



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	K.K.T.M. GOVT. COLLEGE, PULLUT
• Name of the Head of the institution	Dr. NESY E.A.
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04802802213
• Mobile no	9847080640
• Registered e-mail	kktmcollege.dce@kerala.gov.in
• Alternate e-mail	iqackktm@gmail.com
• Address	KKTM GOVERNMENT COLLEGE, PULLUT, KODUNGALLUR, THRISSUR
• City/Town	PULLUT
• State/UT	KERALA
• Pin Code	680663
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF CALICUT**
- Name of the IQAC Coordinator **Dr. SUJATHAN P.K.**
- Phone No. **9496351776**
- Alternate phone No. **04802802213**
- Mobile **9496351776**
- IQAC e-mail address **iqackktm@gmail.com**
- Alternate Email address **iqackktm@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://govtkktmcollege.ac.in>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2023/02/Academiccalendar-2021-22-vert.compressed.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.31	2008	28/03/2008	27/03/2013
Cycle 2	B	2.74	2016	11/07/2016	10/07/2021

6. Date of Establishment of IQAC

19/12/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	PLAN FUND	GOVT.OF KERALA	2021-2022	43,19,132
INSTITUTION	NON PLAN FUND	GOVT.OF KERALA	2021-2022	362,499
INSTITUTION	RUSSA	GOVT.OF KERALA	2021-2022	50,00,000
INSTITUTION	SALARY	GOVT.OF KERALA	2021-2022	5,09,09,616

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC took innovative initiative in conducting best practises ,environment audit, green audit, energy audit and application for NIRF ranking was submitted.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
extension activity	Entry into Service-coaching for competitive examinations
strengthening various club activities and NSS programmes under the aegis of IQAC	Entrepreneurship Development Club conducted preparation and distribution of toilet cleaner and hand wash. Residential camp was held involving the vibrant participation of students to instil Eco-friendly and community involvement activities .

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	24/05/2023

14. Whether institutional data submitted to AISHE

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14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	19/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The college is all set to sail through multidisciplinary subjects being dealt in by various faculties as incorporated in the curriculum. Various subjects include english language, second languages like Hindi, Sanskrit and Malayalam. Apart from this, the curriculum incorporates both humanities and science subjects highlighting diversity of subjects equipping the students to the new vista of knowledge. As various subjects are being dealt in by all the teaching faculty throughout the academic year, no students is bypassed in this context. The college is therefore committed to steer ahead the multidisciplinary subjects in an infalliable way.</p>	
16. Academic bank of credits (ABC):	

The Academic Bank of Credits is expected to be a game changer in our college once it starts functioning in full swing in tandem with the New Education Policy 2020. It is expected to transform our students into skillful professionals enabling them to open their accounts and provide multiple entries to enter and leave colleges. ABC will also help our students to act as an authentic reference to analyse the credit record of students. From the point of view of our faculties, it helps them to check the credit score of their students. Such an interdisciplinary and multidisciplinary approach will make students skill oriented.

17.Skill development:

The thrust accorded to skill development in the NEP 2020 will provide a new fillip to the student community as it increases the probability of their skill upgradation and employability. The college had a separate Additional Skill Acquisition Programme which imparted skill improvement training to students. As of now, under the aegis of District Industry Centre of Govt of Kerala entrepreneurial development skill was imparted to students on dishwash and handwash making. If this is aligned with the NEP 2020, it will open the door with unlimited job opportunities for students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is engaged in providing with course in Malayalam (both under graduate and postgraduate) as part of the syllabus prescribed by the University of Calicut apart from Hindi and Sanskrit as second language. The curriculum is so designed that it imbibes values of our culture. The heritage museum and the folklore club in our college impart and instil exemplary values in the minds of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Every faculty of the college prepares course plan in accordance with programme outcomes and course outcomes as delineated by the University of Calicut. The outcomes are aimed at and targeted to sharpening the cognitive abilities of Knowing, Understanding, Remembering, Applying, Evaluating and Creating.

20.Distance education/online education:

There is no dispute over the fact that Covid-19 pandemic brought about a sea change in the educational landscape locally and globally. The blended learning had become the virtual practice

everywhere. Our college also became a hotspot of online classes. The students were encouraged to participate in online classes by utilising e content, You Tube, WhatsApp and other online videos. It is hoped that once NEP 2020 comes into vogue, the college can transform itself to a substantial contributor to the global education via online teaching and learning.

Extended Profile

1.Programme

1.1	446
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	846
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	510
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	278
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	50
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	52
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	480.472
4.3 Total number of computers on campus for academic purposes	102
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>KKTM Govt College follows the curriculum framed by Calicut University for academic programmes and add-on courses offered. A master timetable and the department-wise action plan following the academic calendar are prepared. The faculty keeps a record of the curriculum delivered in teacher's-diary, which is periodically assessed by the Principal and the IQAC on a regular basis. Emphasis is given to planning and executing extension activities associated with the curriculum. During the pandemic, the syllabus was covered through both offline and various online platforms like</p>	

google meet, classroom, Edmodo etc. Evaluation processes were done regularly by the internal assessment committee that plans, prepares, executes and coordinates the internal assessment examinations systematically. Departments organised webinars/lecture series on myriad topics, as part of extension activities.

