



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

K.K.T.M. GOVT. COLLEGE, PULLUT

- Name of the Head of the institution **Prof. Dr. BINDU SHARMILA T K**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04802802213**
- Mobile no **9446892578**
- Registered e-mail **kktmcollege.dce@kerala.gov.in**
- Alternate e-mail **iqac@govtkktmcollege.ac.in**
- Address **KKTm GOVERNMENT COLLEGE, PULLUT,
KODUNGALLUR, THRISSUR**
- City/Town **PULLUT**
- State/UT **KERALA**
- Pin Code **680663**

2.Institutional status

- Affiliated /Constituent **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF CALICUT**
- Name of the IQAC Coordinator **Dr. LOVELY GEORGE**
- Phone No. **9446359097**
- Alternate phone No. **04802802213**
- Mobile **9446359097**
- IQAC e-mail address **iqac@govtkktmlcollege.ac.in**
- Alternate Email address **iqackktml@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://govtkktmlcollege.ac.in/wp-content/uploads/sites/108/2024/08/AQAR-Report-2022-23.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://govtkktmlcollege.ac.in/wp-content/uploads/sites/108/2025/01/Academic-Calendar-2023-24.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B | 2.31 | 2008 | 28/03/2008 | 27/03/2013 |
| Cycle 2 | B | 2.74 | 2016 | 11/07/2016 | 10/07/2021 |
| Cycle 3 | A | 3.1 | 2023 | 14/09/2023 | 13/09/2028 |

6. Date of Establishment of IQAC

19/12/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|---------------|------------------------------------|-----------------------------|-------------|
| Institutional | Plan Fund | Govt. of Kerala | 2023-24 | 31,50,384 |
| Institutional | Non-Plan Fund | Govt. of Kerala | 2023-24 | 3,96,213 |
| Institutional | Salary | Govt. of Kerala | 2023-24 | 7,19,82,110 |
| Institutional | RUSA | Govt. of Kerala and Govt. of India | 2023-24 | 50,00,000 |
| Institutional | PTA | PTA | 2023-24 | 13,15,400 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **9**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

The institution underwent third cycle of NAAC accreditation and secured an A grade with 3.1 CGPA. IQAC took innovative initiatives

in conducting best practices, green audit, energy audit and submitted applications for NIRF and KIRF ranking. The institution has been ranked 31 in KIRF ranking.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| Departments are encouraged to organise events that foster the emerging trends in their respective areas. | The departments organise events on days of importance relevant to their subject and national level seminars/workshops/lecture series. |
| Strengthening various club and cell activities and NSS programmes under the aegis of IQAC. | NSS residential camp was held involving the vibrant participation of students to instil Eco-friendly and community involvement activities. |

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

| Name | Date of meeting(s) |
|-----------------|--------------------|
| College council | 08/01/2025 |

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

| | |
|--|---|
| 1.Name of the Institution | K.K.T.M. GOVT. COLLEGE, PULLUT |
| • Name of the Head of the institution | Prof. Dr. BINDU SHARMILA T K |
| • Designation | PRINCIPAL |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04802802213 |
| • Mobile no | 9446892578 |
| • Registered e-mail | kktmcollege.dce@kerala.gov.in |
| • Alternate e-mail | iqac@govtkktmcollege.ac.in |
| • Address | KKTm GOVERNMENT COLLEGE, PULLUT, KODUNGALLUR, THRISSUR |
| • City/Town | PULLUT |
| • State/UT | KERALA |
| • Pin Code | 680663 |
| 2.Institutional status | |
| • Affiliated /Constituent | AFFILIATED |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | UNIVERSITY OF CALICUT |
| • Name of the IQAC Coordinator | Dr. LOVELY GEORGE |

| | | | | | | | | |
|--|---|------|-----------------------|---------------|-------------|--|--|--|
| • Phone No. | 9446359097 | | | | | | | |
| • Alternate phone No. | 04802802213 | | | | | | | |
| • Mobile | 9446359097 | | | | | | | |
| • IQAC e-mail address | iqac@govtkktmcollege.ac.in | | | | | | | |
| • Alternate Email address | iqackktm@gmail.com | | | | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2024/08/AQAR-Report-2022-23.pdf | | | | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | | | | |
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| | | | | | | | | |

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| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | | | No | |
| • If yes, mention the amount | | | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | | | |

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No

- Name of the statutory body

| Name | Date of meeting(s) |
|-----------------|--------------------|
| College council | 08/01/2025 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|-----------|--------------------|
| 2022-2023 | 29/02/2024 |

15. Multidisciplinary / interdisciplinary

The necessity of an adaptable and multidisciplinary curriculum is emphasized by the NEP. The current curriculum of the college already includes open courses, audit courses, electives, and add-on courses, which provide it some flexibility and

interdisciplinarity. It might be further adjusted to comply with the new policy. New courses that address the emerging disciplines of study could be attempted. The curriculum takes into account the various needs of the pupils and is learner-centric. The NEP places a strong emphasis on the necessity of autonomy, accountability, and transparency in the institution's administrative procedures. According to the curriculum, the college is prepared to sail through transdisciplinary disciplines taught by a variety of faculties. English, Hindi, and other second languages are among the many subjects. Apart from these, the curriculum incorporates both humanities and science subjects highlighting diversity of subjects equipping the students to the new vista of knowledge. As various subjects are being dealt in by all the teaching faculty throughout the academic year, no student is bypassed in this context. The college is therefore, committed to steer ahead the multidisciplinary subjects in an infallible way.

