



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**K.K.T.M. GOVT. COLLEGE, PULLUT**

- Name of the Head of the institution **Dr. NESY E.A.**
- Designation **PRINCIPAL (IN CHARGE)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04802802213**
- Mobile no **9847080640**
- Registered e-mail **kktmcollege.dce@kerala.gov.in**
- Alternate e-mail **iqackktm@gmail.com**
- Address **KKTM Govt. College, Pullut,  
Kodungallur**
- City/Town **Thrissur**
- State/UT **Kerala**
- Pin Code **680663**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **SATHI P.H.**
- Phone No. **04802802213**
- Alternate phone No. **04802802213**
- Mobile **9847307550**
- IQAC e-mail address **iqackktm@gmail.com**
- Alternate Email address **kktmcollege.dce@keala.gov.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://govtkktmcollege.ac.in/?page\\_id=213](http://govtkktmcollege.ac.in/?page_id=213)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Academic-Calendar-2020-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.31</b>	<b>2008</b>	<b>28/03/2008</b>	<b>27/03/2013</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.74</b>	<b>2016</b>	<b>11/07/2016</b>	<b>10/07/2021</b>

**6. Date of Establishment of IQAC**

**19/12/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Plan Fund	Govt. of Kerala	2020-21	10063481
Institution	RUSA	Govt. of INDIA	2020-21	6500000
Institution	UGC	UGC	2020-21	0
Institution	Scholarship	Govt. of KERALA	2020-21	367500
Institution	Salary	Govt. of Kerala	2020-21	58673975

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Conducted green Audit, Energy audit and Environment Audit

Submitted Institutional Application for NIRF ranking

Conducted webinar on Intellectual Property rights for faculties and

**Students****Conducted webinar on Entrepreneurship****12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Community based extension activities	Vision 22-Intensive coaching for competitive examinations
Promoting research activities	Conducted a webinar on research career
Ecofriendly activities	Various clubs conducted different programs - making paper bags and masks, webinar on plastic waste management , visiting mangrove forest etc.,

**13. Whether the AQAR was placed before statutory body? Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	23/12/2021

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>K.K.T.M. GOVT. COLLEGE, PULLUT</b>
• Name of the Head of the institution	<b>Dr. NESY E.A.</b>
• Designation	<b>PRINCIPAL (IN CHARGE)</b>
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• Type of Institution	<b>Co-education</b>
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• Name of the IQAC Coordinator	<b>SATHI P.H.</b>

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Academic-Calendar-2020-21.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Academic-Calendar-2020-21.pdf</a>

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Institution	Salary	Govt. of Kerala	2020-21	58673975

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>11</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Conducted green Audit, Energy audit and Environment Audit	
Submitted Institutional Application for NIRF ranking	

Conducted webinar on Intellectual Property rights for faculties and Students	
Conducted webinar on Entrepreneurship	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Council	23/12/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2019-2020	10/02/2020
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	



**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

## Extended Profile

### 1.Programme

1.1	243
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	862
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	169
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	293
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	50
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	52
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	30
4.2 Total expenditure excluding salary during the year (INR in lakhs)	75.4
4.3 Total number of computers on campus for academic purposes	70
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution follows the curriculum framed by Calicut University. The curriculum of a programme for the semester is distributed among the faculty of the discipline and the time table showing the same is prepared, a copy of which is forwarded to the Principal. A scrutiny of the progress of the curriculum</p>	

implementation is done by the department head on weekly/monthly basis. The faculty keeps record of the curriculum delivered in teacher's diary, which is periodically assessed by the Principal and the IQAC. Emphasis is given on planning and executing extension activities associated with curriculum.

During the pandemic, the syllabus was covered through both online and offline modes. Various online platforms like google meet, classroom, Edmodo, recorded videos in Youtube were employed in theory classes. At the end of the year, students were called for practical oriented guidance for the missed semesters. Evaluation processes were done both online and offline. All the teaching and learning processes were registered through a common google form developed for the entire college and submitted by individual teachers. Each department organised webinar/lecture series. Programmes like documenting local history, addressing life style diseases, women empowerment, observing days of importance were conducted as part of extension activities.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Department wise action plan is prepared in accordance with the academic calendar of the institution and is adhered to. Internal assessment based on tests, assignments, seminars or viva voce are done in each semester followed by publication of score sheets. Internal assessment committee at the college level includes one member from each department to coordinate internal assessment processes. Time table for formative tests for continuous evaluation of core and complementary courses are published and CIE conducted by both online and offline modes. Tools such as Flexiquiz and google forms were used for online assessment. The evaluation system is purely based on the university examination pattern and internal score sheet prepared accordingly. Assignments, slide presentations or seminars are uploaded by the students in google classroom or Edmodo platforms within the stipulated date and time given in the calendar and the score sheet shared in respective class whatsapp groups. The consolidated scores are uploaded in the university website on instructions from

university. Online class PTA meeting was conducted for every semester to update the parents the activities of the departments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

144

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution integrates cross cutting issues like professional ethics, Gender, human values, environment and sustainability into the curriculum. Common course in English for under graduate students incorporates these relevant issues in the general English curriculum. Common English papers such as Zeitgeist: Readings on Contemporary Culture deals with topics like sustainable environment, Gender, secularism and human rights. Common English course has different papers which teach students how to use English in different social and professional contexts and teach them the rules of English speaking and writing.