To maintain quality education conducts test papers, assignments, seminars or viva voce in each semester followed by the publication of internal score sheets as per the guidelines of the university and CIE is conducted by both online and offline modes. The consolidated scores are uploaded on the college website, class-wise WhatsApp groups and the final score on the university website. Online class PTA meeting was conducted for every semester to update the parents on academic activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Department wise action plan is prepared in accordance with the academic calendar of the institution and is strictly followed. Internal assessment is based on tests, assignments, seminars or viva voce are done in each semester. Internal assessment committee at the college level includes one member from each department to coordinate internal assessment processes. Time table for formative tests for continuous evaluation of core and complementary courses are published and CIE conducted by both online and offline modes. The evaluation system is purely based on the university examination pattern and internal score sheet prepared accordingly.. The consolidated scores are uploaded first in the college website and after the verification and corrections , if any, is uploaded in the university website .Class PTA meeting was conducted for every semester to update the parents, the activities of the departments and the academic performance of their wards.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

515

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum developed in the college is in sync with delivering a holistic education to all students. The curricula are a mixed bag of many themes such as ? gender sensitization ? human values ? environment sustainability ? personality development ? scientific temper ? ethical concern. ? Women empowerment ? Human rights ? social labour Literature subjects like Malayalam, English, Hindi, and Sanskrit and Travel and Tourism course deal with social, ethical and human values. Papers in History raise the issues like social labour, educational and health issues of women, gender and caste. Similarly, Botany, Zoology and Polymer Chemistry subjects inculcate knowledge on the environment and the need to preserve it. Nature club and Bhoomithrasena club inculcate knowledge on the environment and its preservation. The open course paper of the Department of Applied Physics focuses on utilising pollution-free sources of energy. The Butterfly Garden kindles the spirit of environmental sustainability and biodiversity conservation. ED

Club deals with professional ethics and values. In a nutshell, value-added courses, audit courses, electives and common courses, NS S unit, Gender Club, Gender Justice club and Women Cell are committed to imbining the cutting-edge themes in letter and spirit.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

234

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://govtkktmcollege.ac.in/?page_id=1086
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2023/01/SSS-2021-22-PG.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

310

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

179

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has special programmes for both advanced learners and slow learners. For advanced learners the college provides a library with all the facilities and advanced level books. Moreover, departments provide learning materials to enrich their knowledge and engage them in various subject oriented leadership roles such as project work, laboratory activities etc. They are encouraged to participate in various competitions like quiz, essay writing, project/poster presentations, etc. They are given special coaching for entrance examinations for higher studies. These students are motivated and get trained to participate in various scholarship examinations. For slow learners, the college has a mentoring provision under the mentors. The mentors provide moral support that help them build their confidence. IQAC of the college regularly collects the result analysis and gives valuable suggestions regarding the improvement of results. The tutors provide them easily understandable learning materials according to their intellectual level and collect the feedback. The slow learners are also asked to conduct peer learning with other outstanding students in their class to improve themselves.

File Description	Documents
Paste link for additional information	http://data.govtkktmcollege.ac.in/wp-content/uploads/2023/03/Remedial-coaching-report.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
846	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio-Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means used by departments to boost student participation. Mini project is a part of the graduation curriculum. This is offered for final year graduation students by the respective departments. Major projects are an essential element of post graduate programmes and offered by the respective P.G departments. Students are encouraged to participate in various competitions. Participative Learning Discussions, debates and group work are encouraged and students get an opportunity to express their views apart from learning to respect perspectives of others. All departments organize student's activities to promote the spirit of teamwork. Camp of NSS is a major activity by the college. Laboratory practicals in group work under the guidance of teachers are conducted.

Majority of questions in examinations are based on analysis and reasoning. Online mode of teaching and learning promotes the habit of self-learning and discussion. Teachers follow discussion methods in many of the subjects while presenting assignments as it makes the students think widely. Department of Malayalam is a university research centre, where many research guides are

available.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtkktmcollege.ac.in/?page_id=2172

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One classroom in each department is ICT enabled with projectors installed and the campus is enabled with Wi-Fi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom and Google meet are used to manage and post course related information-learning material, quizzes, assignments and evaluations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process. Graphic tablets and digital pens are used to teach live lessons, which provides direct chalk board experience to students.

2. ORICE studio (Online Resource Initiative of Collegiate Education) facility is used to create video lectures and upload inappropriate platforms for students to use as extra learning resources.