16.Academic bank of credits (ABC):

Our college is expected to undergo a considerable transformation when the Academic Bank of Credits fully launches in tandem with the New Education Policy 2020. It is expected to transform our students into proficient experts capable of creating accounts and providing a variety of entries to enter and depart institutions or universities. Furthermore, ABC will assist our students in serving as trustworthy information sources while examining their credit histories. Verifying credit ratings of their students is beneficial to our faculty members. Such a thorough and interdisciplinary approach will assist students in developing a skill-oriented mindset. After receiving the appropriate grade in its performance assessment, the college intends to register with the Academic Bank of Credits. During the transitional phase of implementation, the college is offering certificate courses and add on courses which would provide exposure to different streams of learning.

17.Skill development:

The NEP 2020's emphasis on skill development will give students a boost as it raises the likelihood that they will improve their employability and skills. Students at the college received training in improving their skills through a different program called the Additional Skill Acquisition Programme. Under KKEM, Kerala Knowledge Economy Mission, a Kerala Govt. initiative, final UG students were registered under Digital Workforce Management System (DWMS) portal which is a platform through which

students gain training in developing employability skills and can participate in placement drives. Students have so far received entrepreneurship development training in dishwashing and handwashing under the auspices of the Kerala government's District Industry Center and low energy LED star making. This is in line with NEP 2020 and students will have access to countless career options. The vocational courses offered by Govt. College Pullut provide students with an excellent opportunity to gain practical experience and hands-on training. The courses are designed to provide students with both theoretical knowledge and practical skills, enabling them to apply what they have learned in a real-world setting.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is engaged in providing courses in Malayalam, Hindi and Sanskrit as second languages with curriculum of each course so designed that it imbibes values of our culture. The heritage museum and the folklore club in our college impart and instil exemplary values in the minds of students. KKTU Govt College Pullut has undertaken several initiatives for the development of Indian Knowledge Systems in tune with NEP 2020. The college has recognized the need to integrate the rich cultural heritage of India with modern education to create a balanced and holistic learning experience for students. The Physical Education Department of the College in collaboration with the NSS regularly organizes Yoga classes. The College has a herbal garden with Ayurvedic herbs to showcase the rich heritage of traditional medicinal plants. The museums at the college archives precious manuscripts and artifacts of local cultural history. These initiatives have helped to create a learning environment that is not only modern and relevant but also deeply rooted in Indian culture and tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an approach to learning and teaching that focuses on defining desired learning outcomes and aligning teaching, learning, and assessment activities with those outcomes. It is a student-centered approach that aims to ensure that students are able to demonstrate the knowledge, skills, and attitudes they are expected to acquire by the end of a programme. The college has been implementing a range of teaching and learning strategies to ensure that students are able to achieve the desired learning outcomes. These strategies include active learning, problem-based learning, collaborative learning, and

experiential learning, among others. These strategies are designed to engage students in the learning process and enable them to develop the skills and knowledge required to succeed in their chosen fields. Assessment is a critical component of OBE, and the college has been developing and implementing a range of assessment strategies to ensure that students are able to demonstrate the desired learning outcomes. These assessments are designed to measure the skills and knowledge that students have acquired, and to provide feedback to both students and teachers on their progress towards achieving the desired learning outcomes. Every faculty of the college prepares course plan in accordance with programme outcomes and course outcomes as delineated by the University of Calicut. The outcomes are aimed at and targeted to sharpening the cognitive abilities of Knowing, Understanding, Remembering, Applying, Evaluating and Creating.

20.Distance education/online education:

The Covid-19 pandemic drastically altered the educational environment both locally and globally. Blended learning has become the norm for virtual instruction worldwide. Additionally, our college became a hub for online learning. Through the use of e-content, google classrooms, YouTube, WhatsApp and other online platforms, the students are encouraged to participate in online classrooms. With the advent of NEP 2020, it is envisaged that the college will be able to leverage online teaching and learning to become a significant global contributor to education. It is hoped that once NEP 2020 comes into vogue, the college can transform itself to a substantial contributor to the global education via online teaching and learning. KKTU Government College has always adopted a hybrid model of teaching, which combines traditional classroom teaching with online learning. The college has invested in state-of-the-art technology and infrastructure to facilitate online learning and has also provided training to its faculty members on how to effectively use digital tools and platforms for teaching. It is a Centre for Continuing Education, Kerala (CCEK) and offers Spoken Tutorial, IIT Bombay.