Audit Courses for all UG students from 2019 onwards, include environmental studies, disaster management , Human rights and gender studies from semester 1 to4 respectively.

Environmental Science is a core paper for sixth semester Botany students. The main objective of the course is to develop environmental concern , reduce pollution , creating awareness of the need for conservation of biodiversity and natural resources.

Gender studies is a core paper for UG sixth semester History students. The syllabus includes the introduction of Gender theories and major concepts like gender and femininity.

The Core Course of first semester BTTM Course , 'Principles and Practices of Tourism' covers topics like importance of environment and environmental impacts of tourism.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

247

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Feedback-on-syllabus.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Feedback-on-syllabus.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Feedback-on-syllabus.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Feedback-on-syllabus.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

327

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

237

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has special programmes for both advanced learners and slow learners. For advanced learners the college provides a library with all the facilities and advanced books. Moreover departments provide learning materials to enrich their knowledge and engage them in various subject oriented activities in the leadership role such as project work, laboratory activities etc. They are encouraged to participate in various competitions like quiz, essay writing, project/poster presentations, etc. They are given special coaching for entrance examinations for higher studies. These students are motivated and get trained to participate in various scholarship exams. Collegiate education department offers a programme called WWS (Walk with Scholar) for empowering and upgrading the knowledge level of outstanding students.

For slow learners, our departments have a remedial coaching provision under the tutors. They are providing remedial coaching classes in all subjects. IQAC of the college regularly collects the result analysis and give valuable suggestions regarding the remedial coaching. Frequent class tests and internal assessment



were conducted for these students to assess their progress. The tutors provide them easily understandable learning materials according to their intellectual level and collect the feedback. The slow learners are also forced to conduct peer learning with other outstanding students of the class to improve themselves. As per the instruction from collegiate education department, college is offering SSP (Students Support Programme) to uplift the learning level of students under teachers of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
862	50

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Response:

In addition to conventional teaching-learning methods, the college is highly involved in providing innovative methods for enriching the learning experience. The methodologies include problem solving, field study, project-based-methods, experimental methods. Most of the activities were conducted in online mode. Student centric methods arranged by the college are listed below

#### Experiential Learning

Teachers make classes as interactive as possible and encourage

innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means used by departments to boost student participation. Project work is planned in two phases. Mini project is a part of the graduation curriculum. This is offered for final year graduation students by the respective departments. Major projects are an essential element of post graduate programmes and offered by the respective P.G departments. Students are encouraged to participate at various competitions. Departments like History, Malayalam, Botany and Zoology identify and propose academically significant field visits. Science departments like Physics and Chemistry plan and organise the industrial visits for students to provide exposure to industrial work culture.

#### Participated Learning

Discussions, debates and group work are encouraged and students get an opportunity to express and air their views apart from learning to respect perspectives of the 'other'. All departments organize student's activities to promote the spirit of teamwork. Camp of NSS, institutional social responsibility through various activities, health awareness etc. are some activities by the college. Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the arguemental way of learning. Laboratory practicals in all individual and group work under the guidance of teachers are also conducted.

#### Problem solving Methodology

Majority of questions in examination are based on analysis and reasoning. Online mode of teaching and learning promotes the habit of self-learning and discussion. Teachers follow discussion methods in many of the subjects while presenting assignments as it makes the students think widely and participate in coming up with the opinions & suggestions to check their current knowledge. Quizzes are conducted by subject teachers in all UG and PG programmes. Research activities are conducted in each department under the guidance of faculty where the students of different semesters get knowledge about emerging areas and help them to promote their research aptitude. Department of Malayalam is a university research centre, where many research guides are

available to pursue Ph.D. Several research scholars are involved in research in the same department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One classroom in each department is ICT enabled with projectors installed and the campus is enabled with Wi-Fi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom and Google meet is used to manage and post course related information- learning material, quizzes, assignments and evaluations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process. Online quizzes and polls are regularly conducted to record the feedback of the students. Graphic tablets and digital pens are used to teach live lessons, which provides direct chalkboard experience to students.

(<https://sites.google.com/view/findmycourses/home?authuser=0>)

2. ORICE studio (Online Resource Initiative of Collegiate Education) facility is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.

3. Lab manuals are mailed to students well in advance the experiment is performed.

4. Recorded lessons were uploaded to YouTube and are shared through Edmodo. (Sample classes uploaded in Edmodo. <https://youtu.be/zGvAGlJ2AT4>, <https://youtu.be/OqwsBwYHJW8>, <https://youtu.be/yKClnsTmTEc>). Chemistry department uses Moodle for recorded lessons and student attendance(<https://pchemkktm.xeted.com>).