3. Recorded lessons are uploaded in YouTube and are shared through Edmodo.

4. For Computer Science lab sessions, faculty used offline application 'Coding-C' and 'SpokenTutorial'.

5. The Departments use platforms like Google meet, Google classroom, whatsapp, telegram, club house, youtube etc. For effective Teaching-Learning experience, faculty also use apps like audio editor, screen video recorder, voicerecorder, Google forms, quizzes, canva, poster maker, slideshare, podcast etc

6. Visualization of Mathematical concepts using graphing software is used by the Department of Mathematics. Students are given instructions in an interactive classroom. Using different options, they verify the theorems and Mathematical concepts in their syllabus.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal exams are conducted regularly in every semester as per the guidelines provided in the syllabus for the programme. Examinations strictly follow the University question paper pattern. Both objective and descriptive tests are conducted. For maintaining transparency, results are published along with detailed answer keys. Internal assessment are carried out in both theory as well as practicals. For theory, examinations are conducted through online as well as offline mode. Assignments on related topics are given and seminar or viva voce are conducted as part of the internal assessment. Time bound submission of assignments and powerpoint presentations for seminars are made compulsory. A group of 4 to 5 students are given the same seminar topic and each student in the group presents the seminar. Presence of the students in online classes and offline classes are counted for attendance but leniency is given to those who encountered internet problems. The scores achieved by the students in the

internal evaluation help to assess the students and pin point academically weaker areas of a student in the course concerned.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtkktmcollege.ac.in/?page_id=2225

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various departments have taken the following measures to deal with the internal examination related grievances in an efficient and timebound manner. Those students who have grievances with regard to internal marks will be asked to come to the department within three days and the internal assessment committee will evaluate the problem and also will try to rectify the issue. Conducted retest for the absentees, given special attention for weaker students by discussing university question papers and question banks. Every student is allowed to see and get convinced with the split up of marks given in the internal marks published. Keeping record of internal assessment in the department is practised in the institution. The grievances raised by the students against the internal scores are tackled in a time bound and favourable manner after discussion with the faculty members in the department.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtkktmcollege.ac.in/?page_id=308

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

It is an indisputable fact that course outcomes and programme outcomes offered by the institution are stated and displayed on the website and informed to teachers and students. In the beginning of every academic year, once the classes start, all students are meticulously informed about the programme and course outcomes. Enormous time is invested to transmit the importance of

these outcomes to students and that students are timely tutored to inculcate and acquire these outcomes through a series of internal examinations conducted periodically. As students do hail from heterogenous backgrounds, they are not able to perform uniformly and the willing students are given retest to examine the extent to which course and programme outcomes are accomplished. As a result of this, students invariably develop interest and insight with regard to scientific methods, develop appreciation of thought, critical thinking and in-depth knowledge. In due course of time, programme outcomes are transformed into programme specific outcomes so far as each subject is concerned. The achievements of students are proudly posted on the website so that it provides an abiding inspiration for other students to emulate. Programme and course outcomes are, therefore, given far-reaching weight by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://govtkktmcollege.ac.in/?page_id=1090
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of course outcomes is evaluated by the department concerned and also by the students. By periodic written as well as oral examinations, by conducting practicals, by making the students to participate in various competitions, the intellectual as well as personal development could be evaluated. By field trips and study tours, the students get first-hand information regarding the environment and they can interact with nature, thereby create a self-awareness to protect and conserve the earth and its resources and also make the society too aware. To create awareness in society, the students work with various clubs of the college like Nature Club, Bhoomitra Sena etc. Students participating in various sports and arts competition, the students could achieve effective citizenship and also embrace core democratic values and strive to live by them. Being a member of a club or being a captain of college sports team, they become encouraged for learning ownership and convert their own mistakes as well as the mistakes of their team into lessons or opportunities to achieve their goals. The prizes and awards organized by the department, PTA and IQAC made the students self-motivated and they are

reinforced in their future studies and career.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtkktmcollege.ac.in/?page_id=1090

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://data.govtkktmcollege.ac.in/wp-content/uploads/2023/03/RESULT-ANALYSIS-GRAPHS.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://govtkktmcollege.ac.in/?page_id=1086

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MN Vijayan Library and Archives, operating in the Malayalam Department, has been in existence since 2011. The public also

makes use of the facilities of library. They collect books and donate books to the library. Periodicals more than 25 years old are a treasure of knowledge for researchers and the general public. Researchers and teachers from other educational institutions publish their research papers in the UGC care-listed magazine 'Malayala Pacha'. The herbal garden, greenhouse, Horticulture garden, and the Poly house (Under construction) are the main attractive facilities by the Department of Botany and Zoology. These facilities can be used by the public and students of other educational institutions, especially schools. The history museum under the history department of the college is also functioning here for the benefit of the students of other colleges and schools. The teachers of various departments of the college go as resource persons and also as keynote speakers in many seminars and imparted their knowledge. The seven teachers from departments are serving as research supervising guides. The teachers here have used their knowledge, skills and time to set the question papers of universities and autonomous colleges. Teachers have imparted their knowledge to others through the books they have authored.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://data.govtkktmcollege.ac.in/wp-content/uploads/2023/03/3.2.1__link_.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

26

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
1	
File Description	Documents
URL to the research page on HEI website	http://govtkktmcollege.ac.in/?page_id=3757
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
17	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
13	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution initiates numerous extension activities within the neighbourhood community to sensitize students about various social issues. Multiple activities organized by the departments and clubs help to educate the students about their social responsibilities.