Extended Profile

1.Programme

1.1 459

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 766

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 235

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 170

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 48

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 53

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 459

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 766

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 235

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 170

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 48

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|---------------------------|
| 3.2 | 53 |
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 40 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 70.45460 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 102 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KKTM Government College follows the curriculum framed by Calicut University for academic programmes and add-on courses offered. A master timetable and the department-wise action plan following the academic calendar are prepared. The faculty keeps a record of the curriculum delivered in teacher's diary, which is periodically assessed by the Principal and the IQAC on a regular basis. Emphasis is given to planning and executing extension activities associated with the curriculum. During the pandemic, the syllabus was covered through both offline and various online platforms like google meet, classroom, Edmodo etc. Evaluation processes were done regularly by the internal assessment committee that plans, prepares, executes and coordinates the internal assessment examinations systematically. Departments organise webinars/lecture series on myriad topics, as part of extension activities. To maintain quality education test papers, assignments, seminars or viva voce are conducted in each semester followed by the publication of internal score sheets as

per the guidelines of the university and CIE is conducted on both online and offline modes. The consolidated scores are uploaded on the college website, class-wise WhatsApp groups and the final score on the university website. Online class PTA meeting is conducted for every semester to update the parents on academic activities.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://govtkktmcollege.ac.in/?page_id=2738 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Department wise action plan is prepared in accordance with the academic calendar of the institution and is strictly followed. Internal assessment is based on tests, assignments, seminars or viva voce are done in each semester. Internal assessment committee at the college level includes one member from each department to coordinate internal assessment processes. Time table for formative tests for continuous evaluation of core and complementary courses are published and CIE conducted by both online and offline modes. The evaluation system is purely based on the university examination pattern and internal score sheet prepared accordingly. The consolidated scores are uploaded first in the college website and after the verification and corrections, if any, is uploaded in the university website. Class PTA meeting was conducted for every semester to update the parents about the activities of the departments and the academic performance of their wards.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://govtkktmcollege.ac.in/?page_id=1083 |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of

A. All of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum developed in the college is in sync with delivering a holistic education to all students. The curricula are a mixed bag of many themes such as gender sensitization, human values, environment sustainability, personality development, scientific temper, ethical concern, women empowerment, human rights and social labour. Literature subjects like Malayalam, English, Hindi, and Sanskrit and Travel and Tourism course deal with social, ethical and human values. Papers in History raise the issues like social labour, educational and health issues of women, gender and caste. Similarly, Botany, Zoology and Polymer Chemistry subjects inculcate knowledge on the environment and the need to preserve it. Nature club and Bhoomithra sena club inculcate knowledge on the environment and its preservation. The open course paper of the Department of Applied Physics focuses on utilising pollution free sources of energy. The Butterfly Garden kindles the spirit of environmental sustainability and biodiversity conservation. ED Club deals with professional ethics and values. In a nutshell, value-added courses, audit courses, electives and common courses, NSS unit, Gender Club, Gender Justice club and Women Cell are committed to imbibing the cutting-edge themes in

letter and spirit. EWYL-Earn While You Learn gave students an opportunity for a part time job.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

221

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://govtkktmcollege.ac.in/?page_id=1833 |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://govtkktmcollege.ac.in/?page_id=1833 |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

296

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college implements targeted programs tailored to the needs of both advanced and slow learners, ensuring no student is left behind. For advanced learners, the institution provides a fully equipped library with comprehensive facilities and a curated collection of advanced-level resources. Departments proactively supply specialized learning materials to expand their intellectual horizons and assign them to subject-specific leadership roles, such as project work and laboratory initiatives. These students are systematically encouraged to participate in high-level competitions, including quizzes, essay writing contests, and project or poster presentations. Furthermore, they receive focused coaching for entrance examinations to facilitate their pursuit of higher studies and are rigorously prepared for competitive scholarship exams. For slow learners, a robust mentoring system is in place, where dedicated mentors offer essential moral and academic support to bolster their confidence. The college's Internal Quality Assurance Cell (IQAC) conducts meticulous result analyses and provides actionable recommendations to enhance academic performance. Tutors deliver customized, easily comprehensible learning materials designed to match the intellectual capacity of these students, incorporating feedback to refine their approach. Additionally, slow learners engage in structured peer-learning activities with top-performing classmates to accelerate their progress and bridge knowledge gaps. This comprehensive approach underscores the college's commitment to fostering an inclusive and results-driven academic environment.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=1964 |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 766 | 48 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers prioritize creating highly interactive classroom environments that foster innovative thinking and original interpretations. A diverse array of methodologies, including Audio-Visual techniques, Language Labs, Google Classroom, Industrial Visits, Field Work, and Projects, is employed by various departments to enhance student engagement. As part of the undergraduate curriculum, mini projects are mandated for final-year students, coordinated by the respective departments. At the postgraduate level, major projects form a core component of the academic framework, designed and supervised by the respective P.G. departments. Students are consistently encouraged to participate in academic and co-curricular competitions to hone their skills. The pedagogy emphasizes participatory learning through structured discussions, debates, and collaborative group activities, providing students a platform to articulate their viewpoints while fostering an appreciation for diverse perspectives. Departmental initiatives are systematically organized to cultivate teamwork and collaborative skills among students. A flagship activity of the institution, the NSS camp, embodies the college's commitment to social responsibility. Group-based laboratory practical sessions, under the close supervision of faculty members, are conducted to reinforce applied learning. Examination questions predominantly focus on analytical and reasoning skills,

