vinayasree Sreedharan et al.,	Nanotechnology	2019	4	KKTM Govt. College, Thrissur	0
On the microwave absorption of magnetic nano fluids based on	VN Archana et al.,	AIP Advances	2019	4	KKTM Govt. College, Thrissur	0

barium hex aferrite in the S and X bands prepared by pulsed laser ablation in liquid						
Magnetical ly tenable liquid dielectric with giant dielectric permittivi ty based on core shell super para magnetic iron oxide	S Vinayasree et al.,	Nanotechno logy	2018	4	KKTM Govt. College, Thrissur	2
Preliminar y assessment of phytoch emical com position, cytotoxic and antitumor efficacy of Simarouba glauca DC. leaf methanolic extract	Shaji E. Mathew	Annals of Phytomedic ine	2019	0	Dept. of B iochemistr y, Amala Cancer Research Centre	0
Safety evaluation of Neera, a nonalcoh olic drink from coconut in florescenc e in mice	Edappilly M Shaji	Amala Research Bulletin	2018	0	Dept. of B iochemistr y, Amala Cancer Research Centre	0
Higher Education Policies and Margin alisation of the Poor with Special	Ullas M.A.	IMPACT: In ternationa l Journal of Research in Humanit ies, Arts and	2018	0	K.K.T.M.Go vt. College, Pullut	0

Reference to Technical Higher Education		Literature					
Agricultural Mechanisation and Intersectoral Mobility of Farm Workers: A Case Study of Workers in Karalam Grama Panchayat in Thrissur District.	Ullas M.A	IMPACT: International Journal of Research in Humanities, Arts and Literature	2018	0	K.K.T.M.Go vt. College, Pullut	0	
Financial Freedom, Decision Making and Women Empowerment in a Rural Setting: a Case Study of Self Employed Women in Cherpu Grama Panchayat in Thrissur District	Ullas M.A	IMPACT: International Journal of Research in Humanities, Arts and Literature	2018	0	K.K.T.M.Go vt. College, Pullut	0	
Agitations of AR Raja rajavarma and Makhati Thangal for mother tongue	Muhammed Basheer KK	Etude	2018	0	K.K.T.M.Go vt. College, Pullut	0	
Adyakalamalayala Novelile Anungal (Men in yesteryear Malayalam Novels)	G Ushakumari	Bhumi Research Journal	2019	0	K.K.T.M.Go vt. College, Pullut	0	
Thali enna	G	Samghadith	2019	0	K.K.T.M.Go	0	

Mookukayar	Ushakumari	a			vt. College, Pullut	
Thank saree ram kamana	G Ushakumari	Sahithyalo kam	2018	0	K.K.T.M.Go vt. College, Pullut	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	36	1	0
Presented papers	2	7	0	0
Resource persons	0	3	0	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Soap and detergent making	Department of Chemistry	5	86
NET Coaching	Department of Malayalam	2	25
Tennis coaching for children	Department of Physical Education SKY HIGH Tennis Academy	1	15
Abhayam: Home for the Homeless	NSS	2	3
Agro clinic/scientist farmer interaction	Department Of Botany Kerala Agriculture University, Thrissur	4	20
Flood relief activities	College Student Union, NSS, All departments ED club	10	100

Distribution of Study material to the students in flood affected area	College Student Union	1	20
Awareness classes on AIDS, Palliative care	NSS, Nehru Yuva Kendra Alpha Palliative Care Unit, Thrissur	2	75
Health awareness program	NSS and NCD, Thrissur	2	75
Distribution of Food packets to the needy	College Student Union	1	100
Financial help to rebuild homes for flood affected people	NSS and Faculty	4	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voluntary contribution for the empowerment of persons with visual challenges	IAB Blind Empowerment Champions2019 Silver Zone	Indian Association for the Blind	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Snehasparsham "Touch of Love"	NSS HORNBILL Association	Cleaning of homes post flood	2	75
Snehasparsham "Touch of Love"	NSS College Union	Aids Awareness	2	80
World Environment Day	NSS, Department of Botany Forest Department	Planting and distribution of tree saplings	6	100
Snehasparsham "Touch of Love"	NSS	Rescue and relief activities, rehabilitation work during and post flood in Kerala	10	100
Awareness	NSS Social	Trans genders	2	100