Major extension activities include the Manufacturing of LED Bulb by the ED Club, Speech Competition by Nehru Yuva Kendra, Palliative Care, Cleaning Govt Ayurveda Hospital, Cleaning Material Distribution at old age homes, Flood Relief activities, Soap and Detergent making, NET Coaching, Tennis coaching for children, Abhayam: Home for the Homeless, Agro clinic scientist farmer interaction, Distribution of study material to the students in flood affected area, Awareness classes on AIDS, Distribution of Food packets to the needy, Financial help to rebuild homes for flood affected people etc. The institution conducts exhibitions and workshops, especially for school students and the public. UGC NET Coaching for pass-out students, and coaching classes for various competitive exams were also arranged. The national service scheme of the college played a vital role in conducting the extension activities like a health survey of a village, organizing a blood donation camp, making hair donations for cancer patients, involving in palliative care activities along with an NGO in this field (ALPHA), agricultural surveys etc.

File Description	Documents
Paste link for additional information	http://data.govtkktmcollege.ac.in/wp-content/uploads/2023/03/21-22-activities_final.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
7	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
7	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The institution has 36 class rooms of which 08 class rooms are ICTenabled. There are three seminar halls of which one is equipped with audiovisual system. All departments have their own computers	

with internet and wifi facilities. A full-fledged computer lab is available with 25 computers. A total of 70 computers are there in the institutions which are used for administrative and academic purposes. The centralized library is partially automated with ILMS - KOHA20.05. There are 37390 books, 16 journals in different subjects, 15 periodicals and 5 newspapers in the library. There are around 195000 plus eBooks and 6000 plus eJournals available through NLIST. The online public access catalogue - OPAC and INFLIBNET are also available for students and teachers. The departments - Botany, Zoology, Polymer Chemistry, Computer Science and Applied Physics are gifted with well-equipped laboratories which are maintained by technical staff of the departments. The botany department has a bio diversity garden and herbarium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtkktmcollege.ac.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education handles all Sports and Games-related events. There is a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also. The Department of Physical Education is responsible for maintaining a well-equipped gymnasium. A well-maintained court is utilized for volleyball and tennis practice, as well as exhibitions and cultural events. A clay surface football field is also available for the students to practice. The Department of Physical Education handles all Sports and Games-related events. There is a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also. The Department of Physical Education is responsible for maintaining a well-equipped gymnasium. A well-maintained court is utilized for volleyball and tennis practice, as well as exhibitions and cultural events. A clay surface football field is also available for the students to practice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

480.472

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College central library has a floor area of 13810 sq. ft spread over in 3 floor situated in a calm and quiet place inside the college campus. The modern college library is shifted into new building in 2018. Students, teaching staff, Non Teaching staff and Research scholars are the users of the library. The library is automated with Koha 16.05.12.000 version. The books are classified using Dewey Decimal Classification Scheme. The building contains large stack rooms, reading area, circulation section, librarian's room, Info lab s, reprography room, etc. There are 37390 books, 16 journals in different subjects, 15 periodicals and 5 newspapers in the library. Out of these books 1500 above are reference books. Reference section includes Encyclopedias, dictionaries, text books, reference books etc. There are around 195000 plus eBooks and a 6000 plus journals available through NLIST. The online public access catalogue - OPAC is also available for students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://govtkktmcollege.ac.in/?page_id=418

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.87293

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution regularly upgrades its IT infrastructure, including Wi-Fi. Academic and administrative systems are adequately supported and connected with IT infrastructure at the college. The institution's broadband connection has a bandwidth of 60 megabits per second. In 2017, the Centralised Library implemented a computerized circulation system based on barcodes using the Integrated Library Management System Software KOHA, version 19.50. Version 20.05 is reinstalled and upgraded. Through INFLIBNET and NLIST, students and teachers have access to over two million titles of e-books and over six thousand e-journals. In addition, the Online Public Access Catalogue Facility is accessible. The College Development Committee and PTA fund the upkeep and modernization of all IT facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtkktmcollege.ac.in/

4.3.2 - Number of Computers	
70	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1.40	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
For the upkeep and utilization of the physical, we as a government institution are dependent on the funding and grants granted by the	

state government and the government agencies. Classrooms, laboratories, libraries, and gymnasiums are all examples of academic and auxiliary facilities. These proposals are sent to various government departments and agencies on behalf of the university. The RUSA, PWD, KSEB, Nirmithi Kendra, and BSNL departments all benefit from the institution's use of these monies. The PTA's unwavering dedication to the college is a major factor in its continued growth and success. Likewise, the Alumni Association offers its unwavering backing to the school. The women's amenity centre, complete with incinerator, was recently opened for the female students. An on-campus cooperative society sells textbooks and other educational resources at discounted rates to both faculty and students. The PTA manages a copy centre that is conveniently located close to the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