encouraging critical thinking. The Department of Malayalam, recognized as a university-level research center, serves as an academic hub with a notable presence of distinguished research guides.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?s=Annual+reports |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One classroom in each department is ICT enabled with projectors install and the campus is enabled with Wi-Fi connection. The faculty use variou ICT enabled tools to enhance the quality of teaching-learning like 1.Google classroom and Google meet are used to manage and post course related information-learning material, quizzes, assignments and evaluations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.Graphic tablets and digital pens are used to teach live lessons, which provides direct chalk board experience to students. 2. ORICE studio (Online Resource Initiative of Collegiate Education) facility is used to create video lectures and upload inappropriate platforms for students to use as extra learning resources. 3. Recorded lessons are uploaded in YouTube and are shared through Edmodo. 4. For Computer Science lab sessions, faculty used offline application 'Coding-C' and 'SpokenTutorial'. 5. The Departments use platforms like Google meet,Google classroom, whatsapp, telegram, club house, youtube etc. For effective Teaching Learning experience, faculty also use apps lexi audio editor, screen video recorder, voicerecorder, Google forms, quizzes, canva, poster maker, slideshare,podcast etc. 6. Visualization of Mathematical concepts using graphing software is us by the Department of Mathematics. Students are given instructions in an interactive classroom. Using different options,they verify the theorems and Mathematical concepts in their syllabus.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

282

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal exams are conducted regularly in every semester as per the guidelines provided in the syllabus for the programme. Examinations strictly follow the University question paper pattern. Both objective and descriptive tests are conducted. For maintaining transparency, results are published along with detailed answer keys. Internal assessment are carried out in both theory as well as practicals. For theory, examinations are conducted through online as well as offline mode. Assignments on related topics are given and seminar or viva voce are conducted as part of the internal assessment. Time bound submission of assignments and powerpoint presentations for seminars are made compulsory. A group of 4 to 5 students are given the same seminar topic and each student in the group presents the seminar. Presence of the students in online classes and offline classes are counted for attendance but leniency is given to those who encountered internet problems or with medical issues.

The scores achieved by the students in the internal evaluation help to assess the students and pin point academically weaker areas of a student in the course concerned.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?page_id=2738 |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Various departments have taken the following measures to deal with the internal examination related grievances in an efficient and timebound manner. Those students who have grievances with regard to internal marks will be asked to come to the department within three days and the internal assessment committee will evaluate the problem and also will try to rectify the issue. Conducted retest for the absentees, given special attention for weaker students by discussing university question papers and question banks. Every student is allowed to see and get convinced with the split up marks given in the internal marks published. Keeping record of internal assessment in the department is practised in the institution. The grievances raised by the students against the internal scores are tackled in a time bound and favourable manner after discussion with the faculty members in the department.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?page_id=308 |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are state and displayed on website and communicated to teachers and students. It is an indisputable fact that course outcomes and programme outcomes offered by the institution are stated and displayed on the website and informed to teachers and

students. In the beginning of every academic year, once the classes start, all students are meticulously informed about the programme and course outcomes. Enormous time is invested to transmit the importance of these outcomes to students and that students are timely tutored to inculcate and acquire these outcomes through a series of internal examinations conducted periodically. As students do hail from heterogeneous backgrounds, they are not able to perform uniformly and the willing students are given retest to examine the extent to which course and programme outcomes are accomplished. As a result of this, students invariably develop interest and insight with regard to scientific methods, develop appreciation of thought, critical thinking and in-depth knowledge. In due course of time, programme outcomes are transformed into programme specific outcomes so far as each subject is concerned. The achievements of students are proudly posted on the website so that it provides an abiding inspiration for other students to emulate. Programme and course outcomes are, therefore, given far-reaching weight by the college.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://govtkktmcollege.ac.in/?page_id=1090 |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of course outcomes is evaluated by the department concerned and also by the students. The result analysis of every semester is carried out by the faculty and it helps to identify the performance of students and to decide on future course of action to better their score in subsequent semesters. By periodic written as well as oral examinations, by conducting practicals, by making the students to participate in various competitions, the intellectual as well as person development could be evaluated. By field trips and study tours, the students get first-hand information regarding the environment and they can interact with nature, thereby create a self-awareness to protect and conserve the earth and its resources and also make

the society too aware To create awareness in society, the students work with various clubs of the college like Nature Club, Bhoomitra Sena etc. Students participating in various sports and arts competition, the students could achieve effective citizenship and also embrace core democratic values and strive to live by them. The prizes and awards organized by the department, PTA and IQAC made the students self motivated and they are reinforced in their future studies and career.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://govtkktmcollege.ac.in/?page_id=2738 |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2025/02/UG-PG-Programmes-Result-Analysis-2023-24.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2025/01/Student-Satisfaction-Survey-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.6204