Lecture	Justice Department	and Society		
World Wetland Day	IQAC, Department of Botany Zoology	Awareness Lecture Field Workshop	10	150
Snehasparsham "Touch of Love"	NSS Nehru Yuva Kendra	Awareness program on AIDS	2	75
Snehasparsham "Touch of Love"	NSS Alpha Palliative Care	Awareness program on palliative care	2	80
Jalamithram 2019	Department of Chemistry Mathrubhumi geo blue	Social survey on the purity of water in post flood wells of Thrissur	1	30
Mukhamukham Agroclinic	Department of Botany KAU, Thrissur	Scientist farmer interaction to assess difficulties encountered in farming sector post flood condition	4	20
ICCOMOS ICCROM (Muziris heritage project)	Department of History Muziris heritage	Workshop	2	5
Muziris heritage	Department of History Muziris heritage	Conference	2	20
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Gita Hiranyan Anusmaranam	UG/PG/Research students	Sahithya academy Thrissur	1
SPYTiS II	UG students	KSCSTE	365
Research Methodology: Workshop on Project Writing	UG/PG students of Malayalam	Department of Malayalam SUS Kalady	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
Participants	Seminar	Wiki Sangham olsavam	21/01/2019	21/01/2019	MA History students (13)
Sharing of research facility	Project work of final year degree students	Agricultural university Mannuthy	01/03/2019	15/03/2019	B.Sc. Chemistry Students (12)
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	01/12/2019	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42.2	42.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.12.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35295	10830000	1258	38623	36553	10868623
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	100	1	10	0	0	19	37	10	0
Added	0	0	0	0	0	0	0	0	0
Total	100	1	10	0	0	19	37	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1618726	1618726	1811198	1811198

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Utilizing the physical facilities for academic or nonacademic activities including sports is allowed as per the norms of the College governing council. Laboratories of different departments are under the control of the department Head and the faculties. Individual faculty are given charge of such facilities to oversee proper utilization of the equipment and instruments. Likewise, the faculty in charge is responsible for making proposals for the maintenance and upgradation of such facilities. For maintenance fund from various agencies are being utilized. UGC, Govt. of Kerala Plan Fund, CIUP fund and PTA fund are being utilized for maintenance and repair of the physical, academic and support

facilities. Proper log books are maintained for recording the use of various instruments in laboratories, another mechanism to ensure proper handling and use of the facility. Lab attenders are given training by IMG from time to time as well as they take part in workshops and trainings to improve their knowledge on handling various lab instruments. Maintenance kits for some routine lab instruments like microscopes are made available to the lab staff for easy maintenance. Every class has a class in charge a student leader who along with the class tutor makes a timetable for the class maintenance. Students take turn in groups for cleaning and beautifying their class rooms. Cleaning staff also cleans and helps maintain the classrooms and other facilities on a weekly basis. The library is maintained by the library staff comprising of a Library in charge, library attenders and library apprentices. A library committee headed by the Principal and few teachers as members oversee the smooth functioning and maintenance of the library. For maintenance of computers annual maintenance contracts are given to specific firms who does periodic checking and helps maintain the instruments in good condition. The teachers in charge of the ICT committee are given charge to monitor this. The sports facility are being maintained and kept fit by the sports team headed by the Physical Education faculty.