5. Online examination were taken through Quizzes platform and through Google forms. (<https://quizizz.com/admin/quiz/5eec35c8a3870a001e09d3e5/bentham-and-hooker-s-classification>)

6. For Computer Science lab sessions, faculty used offline application 'Coding-C' and 'SpokenTutorial'.

<https://spoken-tutorial.org/watch/LibreOffice+Suite+Writer/Introduction+to+LibreOffice+Writer/English/>

7. The Department of Malayalam uses platforms like Google meet, Google class room, whats app, telegram, club house, youtubeetc for online teaching. For effective Teaching-Learning experience, faculty of Malayalam uses apps like Adobe scanner, cam scanner, pdf created, flip html5, lexi audio editor, screen video recorder, voice recorder, Google forms, quizzes, canva, poster maker, slide share, podcast etc

8. Visualization of Mathematical concepts using graphing softwares is used by the Department of Mathematics. Students are given instructions in an interactive classroom. Using different options, they have verified the theorems and Mathematical concepts in their syllabus. Screenshots of the selected results sent to the class teacher.<https://student.desmos.com/?prepopulateCode=a8ruam>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

226

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal exams are conducted regularly in every semester as per the guidelines provided in the syllabus for the programme. Conducted five internal examinations /batch/semester for both core and complementary courses. Examinations strictly followed the University question paper pattern. Both objective and descriptive tests are conducted. For maintaining transparency, results are published timely along with detailed answer keys. Internal assessment are carried out in both theory as well as practicals. For theory, examinations are conducted through online as well as offline mode.

Assignments on related topics are given and seminar or viva voce are conducted as part of the internal assessment. Time bound submission of assignments and powerpoint presentations made compulsory. A group of 4 to 5 students are given the same seminar topic and each student in the group presents the seminar. Frequent MCQ tests are conducted to ensure the content transaction.

Presence of the students in online classes and offline classes are counted for attendance but leniency is given to those who encountered internet problems. The scores achieved by the students in the internal evaluation help to assess the students and pin point academically weaker areas of a student in the course concerned.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various departments have taken the following measures to deal with the internal examination related grievances in an efficient and time bound manner.

Those students who have grievances with regard to internal marks will be asked to come to the department within three days and the internal assessment committee will evaluate the problem and also will try to rectify the issue. Conducted retest for the absentees, given special attention for weaker students by discussing university question papers and question banks.

Every student is allowed to see and get convinced with the split up of marks given in the internal mark published. Keeping record of internal assessment in the department.

The grievances raised by the students against the internal scores are tackled in a time bound and favourable manner after discussion with the faculty members in the department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. **Critical Thinking:** Take informed actions after identifying the assumptions that frame student's thinking and actions, checking

out the degree to which these assumptions are accurate and valid, and looking at their ideas and decisions (intellectual, organizational, and personal) from different perspectives.

2. **Problem Solving:** Understand and solve problems of relevance to society and nature to meet the specified needs using the knowledge, skills and attitudes acquired.

3. **Effective Communication:** Speak, read, write and listen clearly in person and through electronic media in English and in one Indian language, and make meaning of the world by connecting people, ideas, books, media and technology.

4. **Effective Citizenship:** Demonstrate empathetic social concern and equity centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

5. **Environment and Sustainability:** Understand the issues of environmental contexts and sustainable development and also work for the conservation and protection of natural resources.

6. **Self-directed and Life-long Learning:** Acquire the ability to engage in independent and lifelong learning in the broadest context of socio-technological changes

7. **Self-motivation:** Become self-motivated for co-existence with nature and its harmony and there by develop a self-esteem.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://govtkktmcollege.ac.in/?page_id=1090">http://govtkktmcollege.ac.in/?page_id=1090</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of course out comes were evaluated by the department concerned and also by the students themselves. By periodic written as well as oral examinations, by conducting practical, by making the students to participating in various competitions, the intellectual as well as personal development could be evaluated. Botanical literacy is one of the major goal that can be achieved



through inquiry based instruction strategy in which teachers might ensure that students can access strong research materials to answer their questions, as well as activities like dramatizations, presentations, and role plays that help them unearth new materials.

By field trips and study tours the students got first-hand information regarding the Environment and they can interact with Nature, thereby create a self-awareness to protect and conserve the nature and its resources and also make aware the society too. To create awareness in society, the students work with various clubs of the college like Nature Club, Bhoomitra Sena etc. By engage in acts of vandalism that deface the environment like obeying the rules like avoiding plastics, grow greenery, not putting garbage and household waste and also by participating various sports and arts competition, which are governed by rules, they students could achieve effective citizenship and also embraces core democratic values and strives to live by them

Being a member of a club or being a captain of college sports team, they become encouraged for learning ownership and convert their own mistakes as well as the mistakes of their team into lessons or opportunities to achieve their goals. The prizes and awards organized by the department, PTA and IQAC made the students self-motivated and they are reinforced in their future studies and carrier.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/SSS-2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As far as K.K.T.M. Govt. college is concerned students centralized learning method is seen followed. Independent idea transaction is the learning methodology follows. The college is giving students the opportunities to proclaim and to partake the ideas and thought without fear. It is very important to have a classroom college atmosphere of having the opportunity to proclaim ideas and to ask questions and also to introduce and renew selfthought fearlessly through feedback. Critical pedagogy is introduced in classrooms with more importance. Students can proclaim their position regarding the theories introduced along with each lesson. Classroom teaching as a speech is changed into an atmosphere of debate. Students can act according to their interests and can contribute many ideas. Debate club, Folklore club, Bhoomitrasena, Nature club, film club, Spoken tutorial, Music club, NSS etc. are helping the students for the above. Here the teacher is having only the role of facilitator to arrange conveniences to the students. Such clubs are creating favourable

atmosphere for the introduction of new ideas and for the accomplishment of new projects. Students are making more shortfilms and documentaries through film club and with self. Related with N.S.S creative ideas and creative suggestions are introduced in the social life. The college is celebrating important days eg. environment day, woman's day etc. The project works in the degree classes are another one. They are the outcomes of the ideas and enquiries of students .Here occurs the creative development of research based interference of students.