846

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://data.govtkktmcollege.ac.in/wp-content/uploads/2023/05/5.1.3-AQAR-FILES.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no dispute over the fact that KKTM Government college is providing ample amenities for students' engagement in various bodies. Students are the cornerstone of a college and our students are committed to be a vibrant part of the day-to-day activities of the college. College has taken special care in assuring that the representatives of students are involved wholeheartedly in various committees/cells of the college such as Anti-ragging committee, Grievance cell, Gender Justice forum, College Development Committee (CDC), representative of the college in the University union, Internal Complaint Cell etc. The cells/ committees are in a flurry of substantial engagements throughout the year and various events are conducted inviting resources persons from outside. However, no serious interventions of these committees could be held during the period 2020-22 owing to covid 19 pandemic. The menace of ragging, a social evil has considerably been reduced thanks to the timely strategies chalked out by the Anti Ragging Cell. The grievances of students hailing from divergent socio economic backgrounds were to an extent resolved through the conspicuous performance of Grievance committee. Students duly register their say in getting funds sanctioned for college under CDC in official meetings with the District Collector.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a significant role in the development of a college. As graduates of the institution, alumni have a vested interest in the success and growth of the college. Here are some ways in which alumni have contributed to the development of their alma mater:

One of the most significant ways alumni support the college is by making financial contributions. These contributions are used to fund scholarships, support academic programs, and improve infrastructure.

Alumni also act as ambassadors for their alma mater, sharing their experiences with the public and promoting the college's strengths and accomplishments. They also help to attract prospective students, faculty, and staff to the institution.

Alumni also volunteer their time and expertise to help the college in various ways. They serve on advisory boards, participate in student recruitment activities, assist with career services, and provide support for alumni events.

In summary, alumni of this play a critical role in the development of the alma mater. Through financial contributions, public relations, and volunteering, alumni help their college thrive and achieve its goals

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

KKTU Government College is affiliated to Calicut University which offers 12 programmes in Arts and Science including 8 UG Programmes, and 3 PG Programmes and is the only Government college which offers research in Malayalam. To impart quality education, the academic, administrative and student wing work together based on a clear vision and mission.

The nature of governance in KKTU has effective leadership through well-organised structures and democratic systems. The college council and IQAC serve as advisory bodies for taking up bold academic and administrative decisions keeping in mind the vision and mission of the college. The Principal undertakes decisions with the support of the staff, IQAC and councils. The IQAC defines the quality benchmarks to improve the efficacy of the functioning of the college. The College Council discusses all the academic and non-academic progress of the institution. At the end of each

academic year, the Principal collects feedback on academic matters. The institution achieves vision and mission through the governance system of participative management. Committees and clubs like discipline, anti-harassment, journal, library advisory, canteen, attendance, minority committee, folklore, Bhoomitrasena, ASAP, ED club, Jeevani etc are a buzz with manifold activities. The NSS unit performs community services and social extension activities fabulously.

File Description	Documents
Paste link for additional information	http://govtkktmcollege.ac.in/?page_id=2920
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises participative management under the College Principal. The staff council comprising the HOD's, two elected teachers and the office superintendent act as the advisory body to assist the Principal in the administrative and academic activities. The council takes up the issues of students and staff, the proposals on infrastructure and maintenance etc., It ensures effective teaching-learning in the departments. The present the requirements in the council. General and class PTA meetings are conducted to discuss the welfare of the students.

The prospective plan is employed through college council, IQAC, PTA and CDC. The college council, the decision making body, consisting of the Vice Principal, HOD's, elected members, librarian, and office superintendent supervises the academic and administrative activities. The IQAC constituted as per NAAC norms brings the highest standards in academic and administrative activities of institution through various structured initiatives. PTA is a prominent association that interacts with activities of the college. It nurtures good relationships among the teaching staff, students and guardians of the students. CDC formulates the major developmental and infrastructural plans mobilising internal as well as external resources. There are a number of committees/cells which contribute significantly for the operational effectiveness and efficiency of the college.

File Description	Documents
Paste link for additional information	http://govtkktmcollege.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The ultimate perspective is to provide quality education for the upliftment and refinement of society.

Activity implemented: Online Education, a full-fledged library and Infrastructure Development

The transition to online education during the COVID-19 brought about shifts in the teaching-learning process. Faculties used platforms like Google Meet, Zoom, Google classrooms, G-Suit, Moodle, Edmodo, Google Form etc to meet the new demand. It encouraged students to learn independently and at their own pace. Teachers recorded and uploaded the topics in video format. To enhance the quality of education, IQAC and the departments organised webinars, online competitions and online workshops for the teachers and all the stakeholders on topics from various fields of science and arts.

The new college library is working in a three-floor building and the open-source Library Management Software KOHA 20.05 version is used for library automation and Online Public Access Catalogue. The library provides 1,95,000+ e-books and 6000+ e-journals which are available through N-LIST. Remote access to e-resources is also available to users.