: <http://www.kktmcollege.com/facilities.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Additional Skill Acquisition Program	02/01/2019	27	ASAP Govt. of Kerala
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET Coaching	15	0	1	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tennis Tournament	District	16
Tennis Tournament for children	District	20
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Second place in All India University Championsh ip	National	1	0	4672	Vishnupriy a
2019	Third Place in Junior National C hampionshi p	National	1	0	1513	Anjana
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year student council is selected through college election. Apart from Chairman, Vice Chairman, General Secretary, Joint Secretary, Magazine Editor, Fine Arts Secretary and General Captain, There are representatives for first, second and third year UG and first and second year PG as well as association secretaries for the seven major departments. The activities of our college union started from the study material donation for the students in flood affected area on 04. 09. 2018. The union of KKTU Govt. College organized a oneday seminar on the topic "Gandhi kollappettukondirikkunnu Godseymar punarjanikkunnu" in the seminar hall on 17. 09. 2018. It was inaugurated by the Vice Chairperson Shilpa of Calicut University Union. The college union was officially inaugurated on 09. 10. 2018 by the cine artist Althaf Manaf and the arts club was inaugurated by the cine artist Vishnu Pushpan in the college auditorium. The union conducted a digital fest "Esistenza" on our campus which was inaugurated by Yacob Thomas from Malayalam Department on 16. 10. 2018. The "Keralappiravi Aghosham" was celebrated on 01. 11. 2018 with a colourful "Samskarika Ghoghayathra". K. R. Jaithran , Kodungallur Miunicipal Chairman officially inaugurated the function. The whole college including students, teaching and nonteaching staff enthusiastically participated in the various competitions and events. "Hrudayapoorvam" - a charitable programme by the college union was inaugurated by the union adviser Ullas MA on 29. 11. 2018. The union collects food parcels from the students and teachers of the college and distribute it to the needy on regular intervals. The arts fest "Punarjani" was held on 22nd and 23rd of January 2019 and our respected Principal Dr. Anitha I inaugurated it. The whole college actively and most enthusiastically participated in the offstage and onstage events. The visit to the campus by the celebrated poet and lyricist Rafeeqe Ahammed on Nov. 11, 2018 in connection with Calicut University Union Samapanam was a memorable occasion. Students are also representatives in the academic body of the university. One of the elected members of the college student's union function as member of University Union Council and redress all the grievance of the students to the university if at all there is one. Likewise, students are part of the various administrative bodies of the college as well. There is a student member in the main committees including IQAC, RUSA, Anti Ragging Cell and Student's Grievance Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Though the KKTU College Alumni Association was functioning for so many years it got registered during the year of 201718 with proper by law and executive committee to facilitate appropriate functioning of the association. There were only 285 members in the beginning which quickly increased to 790 members. This includes 39 patrons and 76 life memberships. Recently the old students residing in UAE formed Alumni Association UAE Chapter consisted of around 125 members. They have also actively involved in the activities for the betterment of the college. The Alumni Association have prepared a Master Plan of their work known as Mission 25 which aims to bring out outstanding changes in the campus to be achieved by the year of 2025. A Development Committee has been formed specially to implement this project. As a first step they have installed a Water Treatment Plant in the college for providing pure drinking water for the students. Their next endeavour is beautification of the campus for which a Landscape Plan has been designed and its implementation will commence soon. Association also has taken steps for getting new courses to our college. They have met the government officials and ministers for this purpose and we are expecting new courses in the next academic year itself. Student scholarships

have been declared for helping the financially backward students for continuing their education successfully. The Association members visit the campus now and then for involving and extending helping hand in any common activities like campus cleaning, environment day for planting trees etc. The college positively look forward towards their service for a bright future of this institution.

5.4.2 – No. of enrolled Alumni:

725

5.4.3 – Alumni contribution during the year (in Rupees) :

163000

5.4.4 – Meetings/activities organized by Alumni Association :

During the year of 201819 the college alumni association has involved in various activities inside the campus and in the society as well. Periodical meetings of the Alumni Executive Committee have been convened in many occasions for discussing and taking decisions on various issues. Association contributed around 315 books to the college library. They also provide financial help for the medical treatment of student's parents in many occasions. They also extended services to the patients in the Government Hospital at Kodungallur. During the flood that hit the state the Alumni Association members visited the affected areas and distributed clothes and food items for the victims. They have actively involved in the flood camp at our college itself and their service was highly appreciated.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institutional administration is decentralized and participatory in nature. The Heads of the Departments and the senior faculties and office superintendent are involved in decision making at various levels. The Institution is always open to discussion with the teaching and nonteaching staff. Various administrative bodies, clubs and committees are formed in consultation with the staff. These bodies have freedom in making decisions. The College Council (the highest body of administration) reviews the matter only in cases of dispute. The involvement of the staff has led to the efficient allocation of resources to various activities which has contributed to institutional development. Last year when the question of building an academic block under the KIIFB was raised, all the staff was involved in designing and expressing their opinion. Similarly, the new library building was completed last year and it was necessary to shift the old library to the new building. A Committee was formed to effect the shifting. Under their supervision and guidance of IQAC the shifting was done very smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	College Encourages faculty to do research and publish papers. Four teachers were awarded Ph.D. during the

year and three teachers are about to be awarded Ph.D. Moreover most of the teachers without Ph. D. have registered for Ph.D. in various universities. The college supports the professional development of the faculty and encourages them to undertake research work by motivating them to attend seminars, workshops, refresher courses and international and national conferences by giving them necessary leave and financial assistance. The research department of Malayalam is regularly publishing a peer reviewed journal called 'Malayala Pachha.' The College is publishing a multidisciplinary research journal by the name KKTm Cognizance.