Regarding dissertation of PG students they are finding out their own interested fields and are working accordingly. Thus different and ideological projects are originated from all departments. These projects are collected and gathered in the libraries and opportunities are making for all to read and refer by this college. Study tours conducted are another one. These journies are planned in a way of experimental learning so as to enable the students to see directly the new enterprises.

The seminars which are conducting in the college give way to introduce new ideas and to see matters in a new way. Arrangements are making to invite efficient persons in each fields in seminars and are giving students opportunity to debate with them. K.K.T.M. College follows an atmosphere of encouraging the thoughts and creative abilities of students in a manner of independent and critical way. During the corona situation of 2020-2021 also there arranged a number of webinars through google meet.

At the college level and university level a large number of zonal and interzonal competitions occurred. There are opportunities for the students to participate in these competitions to prove their abilities in different fields and in the college there is all possibilities for them to participate. Competitions are being arranged as to stage and offstage. The college is able to plan and implement aptly the versatile abilities of the students and to increase their versatile abilities promptly. The college is also to remain unwaveringly committed to take forward the aptitude of the students and also to remain resolute in continuing earnestly their desires.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	<a href="http://govtkktmcollege.ac.in/?page_id=3">http://govtkktmcollege.ac.in/?page_id=3</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the Covid pandemic , many of the extension activities were carried out in the form of webinars by the NSS units and various clubs.

**NSS activities:**

1.In association with anti drug club, conducted a webinar " COVID & INTOXICATION "

on 26-04-2021.

2.In association with all the departments , conducted webinar on " Gender relation , Gender and

Law" from 01-09-2021 to 03-09-2021.

**Bhoomitrasena and Nature Club :**

1.Conducted Covid vaccination registration awareness programme for

promoting vaccination of

Covid-19.

2. Conducted a webinar on Plastic Waste Management on 10-02-2021.

3. Programmes were conducted in connection with world environment day, world photography day,

world pulses day , world wetland day, world ozone day etc.,

Women cell :

1. Organized a webinar on women empowerment on 23-02-2021.

2. Held competition for girl students in connection with international women's day celebrations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

84

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2



File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 27 class rooms of which 11 class rooms are ICT enabled. There are two seminar halls with one of the having audio visual system. All departments have their own computers with internet and wifi facilities. A full-fledged computer lab is available with 25 computers. A total of 70 computers are there in the institutions which are used for administrative and academic purposes.

The centralized library is partially automated with ILMS - KOHA 20.05. It is enriched with 34078 books including reference, five news papers, 15 periodicals and 15 journals. There are around 195000 plus eBooks and 6000 plus ejournals

available through NLIST. The online public access catalogue - OPAC and INFLIBNET are also available for students and teachers.

The departments - botany, zoology, polymer chemistry and applied physics have well equipped laboratories which are maintained by technical staff of the departments. The botany departments has a bio diversity garden and herbarium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education coordinates all the events related to Sports and Games. There is a large play ground used for various sports activities. An indoor stadium is under construction. An auditorium and two seminar halls with ICT facilities are available for conducting cultural events. There is well equipped gymnasium which is maintained by Department of Physical Education. A well maintained court is used for practicing volleyball, tennis and also for conduction exhibitions and cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The centralized library was partially automated using Integrated Library Management System, KOHA in 2017. It was reinstalled with the new version 20.05. It is enriched with 34078 books including 1858 reference books, five news papers, 15 periodicals and 15 journals. There are around 195000 plus eBooks and 6000 plus ejournals available through NLIST. The online public access catalogue - OPAC and INFLIBNET are also available for students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>0.559</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>24</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

The Academic and administrative systems of the institution are well supported and integrated with IT facilities. The institution possesses a broadband connection with a band width of 40.3mbps. The Centralised Library has introduced barcode based computerised circulation system with the help of Integrated Library Management System Software, KOHA with version 19.50 in 2017. It is reinstalled and upgraded 20.05 version.

