## **Report of World Computer Literacy Day Celebration**

The Department of Computer Science was organized a hands-on training on Office Automation as part of World Computer Literacy Day on 12<sup>th</sup> December 2021. There were 47 students registered and 20 students were attended the hands-on training. The students of various departments were the beneficiaries of the programme other than computer science.

# Topics of the programme were Office Automation and Collaboration.

# **Office Automation**

- Libre Office Writer
- ➢ Libre Office Calc
- Libre Office Impress
- Microsoft Word
- ≻ Microsoft Excel
- Microsoft power point

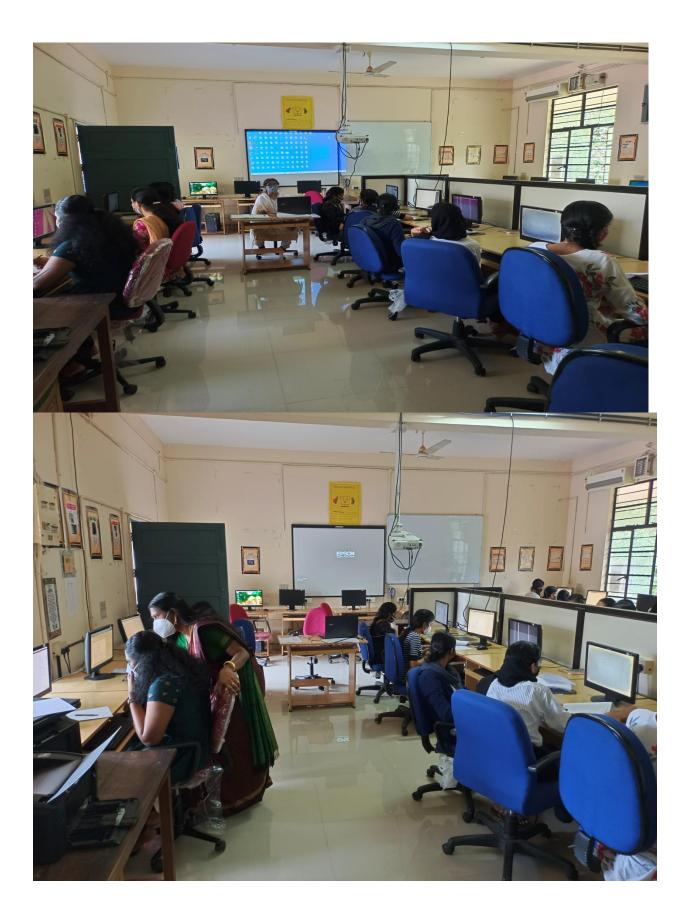
# Collaboration

➤ Google Docs

#### Brochure



The hands-on training was very interesting and informative. After that we got very impressive feedback from the students and they marked their valuable suggestions and were expecting the successive programme ahead.







### Certificate

Department of Computer Science K.K.T.M. GOVT. COLLEGE, PULLUT Hands-on training on Office Automation as part of World Computer Literacy Day on Dec.2,2021

#### CERTIFICATE

This is to certify that Neethu, Second Year PG student of Department of Mathematics, K.K.T.M. Govt. College, Pullut has participated in the "Hands-on training on Office Automation" as part of World Computer Literacy Day organized by Department of Computer Science, K.K.T.M. Govt. College, Pullut on December 2,2021.

Dhanya Mohan O. Head,Dept. of Computer Science

Dr. Nesy E. A. Principal