Library, ICT and Physical Infrastructure / Instrumentation

The reference section in the library is open for all on the working hours. Special timings are fixed for the issue of books to various departments. Students can retain books for 14 days. The Central library has about 40000 books of various subjects. The use of ICT is encouraged in all Departments. Adequate infrastructure including projectors, lap tops etc. are available in all departments. The college has adequate physical infrastructure including class rooms, library, laboratories, playground, gymnasium, courts, seminar hall etc.

Human Resource Management

The Department heads will manage the teachers and nonteaching staff under them. The Principal and Vice Principal have the role of supervisors. The nonteaching staff is managed by the office superintendent. The workload of the teachers and nonteachers has been fixed by the university and the government. The IQAC will look into the career advancement of the teachers. The nonteaching staff has periodical promotion based on acquiring certain qualifications. In the case of students the career and placement cell is arranging Career guidance and campus recruitments.

Industry Interaction / Collaboration

? Industry Interaction / Collaboration: College invites experts from various fields to deliver guest lectures. Industrial visits are frequently arranged. The Departments organize study tours. The Career Guidance and Placement Cell organized Educational visits. Industry experts are invited in

	<p>conferences and seminars to deliver lectures and interact with the teaching staff and students. The Departments do various activities and community outreach programmes in collaboration with the local body (Kodungallur Municipality and nearby Panchayats).</p>
Admission of Students	<p>In the case of admission of students, strict rules are issued by the University and the Government of Kerala. Admission is strictly based on this following prescribed reservation norms. The admission to open seats is strictly on merit. This comes to 50 per cent of the seats. 50 percent seats are reserved for SC and ST, BPL from forward castes and different backward castes. There are special seats for sports candidates, differently able candidates, candidates from Lakshadweep, trans genders etc. There is a nodal officer for looking into the matters of admission and there is a committee to help him/her.</p>
Curriculum Development	<p>There is an important role for teachers in curriculum development. Our four teachers are members in UG Board of Studies and four teachers are members in PG Board. The instructions of the Academic Council of the University, Syndicate and the Government are important in curriculum development. Our teachers are participating in the revision of scheme and syllabus and over all curriculums of the various programmes.</p>
Teaching and Learning	<p>The College has made sincere efforts to make teaching and learning more effective for the student, to think critically and to be more creative. The admissions of the students are strictly followed as per rules and regulations of Calicut University. College encourages the students for participation through project work, lab training, attending seminars and workshops in related fields. Students are provided both central library with reference and issue facility and department library for referring to latest collection of books. The academic progress of the students is continuously monitored by the performance assessment in theory and practical. The students are motivated and mentored by the faculties. Based on the performance of the students, they</p>

	are trained to participate in workshops, seminars and paper presentations. Other programmes like live demonstrations, exhibitions, training programmes etc. are also conducted as a part of teaching and learning.
Examination and Evaluation	<p>The external examinations are conducted by the university in all semesters. Teachers are participating in the examination work as invigilators. They also do paper valuation work. Invigilation and paper valuation has become part of their duty. The nonteaching staff helps in conducting the examination. Internal examinations are also held in the college in each semester. The scores of internal examination, attendance, seminar etc. constitute the total internal mark of a student. There is a student grievance cell in the college to redress their grievances if they have any.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>IQAC, UGC Planning Board and other Committees help in planning and development in the college. These bodies meet frequently and think about the development of the college. For that they seek funds from the UGC, RUSA, PTA, Alumni. The college also uses the funds raised by the college development council with a matching grant from the government with the consent of the District Collector. The decentralization and participatory management help the institution a lot in planning and development.</p>
Administration	<p>The College Principal can exercise supervision of service modules in the office through the MIS/DDFS software. The Principal liaises with Governing Body members as well as the teaching and nonteaching staff through email. All the important administrative information including notices is regularly published on the website and notice board. The college is connected through highspeed internet. The office work is fully automated with internet facility. The college office is linked through intranet with the Principal's office for online supervision by the management. The salary of the substantive staff members is done</p>

	through the SPARK software. There is biometric attendance for all staff members.
Finance and Accounts	Most financial transactions of the government and other organizations is through the PFMS software. Epose machine has been served to the college. Now the collection of all charges including fees will be through this. Now the account of the college is maintained manually. But the details are available in the SPARK site also.
Student Admission and Support	The admission procedures has been fully automated by the University and the college. From registration to final admission everything is done through the University portal for CAP, (Central Admission Process). Also most of the scholarships, grants etc. are also done online.
Examination	Internal marks of the students are now uploaded through university link provided for it. Similarly the attendance and progress certificate of the students is also uploaded through the link. The result of the examinations can be known from the university site when it is published. The notifications regarding examination timetable, fees to be remitted and other matters are made available in the university online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	National Seminar on 'In	NIL	15/11/2018	16/11/2018	20	0