The Library is enriched with the INFLIBNET and NLIST through which students and teachers can access around 195000 plus titles of e-books and 6000 e-journals. The Online Public Access Catalogue Facility is also available. The maintenance and upgradation of all the IT facilities are funded by College Development Committee and PTA.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As a government institution, we are depending upon the funds and grants provided by the state government and the government agencies, for the maintenance and utilisation of the physical, academic and support facilities like library, sport complex, class rooms etc. The institution submits the proposals to the government and various govt agencies. The allocated funds are utilised by the institution through RUSA, PWD, KSEB, Nirmithi Kendra and BSNL. The institution gets whole-hearted support from PTA that contributes much to the all round development of the college. The Alumni association also extends its full support to the institution. There is a well maintained women's amenity centre with incinerator which was opened recently for the girl students. The institution has a cooperative society which provides study materials to the staff and students at reasonable price. PTA runs a photocopying centre nearer to the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

60

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 613">Link to Institutional website</td> <td data-bbox="529 506 1436 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 529 678">Any additional information</td> <td data-bbox="529 613 1436 678" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 678 529 815">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="529 678 1436 815" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	Nil	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	Nil								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>00</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>00</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 529 1272">File Description</th> <th data-bbox="529 1207 1436 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 529 1337">Any additional information</td> <td data-bbox="529 1272 1436 1337" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1337 529 1541">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="529 1337 1436 1541" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>								



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our institution facilitates active participation and engagement of students in various administrative and academic bodies. The college Union is an elected body of student representatives

consisting of 9 executive members, 4 representatives year wise, 7 association secretaries and 2 university union councillors. This union is elected through a transparent electoral process, led by an election committee under the leadership of the Principal and a returning officer who is selected from among the teachers. The union takes up the responsibilities of organising and conducting various cultural, sports and extra curricular activities like the college celebration, arts fest, sports meet etc. Two UUCs are elected for representing the institution in the university. The college magazine is published under the initiative of the student editor, There are student representative in various administrative and academic bodies like RUSA committee, IQAC, anti ragging committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The official Alumni Association of College has been conducting their meeting regularly whenever needed. They have expressed the sincere concerns for the well being of college and students in the crisis of Covid 19 situation. They started their activities from June itself by offering the essential aids for facing the pandemic situations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution is under the control of the director of Collegiate Education and affiliated to The University of Calicut. Teachers have an important role in implementing the vision and mission of the institution. Teachers are members and convenors of various committees that are constituted for the smooth functioning of the institution. The staff council consists of all the heads of the departments, two elected teaching staff with the principal as the chairperson. It acts as the advisory committee of the college. The department heads and various committees like admission committee, examination cell, discipline committee, anti-ragging cell, student grievance cell etc render adequate assistance and cooperation in all the academic, administrative and extracurricular activities, thereby implementing the institutional policies. The accounts are maintained properly and which are subjected to internal and external audits. The grants from the Govt via plan fund, RUSA etc., have been utilised as per the guide lines and ensured transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises a decentralized and participative management under the control of the College Principal. The staff council comprising all the head of the departments, two elected teachers and the office superintendent acts as the advisory body to assist the Principal in the administrative and academic activities. The council take up all the issues related to students and staff, the proposals related to infrastructure and maintenance etc., It ensures effective teaching-learning in all the departments. The head of the departments present the requirements of the departments in the council. Parents Teacher Association and Alumni play significant role in the development of the institution. General PTA meeting and class PTA meetings are conducted to discuss about the welfare of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The ultimate perspective of the institution is to provide the quality education for the upliftment and refinement of the society. Being a year of pandemic, 2020 was a hardship for the institution to catch the destiny in it fulfill. But through various modes of coaching and guidance and mutual cooperation of all the departments, we achieved it's for the maximum. Various online coaching platforms effectively implemented in college by departments. Google class rooms, Moodle, Edmodo etc., for taking online classes. The teachers were effectively prepared classes for online mode, recorded and uploaded as video format. As an outlook

towards the society, departments conducted various webinars, online workshop for the teachers as well as the whole sectors of the society in the topics like e-content development, Malayalam computing, Intellectual property rights, Conservation and protection of biodiversity, Covid awareness, Climate change, Health and Nutrition, Decision making and also various other fields of science. The students being our organ to communicate to the society also indulged in various activities like Video making, Online Magazine etc., about various affairs which are closely associated with the public. They participated in various online competitions, conducted awareness programmes in connection with pandemic and wetland conservation etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

KKTm Govt college is under the direct control of Department of Collegiate Education, Govt. of Kerala and is affiliated to University of Calicut. Principal forms the Head of the institution and in charge of both academic and administrative frame work. College council and the Vice principal assists the Principal in various matters. IQAC with its convenor and members works for the best output of the academic excellence. All the staff including teaching and non-teaching were selected by the Kerala Public Service Commission through competitive examination and interview and later appointed by the Directorate of collegiate education based on rank list. Academics were maintained by various departments along with its faculty and technical staff. The administrative setup run by the Principal, College office and its staff. Various statutory committees work for the smooth running of the institution and for supporting students for their excellence various clubs, NSS, ASAP, Fitness center, Language lab etc., were running in the college. Associations like PTA, Alumni, Staff Club were working together for the best output of the college. All the staff works under the rules and regulations laid by the UGC as well as according to the Kerala Service Rules. All the procedures of the administration were run based on KSR, Manual of Office

**Procedures, Purchase Manual, Kerala Treasury code etc**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution ensures effective welfare measures for teaching and non teaching staff. Some of the statutory benefits provided by the state Govt are...