A new building funded by KIFBI, Indore stadium, a wall for the pond, playground, butterfly garden, and the synthetic court is under construction. The need of the hour, a residential hostel for girls' construction is completed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtkktmcollege.ac.in/?page_id=2940
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

KKTm Govt college is under the control of Department of Collegiate Education, Govt. of Kerala and is affiliated to University of Calicut. Principal is in charge of both academic and administrative framework. The College council and the Vice principal assists the Principal in various matters. IQAC with its convenor and members work for the best output of academic excellence. All the staff including teaching and non-teaching were selected by the Kerala Public Service Commission through competitive examination and interview and later appointed by the Directorate of collegiate education based on rank list. Academics were maintained by departments along with faculty and technical staff. The administrative setup is run by the Principal, office and staff. Various statutory committees work for the smooth running of the institution and for supporting students for their excellence various clubs, NSS, ASAP, Fitness centre, Language lab etc., were running in the college. Associations like PTA, Alumni, Staff Club were working together for the best output of the college. All the staff work under the rules and regulations of the UGC as per Kerala Service Rules. All the procedures of the administration were run based on KSR, Manual of Office Procedures, Purchase Manual, Kerala Treasury code etc

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://govtkktmcollege.ac.in/?page_id=2766
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For both teaching and non-teaching personnel, the institution offers efficient welfare measures and a performance appraisal system. It ensures that all the welfare schemes that are provided to the incumbents by the Central and State government. The institution methodically conducts the PBAS on a recurring basis to evaluate the performance of the incumbents in addition to assuring the implementation of the welfare programmes.

Welfare schemes provided by state and central government

- Grievance redressal committee
- Jeevani-Counseling centre
- Security
- Leave Travel Concession(LTC)
- WIFI:Wifi has been installed in all the Departments, Office, Inflibnet, Principal's cabin and Library.
- Gymnasium
- Staff Club
- Festival Advance and Festival Allowance, Bonus
- Staff Quarters

- Faculty Development Programme
- Performance Appraisal System: The teachers are duly encouraged to upgrade themselves professionally through Career Advancement Programmes proposed by UGC, DCE, and the Kerala Government. Under the auspices of the IQAC, the Performance- Based Assessment System is done every academic year.
- Internal Complaint Committee (ICC)
- Cooperative Society and Store
- Canteen
- Government Provident Fund(GPF)
- State Life Insurance Scheme(SLI)
- Group Insurance Scheme(GIS)
- Group Personal Accidental Insurance Scheme(GPAIS)
- MEDISEP
- Pension Schemes
- Maternity and Paternity Leave
- Casual Leave
- Prompt facilitation of provident fund loan

File Description	Documents
Paste link for additional information	http://govtkktmcollege.ac.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for teaching and non teaching staff. Every year the outgoing students of UG and PG programmes carry out a student satisfaction survey(SSS). It is analysed and the feedback thus obtained is judiciously addressed for the betterment of the teaching learning process. The performance of the non teaching staff is accessed by the Principal through a confidential report .Recently the self appraisal system of the employee is monitored using the Government's online website SCORE.

File Description	Documents
Paste link for additional information	https://score.kerala.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Audits are conducted by the Director of Collegiate Education and the Accountant General. Due to the Covid Pandemic, no financial audits were done during this year. The purchase Committee supervises and approves the purchase-related activities including funds allocated for Infrastructure development and academic facilities.

The institution conducts internal and external financial audits regularly. All the funds received from agencies like KIIFB, UGC, RUSA, PTA and Alumni are subjected to strict auditing as stipulated by the agencies. The office of the Director of Collegiate Education conducts regular audits. Plan Fund utilization, Cash Books and Bill Books, contingent Bills, Library Records, Salary registers, PD accounts, CDC grants, expenditures made on Seminars and Workshops, funds expended on Study tours by various departments, etc.

Accountant General (AG) audits programmes on the expenditure incurred by the govt. funds. Plan and Non-plan fund utilization are verified with documents, bills and vouchers. The funds of UGC and RUSA are also audited by the Chartered Accountants. The auditing of the cooperative Store is performed by the Kerala State Cooperative Department, Govt. of Kerala. The internal audit has been conducted by the faculty of the institution. The stock verification of the assets is done every year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1506650

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Financial Audits are conducted by the Director of Collegiate Education and the Accountant General. Due to the Covid Pandemic, no Financial Audits were done during this year. The purchase Committee supervises and approves the purchase-related activities including funds allocated for Infrastructure development and academic facilities.

The institution conducts internal and external financial audits regularly. All the funds received from agencies like KIIFB, UGC, RUSA, PTA and Alumni are subjected to strict auditing by the agencies concerned. The office of the Director of Collegiate Education conducts regular audits. Plan Fund utilization, Cash Books and Bill Books, contingent Bills, Library Records, Salary registers of the temporary staff, PD accounts, CDC grants, expenditures made on Seminars and Workshops, funds expended on Study tours by various departments, etc.