	Defence of History: Future Prospects.'					
2018	National Seminar on 'Advanced Materials for Energy Applications.	NIL	12/12/2018	12/12/2018	15	0
2018	National seminar on 'Analysis and Its Applications.'	NIL	10/10/2018	11/10/2018	22	0
2019	International Seminar on 'Exploring New Horizons in Medical Research.'	NIL	17/01/2019	17/01/2019	16	0
2018	National seminar on Linguistics and its Significance in Literature	NIL	01/11/2018	02/11/2018	10	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	19/06/2018	16/07/2018	28
Refresher Course	1	05/09/2018	25/09/2018	21
Refresher Course	1	03/12/2018	17/12/2018	14
Refresher Course	2	19/07/2018	08/08/2018	21
Refresher Course	1	30/10/2018	21/11/2018	21
Refresher Course	1	12/11/2018	02/12/2018	21

Refresher Course	1	29/11/2018	19/12/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
50	50	33	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, SLI, GIS, GPAIS, Pension, Medisep	GPF, SLI, GIS, GPAIS, Pension, Medisep	Scholarships, Egrants, Fee Concession, Reduced bus fare, Scholar Support Programme, Subsidized Canteen

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Local Fund Audit, Director of Collegiate Education and Accountant General conducts regular audit in the college. Internal financial audit is not common. However, the Planning Board and Purchase Committee supervise the financial activities. And the College Council distributes funds for various activities to different departments and for maintenance. External funded projects from UGC and the like are audited by a registered chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
UGC	3200000	Women's Hostel
No file uploaded.		

6.4.3 – Total corpus fund generated

76525534.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA of the college congratulates the toppers in each class and gives them cash awards. It gives advances to NSS activities and other development and maintenance work. PTA maintains the buildings and campus neatly and do minor works in the campus. PTA also supports IQAC.
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6.5.3 – Development programmes for support staff (at least three)

Supporting staff has periodical promotions. For this they have to pass certain
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departmental tests which will be conducted by the government twice in a year. Passing these tests make the supporting staff eligible for career advancement. More over orientation programmes on the use of computer, internet, PFMS etc. are provided to them timely. Other trainings are also provided to them by the Directorate of Collegiate Education and Indian Institute of Management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? As per the suggestions by the NAAC peer team, initiatives were taken to widen the library facilities. The College library is now shifted to the new building and is made functional. ? To bring in more courses to the college both PG and UG, applications were given to the University of Calicut, screening and evaluation is completed and approval from the university is granted. Follow up procedures to acquire financial approval for starting PG courses in Zoology, Botany, Chemistry, Physics and Statistics as well as UG courses BSc. Computer Science and B.Com, from the Government of Kerala is being taken up seriously by involving all the stakeholders including students, alumni and parents. ? To create a research culture among the teachers and students IQAC Promotes Science Education and communicate timely notifications for applying for various seminars, scholarships, fellowships and funding. Under the initiative of IQAC, the college has submitted application for DBT Star College Scheme and has gone for NIRF ranking. ? To improve the English Language skills of the students the college joins hand with the initiative of the Directorate of Collegiate Education, Government of Kerala ORICE (On Line Resource Initiatives of Collegiate Education) and airs ENGLISHWINGLISH, a program which gives coaching in written and spoken English through video conferencing and online classes. ? A masterplan has been made for the development of the institution under KIIFB project of Government of Kerala. Ample provision has been given to upgrade the playground of the college under this scheme. Plans for a new building with state of art facilities is getting finalized and the work will begin soon.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	World Wetland Day Awareness Lecture Field Workshop	07/02/2019	07/02/2019	07/02/2019	150
2019	Orientation lecture on the Quality Parameters in Higher Education Institutions	21/03/2019	21/03/2019	21/03/2019	40
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Transgender and Society by NSS in association with Social Justice Department	13/02/2019	13/02/2019	85	25
Health Awareness Program by Women Cell	13/02/2019	13/02/2019	100	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