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

M N Vijayan Library and Archives, operating in the Malayalam Department has been in existence since 2011. The public also makes use of the facilities of library. They collect books and donate books to the library. Periodicals more than 25 years old are a treasure of knowledge for researchers and the general public. Researchers and teachers from other educational institutions publish their research papers in the UGC care-listed magazine 'Malayala Pacha'. The herbal garden, greenhouse, Horticulture garden, and the Poly house (Under construction) are the main attractive facilities by the Department of Botany and Zoology. These facilities can be used by the public and students of other educational institutions, especially schools. The history museum under the history department of the college is also functioning here for the benefit of the students of other colleges and schools. The teachers of various departments of the college go as resource persons and also as keynote speakers in many seminars and impart their knowledge. Nine teachers from various departments are serving as research supervising guides. The teacher here have used their knowledge, skills and time to set the question papers of universities and autonomous colleges. Teachers have imparted their knowledge to others through the books they have authored.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://govtkktmcollege.ac.in |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

| File Description | Documents |
|--|--|
| URL to the research page on HEI website | http://govtkktmcollege.ac.in/?page_id=173 9 |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution initiates plentiful extension activities within the neighbourhood community to sensitize students about various social issues and prepare them to respond passably to realties outside the classroom. Major extension activities include the LED Christmas star making workshop, green energy work shop, plant a tree project, "Sametham" local history exploration mission etc. The institution conducts exhibitions and awareness programmes, especially for school students and the public under various clubs. The national service scheme of the college played a central role in conducting the extension activities like book donation campaign, blood donation camps, constitution literacy programs, financial support to old age homes etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=3533 |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2441

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 36 class rooms of which 08 class rooms are ICT enabled. There are three seminar halls of which one is equipped with audiovisual system. All departments have their own computers with internet and wifi facilities. A full-fledged computer lab is available with 25 computers. A total of 70 computers are there in the institution which are used for administrative and academic purposes. The centralized library is partially automated with ILMS - KOHA20.05. There are 37390 books, 16 journals in different subjects, 15 periodicals and 5 newspaper in the library. There are around 195000 plus eBooks and 6000 plus eJournals available through NLIST. The online public access catalogue - OPAC and INFLIBNET are also available for students and teachers. The departments - Botany, Zoology, Polymer Chemistry, Computer Science and Applied Physics are gifted with well equipped laboratories which are maintained by technical staff of the departments. The botany department has a bio diversity garden and herbarium

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://govtkktmcollege.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education handles all Sports and Games-related events. There is a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also. The Department of Physical Education is responsible for maintaining a well-equipped gymnasium. A well-maintained court is utilized for volleyball and tennis practice, as well as exhibitions and cultural events. A clay surface football field is also available for the students to practice. The Department of Physical Education handles all Sports and Games-related events. There is

a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=421 |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=4378 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

65.95557

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College central library has a floor area of 13810 sq. ft spread over in 3 floors situated in a calm and quiet place inside the college campus. The modern college library is shifted into new building in 2018. Students, teaching staff, Non-Teaching staff and Research scholars are the users of the library. The library is automated with Koha 16.05.12.0 version. The books are classified using Dewey Decimal Classification Scheme. The building contains large stack rooms, reading area, circulation section, librarian's room, Info lab s, reprography room, et al. There are 37390 books, 16 journals in different subjects, 15 periodical and 5 newspapers in the library. Out of these books 1500 above are reference books. Reference section includes Encyclopedias, dictionaries textbooks, reference books etc. There are around 195000 plus eBooks and 6000 plus journals available through NLIST. The online public access catalogue - OPAC is also available for students and teachers. A well furnished INFLIBNET lab is also functioning as part of library with 10 advanced laptops and high-speed internet facility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://govtkktmcollege.ac.in/?page_id=418 |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.10216

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution regularly upgrades its IT infrastructure, including WiFi. Academic and administrative systems are adequately supported and connected with IT infrastructure at the college. The institution's broadband connection (KFON) has a bandwidth of 300 megabits per second and a secondary BSNL broad band

connection 60 megabits per second. In 2017, the Centralised Library implemented a computerized circulation system based on barcodes using the Integrated Library Management System Software KOHA, version 19.50. Version 20.05 is reinstalled and upgraded Through INFLIBNET and NLIST, students and teachers have access to over two million titles of e-books and over six thousand e-journals for which an INFLIBNET lab with 10 laptops and broad band connectivity is functioning in the library block. In addition, the Online Public Access Catalogue Facility is accessible. The College Development Committee and PTA fund the upkeep and modernization of all IT facilities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=4378 |

4.3.2 - Number of Computers

102

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.51752

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the upkeep and utilization of the physical facilities, we as a government institution are dependent on the funding and grants granted by the state government and the government agencies. Classrooms, laboratories, libraries, and gymnasiums are all examples of academic and auxiliary facilities. These proposals are sent to various government departments and agencies on behalf of the institution. The RUSA, PWD, KSEB, Nirmithi Kendra, KIIFB and BSNL departments all benefit from the utilisation of funds under various schemes by the institution. The PTA's unwavering dedication to the college is a major factor in its continued growth and success. Likewise, the Alumni Association offers its unwavering backing to the college. The women's amenity centre, complete with incinerator, was recently opened for the female students. An on-campus cooperative society sells textbooks and other educational resources at discounted rates to both faculty and students. The PTA manages a photocopy centre that is conveniently located close to the library.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=3617 |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

707

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://govtkktmcollege.ac.in/?page_id=5297 |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

830

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

830

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

79

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides a wide range of facilities to encourage student engagement in various committees and activities.

Students actively contribute to the day-to-day functioning of the institution by participating wholeheartedly in committees such as the Anti-Ragging Committee, Grievance Cell, Gender Justice Forum, College Development Committee (CDC), University Union, and Internal Complaint Cell.