1. Maternity and paternity leave
2. Medical reimbursements
3. Encashments of earned leave
4. Prompt facilitation of provident fund loan
5. Festival advance and bonus

**6. Group insurance , state life insurance , GPAI , MEDISEP etc.,**

The institution has a co-operative society which provides study material and stationeries to staff and students at a reasonable rate.

The college canteen provides hygienic food at a subsidised rate.

The staff club organises many cultural and entertainment activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**21**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution has an effective performance appraisal system for teaching and non teaching staff. Every year the out going students of UG and PG programme carry out students satisfaction survey(SSS). It is analysed and the feed back thus obtained is

judiciously addressed for the betterment of the teaching learning process. The performance of the non teaching staff is also evaluated through SSS.

File Description	Documents
Paste link for additional information	<a href="http://govtkktmcollege.ac.in/?page_id=1086">http://govtkktmcollege.ac.in/?page_id=1086</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Audits are conducted by the Director of Collegeiate Education and the Accountant General. Due to the Covid Pandemic, No Financial Audits were done during this year. Internal Financial Audit is not common in practice. The purchase Committee of the institution used to supervise and approve the purchase related activities including funds allotted for Infrastructure development and academic facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a comprehensive resource mobilisation policy. It seeks to mobilize mainly the Govt funds and grants for the improvement of institutional infrastructure. The institution submits plan proposals every year to the relevant authorities such as UGC, State Govt, RUSA, CDC etc. The purchase committee and building committee play an important role in implementing this.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and process. Vision 22 and conduct of add on courses are two such practices resulted as an initiative of IQAC. Vision 22 is an initiative by Internal Quality Assurance Cell, KKTM Govt. college pullut. This programme aims at giving coaching classes to the students outside our collage and thereby helping them to enter into various government jobs. With this endeavor our institution aspires to extend a helping hand to the young generation to create their own path to entry into service.

Faculties of our own college and resource person from of our own college and resource persons from outside institutions engage classes on various subjects. Along with coaching and orientation classes, we are also organizing classes familiarizing various competitive exams such as PSC, UPSC, SSC and ICS etc. We constituted an executive committee including members from each depts. a syllabus and was framed and was approved by this committee after making necessary corrections. A link was provided to the students for registering and joining this class. The programme was officially inaugurated by our Honourable Revenue Minister Sri.K.Rajan.

Inaugural class of this programme was taken by Mansoor Ali Kappungal, Educator, UnAcademy on 4th October 2021. Inaugural session was followed by a motivational class by the same resource person. On 6th October 2021 another class on "NUMERICAL SKILLS FOR COMPETITIVE EXAMINATION" was conducted. Sri. Jomy P.L, Director, Ims Learning Centre, Thrissur was the resource person. A class for familiarizing Indian Civil Service Exam was conducted on October 16th Saturday. The session was handled by Sri. Rahul Raghavan, Academic Mentor, I Learn Academy, Trivandrum. Shameer Kaipangara, Dr.G.Harikrishnan, Smt.Sanitha, Smt.Raga Sibin were other resource persons. They took classes on various subjects such as Medieval India, Kerala National Movement, English Grammar, Fundamentals of Botany etc.

The institution conducted three add on courses each by the department of applied physics, Malayalam and botany . 139 students were enrolled in these courses.

Name of Add on /Certificate programs offered

Course Code (if any)

Year of offering

No. of times offered during the same year

Duration of course

Number of students enrolled in the year

Number of Students completing the course in the year

Digital Journalism

NA

2020-21

1

3 Months (40 hour)

66

66

Electronics in Daily life

2020

1

30 hours

42

42

Gardening and Landscaping

NA

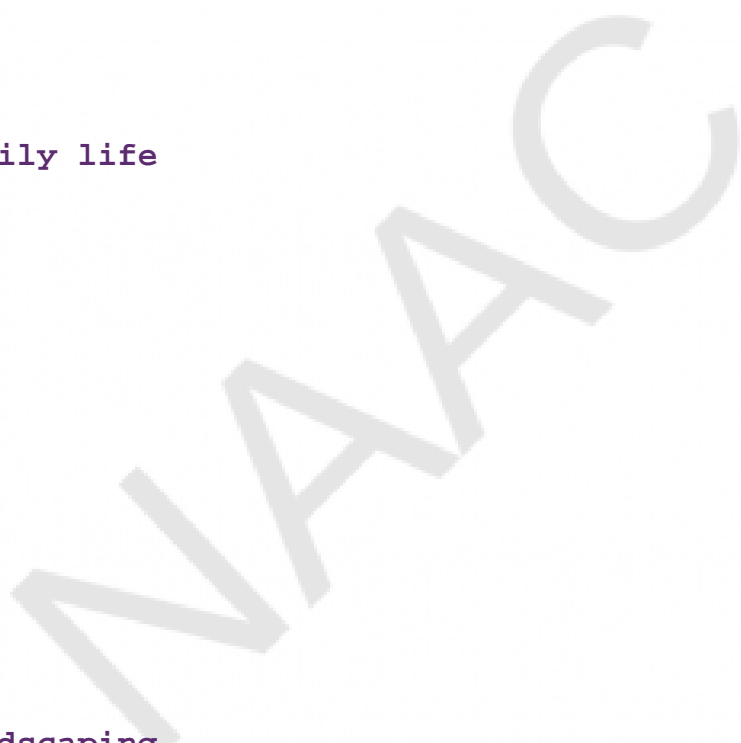
2020

1

30 hours

36

31



NVAAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC facilitates periodic reviews on the teaching learning process, structures & methodologies of operations and learning outcomes. An academic calendar is prepared and circulated among all the departments in the beginning of the academic year. The internal exams and necessary steps for the improvement of the teaching-learning process are conducted according to this calendar. The newly admitted students achieve necessary awareness**