Accountant General (AG) audits programmes on the expenditure incurred by the govt. funds. Plan and Non-plan fund utilization are verified with documents, bills and vouchers. The funds from UGC and RUSA are also audited by the Chartered Accountants. The auditing of the cooperative Store of the college is performed by the Cooperative Department, Govt. of Kerala. The internal audit is conducted by the faculty of the institution. The stock verification is done every year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the instrumental policy-making units in our college. It strives hard for upgrading the college infrastructure and caters to the requirements of students and faculties. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices.

IQAC reviews the academic progress regarding the teaching-learning process through the following:

- Academic Calendar and Timetable for each academic year
- Teacher's Diary for faculties to monitor the regular delivery of lectures and the timely submission of the diary
- conducts workshops and seminars on topics of academic relevance to enhance the quality of teachers and students.

Vision 22 and the conduct of add-on courses are two such practices that resulted from an initiative of IQAC. Vision 22 is an initiative by the IQAC, which aims to give coaching classes to the students outside our college, thereby helping them enter various government jobs. With this endeavour, our institution aspires to serve the young generation to create their path to entry into service. Faculties of college and from outside institutions engage in classes on various subjects.

Another important initiative of IQAC was to conduct three add-on courses. The Department of Botany, Applied Physics and Malayalam offered the courses for 139 students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC facilitates periodic reviews on the teaching-learning process, structures & methodologies of operations and learning outcomes. An academic calendar is circulated among the departments to schedule internal exams and necessary steps for the improvement of the teaching-learning process. The newly admitted students achieve necessary awareness about institution, code of conduct, and system of continuous evaluation through the orientation programmes. A master timetable is prepared and the faculties prepare the course plan. The attendance committee monitors the matters related to attendance and the discipline committee ensures

discipline on campus. The institution monitors students' satisfaction surveys and takes corrective measures for the betterment of the teaching-learning process.

IQAC conducts the following activities:

- conducts academic audits and analyses thereport and provides necessary suggestions
- The feedback of the students of various areas like the infrastructure facilities, effectiveness of the teaching-learning process, the performance of the teachers, and the evaluation process is collected.
- The teachers scrutinise the feedback forms received from the students and know the strengths and weaknesses of performance and make necessary changes accordingly.
- evaluates the academic performance of departmentsand gives guidance to ensure better performance.
- convenes workshops and seminars.
- Faculty are encouraged to attend various programmes for their academic excellence.

File Description	Documents
Paste link for additional information	http://govtkktmcollege.ac.in/?page_id=1086
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://govtkktmcollege.ac.in/?page_id=1352
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and gender sensitivity form the top most priority of our institution. Various Forums and Cells are working in the campus to cultivate positive gender values in the society. Towards achieving these goals several initiatives like Jeevani, Gender Justice Forum, Women Cell, NSS etc are working in the campus. Throughout the academic year various programmes have been conducted for the propagation of gender equity among the academic community and an amenity centre exclusively for women is working in the college. Jeevani, a counseling cell with the support of Government of Kerala provides psychological support for the students. In connection with the observance of International Women's Day various programmes have been conducted by Jeevani, Gender Justice Forum and Women Cell. In addition to this, health and nutritious awareness for teenagers, anemia awareness programme, a talk on "Gandhi and Women", an interaction with student counselor, and a debate on "Dowry" have been conducted by NSS and PG Department of History organized National Webinars on Gender issues in view of the larger intake of girls students from the different corners of the state. Anti sexual harassment cell is also working in our college.

File Description	Documents
Annual gender sensitization action plan	http://govtkktmcollege.ac.in/?page_id=300
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtkktmcollege.ac.in/?page_id=3673

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution maintains a green and eco-friendly environment in the campus. Unique plans and projects as part of Waste Management Policy are implemented for the management of various types of waste. As part of this policy a biogas plant is installed in the college for the management of biodegradable solid waste especially food waste. For managing electronic wastes, All electronic wastes including worn out and irreparable equipment or parts thereof are written off as per government rules all. As an Initiatives for a Green and Clean Campus, adoption of three R's - Reduce, Reuse, and Recycle and environmental awareness programs has been conducted by the NSS unit of our college and various other clubs like Bhoomithrasena, Nature club etc. Waste bins are placed in all the blocks of our institution for collecting the non degradable and degradable waste separately.

Bio- medical wastes, especially generated during dissections and other such experiments in Life science laboratories are collected in separate containers and disposed separately in deep pits

In due course of time all the CRT monitors have been withdrawn and replaced by LED ones. E-waste generation is brought to the minimum level by purchasing and installing the best quality equipment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is strongly committed to promotion and enrichment of the cultural pluralism and the social diversity of our country. Primarily we facilitate an academic environment accommodative to students having diverse social, regional, linguistic and religious backgrounds. The students belonging to the underprivileged categories of economic and regional backgrounds are provided with scholarships, e-grants and moral support. The institution is strongly committed to provide an accessible academic environment for the students with different abilities. As part of this we offer scribe bank, computer with screen reader, ramps and accessible washrooms. For upholding the spirit of heritage and cultural plurality of our country our institution regularly celebrate Independence day, Gandhi Jayanti, Constitutional day, Republic day, International day for women NSS day, Environment Day etc. Besides this all the major festive occasions like Onam, Christmas, Holi, Ramadan etc are being celebrated here with full fledged collectivity and communal harmony. As part of the academic programme, we include courses relating the topic of cultural pluralism and heritage .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