These committees remain dynamic throughout the year, hosting events and inviting resource persons from outside the college to enhance learning and involvement. The Grievance Committee has played a pivotal role in addressing the concerns of students from diverse socio-economic backgrounds, ensuring fair resolutions. Students also actively participate in securing funds for the college through their involvement in the CDC.

The College Union, formed through a transparent electoral process overseen by an election committee led by the Principal and a teacher serving as the returning officer, organizes a variety of cultural, sports, and extracurricular activities. These include the college celebrations, arts festival, and sports meet. Additionally, the college magazine is published under the guidance of a student editor, showcasing the creativity and talent of the student community.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=298 |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic year 2023-24, the alumni of our institution demonstrated their unwavering support by contributing a total of ₹6,01,551 for various developmental activities. These contributions have been pivotal in enhancing academic facilities, supporting students, and improving infrastructure.

Major highlights include ₹33,001 from KKTU SEEDS and ₹1,30,000 from the UAE Chapter of the Alumni Association for the NAAC Peer Team Visit. The first B.Sc. Zoology batch generously donated ₹2,00,000 for the overall development of the college. Infrastructure improvements included ₹25,550 for solar lights, ₹50,000 for hostel essentials, and ₹25,000 for the construction of the Freedom Wall.

In student welfare, ₹24,000 was allocated to economically weak students, ₹15,000 for medical assistance, and ₹11,000 for recognition awards. Academic excellence was supported through ₹1,000 awarded to Ms. Sneha for winning an English speech competition and ₹2,000 for the Dr. Devaki Nandan Memorial Prize. Additionally, ₹35,000 was contributed for an LED TV for the Zoology Department.

These contributions highlight the strong bond between alumni and their alma mater. Their continued support has significantly impacted the institution's progress and serves as an inspiration for current and future students

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=460 |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

KKTm Government College is affiliated to Calicut University which offer 12 programmes in Arts and Science including 8 UG Programmes, and 3 PG Programmes and is the only Government college in Thrissur district which offers research in Malayalam. To impart quality education, the academic, administrative and student wing work together based on a clear vision and mission. The nature of governance in KKTm has effective leadership through well-organised structures and democratic systems. The college council and IQAC serve as advisory bodies for taking up bold academic and administrative decisions keeping in mind the vision and mission of the college. The Principal undertakes decisions with the support of the staff, IQAC and councils. The IQAC defines the quality benchmarks to improve the efficacy of the functioning of the college. The College Council discusses all the academic and non-academic progress of the institution. At the end of each academic year, the Principal collects feedback on academic matters. The institution achieves vision and mission through the governance system of participative management. Committees and clubs like discipline, anti-harassment, journal, library advisory, canteen, attendance, minority committee, folklore, Bhoomitrasena, ASAP, club, Jeevani etc are abuzz with manifold activities. The NSS unit performs community services and social extension activities fabulously.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=2920 |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises participative management under the College Principal. The staff council comprising the HOD's, two elected teachers and the office superintendent act as the advisory body to assist the Principal in the administrative and academic activities. The council takes up the issues of students and staff, the proposals on infrastructure and maintenance etc., It ensures effective teaching-learning in the departments. They present the requirements in the council. General and class PTA meetings are conducted to discuss the welfare of the students. The prospective plan is employed through college council, IQAC, PTA and CDC. The college council, the decision making body, consisting of the Vice Principal, HOD's, elected members, librarian, and office superintendent supervises the academic and administrative activities. The IQAC constituted as per NAAC norms brings the highest standards in academic and administrative activities of institution through various structured initiatives. PTA is a prominent association that interacts with activities of the college. It nurtures good relationships among the teaching staff, students and guardians of the students. CDC formulates the major developmental and infrastructural plans mobilising internal as well as external resources. There are a number of committees/cells which contribute significantly for the operational effectiveness and efficiency of the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=252 |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The ultimate perspective is to provide quality education for the upliftment and refinement of society. The transition to online education during the COVID-19 brought about shifts in the teaching-learning process. To complement offline mode of teaching, faculties still continue to use platforms like Google Meet, Zoom, Google classrooms, G-Suit, Moodle, Edmodo, Google Form etc to meet the new demand. It encourages students to learn independently and at their own pace. To enhance the quality of education, IQAC and the departments organise seminars and workshops, online and offline competitions for students, teachers and all the stakeholders on topics from various fields of science and arts. The new college library is working in a three-storeyed building and the open source Library Management Software KOHA 20.05 version is used for library automation and Online Public Access Catalogue. The library provides 1,95,000+ e-books and 6000+ e-journals which are available through N-LIST. Remote access to e-resources is also available to users. A new building funded by KIFBI, Indore stadium, playground are under construction. The need of the hour, a residential hostel for girls, construction of which was completed and inaugurated by Honorable Higher Education Minister. The butterfly garden, and the synthetic court work have been completed.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=3617 |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