To promote Environmental Consciousness, institution conducts programs which spread knowledge and awareness to students and public. World Environment Day was celebrated by planting saplings and distribution of saplings in association with the Department of Forestry. Students conducted various programs like painting, poetry competition, quiz programs etc. in connection with the event. Department of Botany organized an awareness exhibition and a competition on Reusing of Plastic Waste on 8 June, 2018. Department of Chemistry organized a seminar on the topic "Energy Environment and Climate Change" on Thursday, 27 September 2018. World Ozone Day was celebrated to remind the importance of ozone and the need to have plants for a sustainable environmental future. To motivate and inspire the students to create green spaces and as a green initiative, Department of Botany organized a special lecture on "Variety Gardens" by Sri. Jacob Varghese Kundara, Associate Professor of Botany on 29 November, 2018. To inculcate love for nature, Haritha Keralam project was inaugurated on 13 February, 2019. As part of the project a biodiversity garden is established by the NSS volunteers and consists of flowering plants and plants of medicinal importance. The students are given the responsibility to maintain the garden. Department of Botany routinely conducts programs to promote the "Triple R" ReduceRecycleReuse concept and practices Best of the Waste as part of strengthening the environmental consciousness of the stakeholders. Utilizes used plastic bottles and containers as flowerpots. Regularly conducts thematic exhibitions, demonstration and hands on workshops and awareness lectures in this regard. The Department conducted a lecture workshop cum exhibition on "Marvels of Nature" on 11 January, 2019. Workshop on Drip Irrigation an awareness campaign to utilize water resources judiciously and reduce water wastage was conducted as part of the event. Handmade flowerpots made of waste clothes generated after the Kerala flood was an initiative taken up by the Department of Botany to address the issue of waste management in an environment sustainable fashion and in tune with its campaign for Triple R. IQAC spearheaded the celebration of World Wet Land Day in association with the Departments of Botany and Zoology and Kerala State Council for Science Technology and Environment (KSCSTE) on 7 February, 2019. The day was dedicated to spread awareness about the significance of wetlands, especially Mangrove Ecosystem in Climate Change Mitigation. The celebration included an on field workshop to learn and assess the extent of damage to Mangrove ecosystem which is a part of the college campus. The initiative was

well supported by the PTA and was appreciated by the media. The institution has send recommendations based on the field workshop to authorities to take up the issue of encroaching this important ecosystem and to spread awareness among the public for conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10
Scribes for examination	Yes	8
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	0	11/01/2019	1	Workshop on Drip Irrigation	Water shortage/wastage and judicious use of water resources	115
2019	1	0	07/02/2019	1	ASAP Bloom The Buds program at Pullut Govt. School	ASAP students of KKTM Govt. College acted as tutors and led classes for school children	21
2019	1	0	07/02/2019	1	World Wetland Day	Importance of Mangrove Ecosystem on Climate Change Mitigation	115
2018	0	1	28/11/2018	1	Training in soap and	Women empowerment and skill	57

					detergent making	development for self employment	
2018	0	1	05/12/2018	1	Mukhamukham Agro Clinic: Scientist Farmer interaction	Difficulties and problems in agriculture sector post flood condition	26
2019	0	1	27/02/2019	1	Tissue Culture Demonstration Workshop For School Students And Teachers	Promoting Science Education Skill development for self employment	42

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Kerala Service Rules	01/03/2018	For the code of conduct and professional ethics of the faculties and staff, the Kerala Service Rules (KSR) implemented by the Government of Kerala is followed
Handbook/ College Calendar	25/06/2018	For the students rules and regulations for the human values and ethics to be followed is depicted in the handbook printed every year and distributed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Flood relief activities during and after flood	16/08/2018	25/09/2018	100