about our institution, code of conduct, system of continuous evaluation through the orientation programmes. A master time table is prepared in the institution level. Then every faculty member prepares course plan in correlation with the course outcomes and programme outcomes. The attendance committee constantly monitors all the matters related to attendance and the discipline committee members ensure the discipline of the students in the campus. The IQAC conducts academic audit and analyses the audit report. Suggestions for improvement are discussed in the council which takes decisions for reforms. The institution monitors students satisfaction survey and takes appropriate corrective measures for the betterment of the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://govtkktmcollege.ac.in/?page_id=213">http://govtkktmcollege.ac.in/?page_id=213</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

KKTm Government college caters to young women and provides them with best environment which is empowering and reviving. Towards achieving this goal several initiatives like Jeevani, Women's cell, Women amenity centre, etc. working in the college and we also provide safe and secure campus for them. Jeevani is the programme with the support of Government of Kerala for giving mental support, guidance and counselling to students especially girls. First year students are targeted for this to share and discuss the various challenges faced by them in their personal as well as academic life. A counsellor was appointed for the same and she works under the supervision of a female teaching staff and the cell conducted various programme for the total wellbeing of students. An active women's cell is working in the college for conducting various activities for women empowerment and gender justice. With the support of Collegiate education department, construction of lady's hostel was started and it in the final stage of completion. Amenity centre exclusively for women was constructed with RUSA fund and is well maintained with the support of PD fund. Apart from these, anti-sexual harassment cell, counselling cell etc working in the college not only for gender equality but also for gender equity.

File Description	Documents
Annual gender sensitization action plan	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2021/12/Gender-Justice-Forum-2021.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2021/12/Gender-Justice-Forum-2021.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/jeevani-Activities.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/jeevani-Activities.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College was declared as plastic free zone by the authorities concerned and both staff and students work together for maintaining the green campus. A biogas plant was built up in the college for biodegradable solid waste management especially the food waste. Plastics were collected by the volunteers of NSS unit and sent them for recycling. Similarly paper waste is given for recycling. Burning of paper and other wastes are not allowed in the college campus. For these purpose waste bins were placed in every block of the college to collect degradable and non-degradable wastes but not for food waste. Biowastes from the departments were used as manure for growing plants. The chemical wastes from such departments are effectively neutralized and made harmless before discharging into the soil. E-wastes from departments and properly audited, collected and stored in safe room for the consent from higher authorities for its removal and recycling. Awareness activities were conducted by Bhoomitrasena and Nature club for students for plastic waste management and environmental safety.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution undertake various initiatives like celebrating the days of eminent personalities, national festivals and national days to provide for an inclusive environment. The Independence day and Republic day were celebrated. The subject of the constitution of India and professional ethics is made mandatory to BA students

across disciplines. We celebrated teacher's day, NSS day. International Woman's day, World Environment day, etc. which help the students in developing tolerance and harmony towards cultural, regional and linguistic and also communal, social and economic diversities. This establishes positive interaction among people of different racial and cultural background. Different types of sports and cultural activities add to promoting harmony. There are different grievance redressal cells in the institution like the students' grievance cell, anti-ragging cell, Jeevani, etc. The students belonging to the under privileged categories of economic and regional backgrounds are provided with scholarships, e-grants and moral support. The ramps and scribe facility are provided for differently abled students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The academic content included in the syllabus of humanities and literature and its delivery to students are well grounded in constitutional principles. In the Common English paper for second semester, the preamble of constitution is taught. Celebrations of the national days like Gandhi Jayanthi, Independence day and Republic day make the students well aware of their responsibilities as good citizens. The admission process in the institution is done according to the reservation policies of the government, ensuring equality to all category of students. Tutor system is implemented in the institution in which staff advisors, appointed for each and every class deal with every student on an equal basis. The NSS activities including Azadi Ka Amrith Mahotsav (Fit India Freedom Run 2.0 and Clean India) help the students to develop the feeling of human dignity, unity and integrity of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Sensitization-of-students-and-employees2020-21.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Sensitization-of-students-and-employees2020-21.pdf</a>
Any other relevant information	<a href="http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Sensitization-of-students-and-employees2020-21.pdf">http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2022/01/Sensitization-of-students-and-employees2020-21.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has organized and celebrated national and international commemorative days, events and festivals. Some of them are given below:

1. National Mathematics Day - Dept. of Mathematics conducted a talk on " Visualising Mathematics"
2. National Reading Day - Most of the departments conducted

online programs

3. World Environment Day - Dept. of Botany conducted a Quiz programme
4. Independence Day
5. Gandhi Jayanthi - NSS Unit conducted a talk on " Gandhiji and Women"
6. International Chess Day - Dept. of Mathematics conducted a Quiz programme
7. World Computer Literacy Day- Department of Computer Science

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. "Promoting Science Education" is a continuing project spearheaded by Department of Botany. The project has been recognized as one of the Best Practices of the college as part of the Strategic Development Plan of the College. Through this project students are motivated to take up Science education and select science as a choice for career.