KKTm Govt college is under the control of Department of Collegiate Education, Govt. of Kerala and is affiliated to University of Calicut. Principal is in charge of both academic and administrative framework. The College council and the Vice principal assists the Principal in various matters. IQAC with its convenor and members work for the best output of academic excellence. All the staff including teaching and non-teaching were selected by the Kerala Public Service Commission through competitive examination and interview and later appointed by the Directorate of collegiate education based on rank list. Academics

were maintained by departments along with faculty and technical staff. The administrative setup is run by the Principal, office and staff. Various statutory committees work for the smooth running of the institution and for supporting students for their excellence various clubs, NSS, ASAP, Fitness centre, Language lab etc., are functioning in the college. Associations like PTA, Alumni, Staff Club were working together for the best output of the college. All the staff work under the rules and regulations of the UGC as per Kerala Service Rules. All the procedures the administration are run based on KSR, Manual of Office Procedures, Purchase Manual, Kerala Treasury code etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | http://govtkktmcollege.ac.in/?page_id=2766 |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

For both teaching and non-teaching personnel, the institution offers efficient welfare measures and a performance appraisal system. It ensures that all the welfare schemes are provided to

the incumbents by the Centrand State government. The institution methodically conducts the PBAS on recurring basis to evaluate the performance of the incumbents in addition to assuring the implementation of the welfare programmes. Welfare scheme provided by state and central government Grievance redressal committee Jeevani-Counseling centre Security Leave Travel Concession(LTC) WIFI:Wifi has been installed in all the Departments, Office,Inflibnet, Principal's cabin and Library. Gymnasium Staff Club Festival Advance and Festival Allowance, Bonus Staff Quarters Faculty Development Programme Performance Appraisal System: The teachers are duly encouraged to upgrade themselves professionally through Career Advancement Programmes proposed by UGC, DCE, and the Kerala Government. Under the auspices of the IQAC, the Performance- Based Assessment System is done every academic year. Internal Complaint Committee (ICC) Cooperative Society and Store Canteen Government Provident Fund(GPF) State Life Insurance Scheme(SLI) Group Insurance Scheme(GIS) Group Personal Accidental Insurance Scheme(GPAIS) MEDISEP Pension Schemes Maternity and Paternity Leave Casual Leave Prompt facilitation of provident fund loan.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/ |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for teaching and non teaching staff. Every year the outgoing students of UG and PG programmes carry out a student satisfaction survey (SSS). It is analysed and the feedback thus obtained is judiciously addressed for the betterment of the teaching learning process. The performance of the non teaching staff is accessed by the Principal through a confidential report. Recently the self appraisal system of the employee is monitored using the Government's online website SCORE.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://score.kerala.gov.in/Login.jsp |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Audits are conducted by the Director of Collegiate Education and the Accountant General. The purchase Committee supervises and approves the purchase-related activities including funds allocated for Infrastructure development and academic facilities. The institution conducts internal and external financial audits regularly. All the funds received from agencies like KIIIFB, UGC, RUSA, PTA and Alumni are subjected to

strict auditing as stipulated by the agencies. The office the Director of Collegiate Education conducts regular audits. Plan Fund utilization, Cash Books and Bill Books, contingent Bills, Library Records, Salary registers, PD accounts, CDC grants, expenditures made for Seminars and Workshops, funds expended on Study tours by various departments, etc. Accountant General (AG) audits programmes on the expenditure incurred by the govt. funds. Plan and Non-plan fund utilization are verified with documents, bills and vouchers. The funds UGC and RUSA are also audited by the Chartered Accountants. The auditing of the cooperative Store is performed by the Kerala State Cooperative Department, Govt. of Kerala. The internal audit has been conducted by the faculty of the institution. The stock verification of the assets is done every year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.01551

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute implements a well-defined plan for the mobilization of funds and resource. Various committees, department heads and accounts officers involve in this process. Financial audits are conducted by the Director of Collegiate

Education and the Accountant General. The institution conducts internal and external financial audits regularly. Plan and non-plan fund utilization are verified with documents, bills and vouchers. The internal audit is conducted by the faculty of the institution. The stock verification of the assets of the institution is done every year. Mobilization of Funds: Funds come from the government(salaries) and alumni donations (equipments etc) Utilization of Funds: optimally use funds, and purchase committee seeks and reviews vendor quote for equipment, books, and other purchases. The Purchase Committee convener gathers department needs and submits proposals to the Principal for approvals and government funding requests.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=421 |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the instrumental policy-making units in our college. It strives hard for upgrading the college infrastructure and caters to the requirements of students and faculties. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. IQAC reviews the academic progress regarding the teaching-learning process through the following: Academic Calendar and Timetable for each academic year.

Teacher's Diary for faculties to monitor the regular delivery of lectures and the timely submission of the diary Conducts workshops and seminars on topics of academic relevance to enhance the quality of teachers and students.

Vision 22, promoting science education and the conduct of add-on courses are three such practices started in 2022 that resulted from an initiative of IQAC. Vision 22 being continued aims to give coaching classes to the students outside our college, thereby helping them enter various government jobs. With this endeavour, our institution aspires to serve the young generation to create their path to entry into service. Faculties of college

and from outside institutions engage classes on various subjects. Another important initiative of IQAC was to conduct add-on courses . The Department of English, History, Maths Physics and Zoology offered the courses for 256 students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.youtube.com/@igackktmgovt.college5707/videos |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC facilitates periodic reviews on the teaching-learning process, structures & methodologies of operations and learning outcomes. An academic calendar is circulated among the departments to schedule internal exams and necessary steps for the improvement of the teaching-learning process. The newly admitted students achieve necessary awareness about institution, code of conduct, and system of continuous evaluation through the orientation programmes. A master timetable is prepared and the faculties prepare the course plan. The attendance committee monitors the matters related to attendance and the discipline committee ensures discipline on campus. The institution monitors students' satisfaction surveys and takes corrective measures for the betterment of the teaching learning process. IQAC conducts the following activities: Conducts academic audits and analyses the report and provides necessary suggestions The feedback of the students in various areas like the infrastructural facilities, effectiveness of the teaching-learning process, the performance of the teachers, and the evaluation process is collected The teachers scrutiny the feedback forms received from the students and know their strengths and weaknesses of performance and make necessary changes accordingly. Evaluates the academic performance of departments and gives guidance to ensure better performance