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Every attempt is being taken up by the institution to make the campus eco friendly. ? To give the message that life can exist only if we live in harmony with nature and conserve ecology and biodiversity, every year World Environment Day is being celebrated with planting of saplings in association with the Department of Forestry. Saplings are also distributed to students for planting in their homes. Other important Days like Ozone Day, World Wetland Day are being celebrated with various activities including awareness lectures, field</p>
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workshops, rallies, competitions, quiz programs and exhibitions. ? Department of Botany spearheads the Green Initiatives and practices Gift A Plant Gift A Life, Best of the Waste, Proponents of Triple R Vertical garden made of used Plastic bottles and containers ? Encourages paperless communication and information dissemination through ecommunication including digital means like email and DDFS software. ? Reuses one side printed paper to encourage maximum utilization of resources ? Reduction in use of electric power ensured by Switching on lights and fans only when needed, users are encouraged to keep computers in sleep mode when not in use or completely switch off after use. ? Water conservation encouraged by clearing and renovating the natural water reservoir in the campus as well as implement rain water harvesting facility. ? Proposal for alternate energy sources like solar panelling has been submitted to various agencies for financial support. ? Seminar on the topic "Energy environment and climate change" has been organized by Department of Chemistry Seminar on Thursday, 27 September 2018. ? Green audit initiated ? Under the auspices of NSS units of the campus a new venture named Haritha Keralam was inaugurated on 13 February, 2019, the main aim of which is to green the campus. The project initiated the establishment and maintenance of a biodiversity garden with flowering and medicinal plants. ? Green Protocol is being followed where ever possible during the conduct of all programs in the college. Flex boards are banned and cloth banners are promoted. Whenever possible during seminars and gettogethers, use of plastic and disposable items are kept minimum. Departments like Botany have already started using glass/steel cups instead of paper cups for distributing tea/water etc. The Department also collects the disposable paper coffee cups (if they are being used) and reuses them as seedling starter pots. ? The office administration in tune with the environmental consciousness encourages digital communication wherever possible. Ecommunication in form of emails and using DDFS software is being followed a step towards a paperless office a Green Initiative.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

All the Departments in the college have their own innovations which can be reflected upon as the institutional Best Practices. Some of the noteworthy practices involve those which reflect the institutionneighbourhood bonding which are aimed at inculcating in the stakeholders especially the students, a social responsibility. Named Snehasparsham: the Touch of Love, the practice mainly focusses on extension activities rendered by the college at societal level. These activities are implemented through different clubs and the departments. The main lead for these ventures are taken by the National Service Scheme (NSS) of the college. Title of the Practice - Snehasparsham: the Touch of Love Goal: An outreach program of the institution to facilitate an interface between the college and the community. The program aims to provide the community the services of the institution amalgamating the facilities and the expertise available with the institute. This Best Practice of the college is implemented under the direction of the National Service Scheme (NSS) in association with all the Departments of the college and various clubs like Nature club, Bhoomitra club and the College Students Union. IQAC of the college facilitates and supports the different activities under the Snehasparsham and ensure the best services of the college to the community. The Context: The prime obligation of any educational institution is to cater to the academic needs of its key stakeholderthe students. Apart from this primary duty, the institution owes its responsibility to other stakeholders majority of which are the general public which comprises the community surrounding the college. This is where Government institutions like our college can set the best examples. Through the extension activities of the college, the institute is providing its services to the society thereby realizing the actual Vision and Mission of the

College Enlightenment of the society and empowerment for a worthy global citizenship. Ultimate goal of any educational institution is to mould a sensible, educated and socially responsible citizen. Snehasparsham is a venture to inculcate social responsibility in students and also open up opportunities to overcome the regional socioeconomic and educational backwardness. The Practice: Snehasparsham includes many activities which are intended to be beneficial to the society, which in turn imparts life lessons to students to develop into responsible citizens who are able to respect the rights of others, who believes in gender equality, who can show environmental responsibility and overall empathy and reverence to fellow beings. Special activities that give emphasis on women empowerment and self employment are carefully designed under this project. This gives thrust to getting to know our tradition and history.

Regular campus cleaning, Reusing Plastic Waste, popularizing triple R (ReduceReuseRecycle), greening of the campus, establishment of teaching herb garden, celebrating various days related to environment etc. are some of the best practices relating to this. Yet another set of practices which can be reflected upon as Best Practices include the primary vision and mission of the institution to enrich the society with academic excellence. Being the only Govt.

College in Thrissur district offering Science subjects, especially life sciences, the college obstinately tries to Popularize Science through a variety of programs under the title Promoting Science Education. Title of the Practice - Promoting Science Education Goal: Headed by the Department of Botany at KTTM "Promoting Science Education" has been designed as an ongoing project. As part of the Strategic Development Plan of the College, this project has been

identified as one of the Best Practices of the college. The project aims to motivate students to take up Science education and select science as a choice for career. This is often being achieved through various methods like series of Interactive lectures, handson practical training, motivational workshops etc which are organised throughout the year . Students are given ample

opportunities to be a part of these conferences/ seminars and symposia organized by various science departments with external funding (DCE, UGC, KSCSTE etc.). This is done with an intent to provide opportunity to students to better understand the progress in the field of science and technology. Apart