With the conviction of the reality that today's students are tomorrow's citizens, our institution impart the civic sense and the political literacy in accordance with the values of the Indian Constitution. In this direction we display the relevant sections of our constitution like fundamental rights and duties at the important locations of our campus. During every year we observe Constitution Day and take the pledge to uphold the values of our constitution. The constitutional principles are deeply embedded in the academic programmes of our institution, like humanity and literature in the common English course of the second semester undergraduate program. Our syllabus includes the preamble of the

constitution ; the different aspects of our constitution are thoroughly and deeply introduced to students in the complementary papers of the BA history programme. Our institution organized various programme like Fit India Run, Swatch Bharath, under the leadership of NSS units of the institution. In order to introduce students with various democratic process and practices we regularly conducts student union elections and constitute a student representation body with the guidelines of University.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://govtkktmcollege.ac.in/?page_id=252
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates /organizes various national and international commemorative days, events and festivals including these:

1. World environment day, June 5 Friday : As a part of the day NSS volunteers had actively participated in planting saplings of different trees .
2. Vayanavaram: As part of this day the department of Malayalam conducted vayanavaram for promoting the reading habits among students.
3. Yoga day June 21: department of physical education conducted yoga day for developing mental and physical health
4. August 15, independence day:NSS volunteers participated in the flag hoisting ceremony
5. Teachers day: Staff club conducted teachers day
6. Onam celebrations
7. Gandhi Jayanthi
8. Keralapiravi: Cultural feast held to commemorate the formation of the state of Kerala.
9. Christmas celebration
10. Republic day celebrations: NSS observed republic day with all respect.
11. National science day, February 22
12. Women's day: Women cell, women development cell, NSS
13. National Mathematics Day - Dept. of Mathematics conducted a talk on " Visualising Mathematics"
14. Ozone Day :Department of Botany and Department Zoology celebrated Ozone day
15. Constitution Day:Department of History celebrated Constitution day
16. International Chess Day - Dept. of Mathematics conducted a Quiz programme
17. World Computer Literacy Day- Department of Computer Science
18. Martyr's Day
19. National Integration Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Annexure II

Title of the Practice -Snehasparsham

Snehasparsham is an outreach program of the institution to facilitate an interface between the college and the community. The program aims to provide a helping hand to the poor families near and around the institution. 2021-22 this program mainly focused on community service providing helping hand to the poorest of the families near to our institution. The teachers and office staff initiated this programme to distribute medicine for those who are very poor and continuous treatment. The programme was inaugurated by Shri. K Rajan, Minister for Revenue and Housing on 30th August 2021. On that day the medicines were distributed by the ward counselor P. N. Vinayachandran and the handover the medicines to the people.

Title of the Practice: - Vision 22

Vision 22 aims at giving coaching classes to the students outside our college and helping them to enter into various government jobs. On 6th October 2021 another class on "Numerical Skills For Competitive Examination" was conducted. Sri. Jomy. A class for Indian Civil Service Exam was handled by Sri. Rahul Raghavan, Shameer Kaipangara, Dr. G. Harikrishnan, Sanitha, Raga Sibin were took classes on various subjects, Medieval India, Kerala National Movement, English Grammar, Fundamentals of Botany etc.

File Description	Documents
Best practices in the Institutional website	http://govtkktmcollege.ac.in/?page_id=1096
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

KK TM Govt.College is situated in a place of that cherishes long and rich historical heritage of at least 2000years in antiquity. In this capacity it reflects and preserves /conserves the socio altered and intellectual heritage of the locale in various ways. The institution has envisaged a project named 'Archiving the Locale' to accomplish this mission. As part of this the institution has a heritage museum and archived repository. Displaying the various markers of the cultural identity of the region. It contains of the locality eminent personalities connected with the area, model of various regional historical monuments, local history projects by our student community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

It is intended to proceed with the two best practices already in vogue as it has scripted success at the college viz Vision 22 and Snehasparsham. The vision 22 is poised for providing coaching classes for competitive examinations free of cost to the students and the public. This is all set keeping in mind the avowed objective of UGC for equipping the younger generations to 'enter into service.' As part of accomplishing this mission, recording of classes being conducted by various faculties of the college are being planned meticulously. It is also planned to have a link of the classes in the college website so that the aspiring public shall also have informed access to it. Apart from this, distributing medicines free of cost to the needy and downtrodden public, under the programme 'Snehasparsham' steps are being initiated to collect contribution from the faculties as well as the public to buy needy medicines subject to formalities and distribute them without delay. The college has received impetus out of this charity drive as we have already implemented first phase of it which received much applause from everywhere. This will provide a soothing financial and healthy succour to the poor masses.