2. Snehasparsham; The Touch of Love: The aim of this practice is to provide an interface between the campus and the society. It is mainly an outreach program to offer community level services by the campus. It makes it a mandate to put to use the facilities and expertise available with the institute to the best services of the community.

File Description	Documents
Best practices in the Institutional website	<a href="https://docs.google.com/spreadsheets/d/1CwP2JG8DNiXE4Zru4eZKPw3HUgnaG-Rc/edit?usp=sharing&amp;ouid=109389282193718863431&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1CwP2JG8DNiXE4Zru4eZKPw3HUgnaG-Rc/edit?usp=sharing&amp;ouid=109389282193718863431&amp;rtpof=true&amp;sd=true</a>
Any other relevant information	<a href="https://docs.google.com/document/d/1poeEXI00Fn2jISp1XuspOVICJR06iAOP/edit?usp=sharing&amp;ouid=111086591344404884198&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1poeEXI00Fn2jISp1XuspOVICJR06iAOP/edit?usp=sharing&amp;ouid=111086591344404884198&amp;rtpof=true&amp;sd=true</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

KKTm Govt College -- Kodungallur Kunhikkuttan Thampuran Memorial Government College -- is named after the great scholar poet Kunhikkuttan Thampuran. Just as the Kovilakam of Kodungallur called the 'taxila of the south' with its gates perennially kept wide open to anyone who came in search of knowledge regardless of caste, creed or religion, this college caters to the academic requirements of the socio-economically backward communities of Kodungallur. Since its inception, the college offers courses in History and Malayalam -- both subjects deeply ingrained in the historically and artistically celebrated land of Kodungallur. All the science courses were started later at various stages of the expansion of the institution.

Presently this eminent educational entity offers eight UG and three PG courses. As a matter of fact, it is the only Research Centre for Malayalam language and literature in the entire Thrissur district. True to its vision, the college persists in its pursuit to endow value-added education to all, and offers courses which would empower them to overcome the general backwardness of the region.

Our Department of History is wedded to the Muziris Heritage Project initiated by the state government. It takes up varied research endeavors to shed more wisdom on the historical

significance of the region.

The literary wealth of Kodungallur and Kunhikkuttan Thampuran and similar luminaries of this area are further explored and celebrated by the courses pursued and programmes taken up by the Department of Malayalam here.

The institution has commenced the project of establishing a museum dedicated to the full exploration of the literary life of the preeminent man of letters Kunhikkuttan Thampuran. Our Malayalam and History departments are collaborating in this great venture which, once finished, will be a massive asset not only to the institution but to all who love and treasure literature. Its significance to future researchers in such spheres as history, language and literature will be immense.

Recently, the departments of History and Malayalam here jointly organised a seminar on History and Literature to commemorate the renowned historian and freedom fighter Sri. Pallissery Narayana Menon who was a very popular resident of Pullut, Kodungallur. Such highly relevant educational endeavors go a long way in throwing light upon our rich literary and cultural heritage.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Future Plans

- To initiate procedures for presenting the institution for the third cycle of NAAC assessment and accreditation
- Preparation of SSR and submission of IIQA.
- To do internal audit and start work for external audit.
- Entrepreneurship development programmes in collaboration



with District Industries Centre, Thrissur.

- Science Popularization Programmes on Solid Waste Management and e-waste management.
- Interdisciplinary paper presentation and workshops for UG students to improve science aptitude.
- Submit request to upgrading the existing PG departments to Research departments.
- Completing the construction of new academic block funded by KIIFB
- Follow up the Construction of the Multi-purpose Indoor Stadium.
- Follow up of the renovation works of the Pond, Herbal Garden, History Museum and Examination Hall .
- Follow up to establish a special museum in honour of Kunzhikuttan Thampuran the renowned poet upon whose name the college is named after.
- To follow up the project "Be My Own Master" an initiative to groom the students for Entrepreneurship and self-employment by Department of Botany.
- To organize Social extension programmes such as hands on training for students and public regarding soap, detergent ,floor cleaner and hand wash production.
- Interdisciplinary Skill Enhancement Programmes of 30 hour duration and for I and II Semester UG students.
- To conduct capacity building programmes for various clubs and forums.
- Leadership training programmes among teachers and students.
- To introduce Soft - Skill enhancement programme for II UG for the inculcation of employability skills..
- To organize a workshop for soft skill training and office management for the Administrative Staff. To encourage more teachers to apply for Research Guideship.
- To organize Research Seminar for the Faculty to improve research aptitude and encourage teachers to their research activities.
- To augment peer-teaching in order to facilitate the capacity of advanced learners.
- To organize work shop on "LED bulb making" to develop entrepreneurship skills in students and starting a small production unit .
- To organize agricultural promotion programmes.
- To establish Butterfly Garden in campus

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