from this, these youngsters also get opportunities to converse and interact with the eminent scientists and academicians during such events. With a goal to boost up the scientific temper of the students, the Science Departments motivates and creates opportunities even for UG students to present papers and posters based on their project works during such seminars. The Context: Under

the Educational Innovation Scheme of the UGC, the Department of Botany in association with Shiksha Trust, Hyderabad and Inspire Learning Classrooms Pvt. Ltd., (Kerala), started "Promoting Science Education" project envisaging it as an extension activity venture in order to extend their services to the society with an aim to Promote Science Education among the School students of selected Govt. Schools in and around Kodungallur. It was planned in such a way that the students of the department got ample opportunities to act as 'Student Tutors' during these training program for school children. This in turn helped them to hone their skills in various science activities. It also resulted in boosting up of their selfconfidence and team spirit immensely. The Practice: Veteran

educationalist and motivational speaker Dr. T P Sasikumar, the chairman of Shiksha Trust and Founder Director of Destination IAS officially inaugurated the programme on February 19, 2015. Later all the science departments joined together to take this forward as a Best Practice of the institution. The involvement of the dedicated PTA in almost all developmental activities of the college is in itself a Best Practice worth mentioning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.kktmcollege.com/bestpractices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

KKTM Govt. College – Kodungallur Kunhikkuttan Thampuran Memorial Government College is named after the great scholar poet Kunhikkuttan Thampuran. Just as the Kovilakam of Kodungallur called the taxila of the south with its gates always kept wide open to anyone who came in search of knowledge irrespective of caste, creed or religion, the college caters to the academic needs of the socio economically backward communities of Kodungallur. Since its inception the college offers courses in History and Malayalam both subjects deeply connected to the historically and literarily famous land of Kodungallur. All the other science courses were started at various stages of the expansion of the institution. Presently the college offers Seven Under Graduate and Three Post Graduate courses and is the only Research Centre for Malayalam in Thrissur District. True to its vision, the college is continuing in its pursuit to endow value added education to all the students and offers courses which would empower them to overcome the regional socioeconomic and educational backwardness. Department of History closely associates with the Muziris Heritage Project of Government of Kerala, as well as takes up research oriented activities to shed more wisdom and enlighten the world about the historical significance of the region. The literary wealth of Kodungallur and Kunhikuttan Thampuran and the like are being celebrated by the courses and programs offered by the Department of Malayalam. The institution has begun the work of establishing a museum dedicated to the personal and literary life of the veteran poet Kodungallur Kunhikuttan Thampuran. Department of Malayalam and History are associating together to materialise this great project which once finished will be a great asset not only to the institution, but also to all the people who love literature, the students and researchers of History and literature and language. The Departments of History and Malayalam jointly organised a seminar on History and Literature to commemorate the famous Historian and freedom fighter Sri. Pallisheru Narayana Menon, who was a resident of Pullut, Kodungallur. Such ventures help to educate the new generation and the public alike about our rich literary and cultural historic heritage.

Provide the weblink of the institution

www.kktmcollege.com

8.Future Plans of Actions for Next Academic Year

? To initiate procedures for presenting the institution for the third cycle of NAAC assessment and accreditation. ? Preparation of SSR and submission of IIQA. ? To do internal audit and start work for external audit. ?. Submission of AQAR 20192020. ? To finalize the KIIFB master plan and starting of construction work for the new building. ? To complete the construction of ladies hostel. ? Starting of new PG courses in Science discipline, and UG courses of societal demand such as B.Com and BSc. Computer Science. Follow up actions has been initiated to get financial sanction from the Government of Kerala for the courses approved by the university of Calicut. ? Upgrading the PG Departments of Mathematics and History to Research Departments. ? Take forward the institutional best practice of Promoting Science Education through various activities like trainings, workshops, conferences, seminar , exhibitions by the Science Departments. ? To build up social inclusiveness and inculcate responsibility to community, strengthen the activities of Snehasparsham. ? To have a repository of seeds in the form of Seed Museum by Department of Botany. ? Start up the KIIFB project and to finalize the RUSA DPR. ? The research Department of Malayalam to spearhead the research activities of the college. ? To establish a special museum in honour of

Kunzhikuttan Thampuran the renowned poet upon whose name the college is named after. ? Department of Botany envisage to introduce a new project "Be My Own Master" an initiative to groom the students for Entrepreneurship and selfemployment. ED club to join hands to popularize this venture.