Convenes workshops and seminars. Faculty are encouraged to attend various programmes for their academic excellence.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=1086 |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://govtkktmcollege.ac.in/?page_id=1352 |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution gives utmost priority to gender equity and gender sensitivity. Various clubs and student forums work to identify gender discrimination and challenge gender stereotyping, by raising gender awareness among students and teachers and encouraging behavioural changes in all stakeholders. Women Cell, JEEVANI-students' counselling centre, Gender Justice Forum, and NSS have been earnestly working in the

field of gender equality and gender sensitization. JEEVANI, a government sponsored students' counselling facility acts as a gateway of screening to the complex world of gender inequalities and discrimination in domestic as well as public settings. We have conducted numerous academic and cultural programs to enhance gender sensitivity among our teaching and student communities under the initiatives of Women Cell, NSS, JEEVANI and Gender Justice Forum. Our institution has a good practice of providing our girl students awareness on how to achieve menstrual hygiene and encouraging them to use incinerators kept in the campus for menstrual pad disposal without fail. Students' grievance cell and anti-sexual harassment cell also play a vital role in promoting gender equity and reducing gender discrimination in the campus.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://govtkktmcollege.ac.in/?page_id=300 |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://govtkktmcollege.ac.in/?page_id=3673 |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution meticulously preserves an ecologically sustainable and environment friendly green campus. The college

has strived her maximum to maintain a pollution free campus through various 'systematically organized' ways of waste disposals. A well-kept biogas plant has been installed and it clears all bio-wastes including food wastes. Our institution unloads all electronics and electrical wastes in time bound manner as per the prescribed procedures for E-waste management by the Government of Kerala. Our institution strictly follows measures to reduce, reuse and recycle electronic wastes in the campus. Our NSS unit and Bhoomitra Sena and Nature club give students value education classes and workshops on environmental awareness and helping them to have a life promoting the natural rhythm of the environment. Large number of waste bins are placed in the campus for collecting degradable and non-degradable wastes separately. We have specialized waste disposal means for collecting bio-wastes from our science labs. We have maintained scientifically constructed deep pits for the disposal of such bio wastes. We have replaced all our CRT monitors with LEDs. We follow the policy of 'reduce E-waste ' by purchasing only quality products which offer long years of service.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following **1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **C. Any 2 of the above**

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with **B. Any 3 of the above**

disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution values and respects diversities -social, religious, linguistic and regional. We have SC ST Cell, OBC Cell and Equal Opportunity Cell which secure equity and equal opportunity to the community at large in the college and bring about social inclusion, enhance the diversity among the students, teaching and non-teaching staff and at the same time eliminate the perception of discrimination and create a socially amicable environment for academic discourses and for the thriving of healthy interpersonal relationships among the students of various social backgrounds. We have an intensive tutorial system in which twenty students come under one tutor who regularly converses with students under his/her charge and try to know their academic and non-academic issues and concerns and guides them to improve their student life and personal life. We conduct a special English grammar course for new students in the beginning of their first semester for having better command in English and thereby eliminating scholar gap between the advantaged and the disadvantaged student categories in terms of English language fluency. To beat ableism, our institution provides facilities like disabled friendly ramps providing easy access to all parts of the college, scribe bank, computer with screen reader and E- books suitable for blind students. We never miss any opportunity to celebrate cultural diversity of our

college.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college upholds constitutional values and morality. The entire institutional structures of the college and various praxes display our commitment to constitutional rule of law. We celebrate Constitution Day for sensitizing students and other staff in the college the value of fundamental rights and duties enshrined in our constitution. Constitutional values are embedded in our academic courses. College debate club conducts events which may help students to analyse various contemporary topics in Indian politics and social life that involve various constitutional dimensions and narrations. Our institution has organized various programme like Fit India Run, Swatch Bharath, under the leadership of NSS units of the institution. We regularly conduct student union election and constitute a student representation body with the guidelines of university. We promote healthy campus politics and fruitful political debates giving space for different political groups of students for helping them to enjoy the worth of healthy dialogues with pupils having opposite views. 7 students formed a team and participated in National Youth Festival Prajatantra 2023, organized by Praja Foundation, UN Habitat and National Institution of Urban Affairs. This competition was an event like a model Urban Municipal Corporation

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://govtkktmcollege.ac.in/?page_id=252 |
| Any other relevant information | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2024/02/constitution-day-2023-by-history-dept.pdf |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hiroshima & Nagasaki day remembrance on 6/8/2023 and 9/8/2023 2. Independence Day quiz competition on 14/08/2023 3. Constitution Day on 27/11/2023 4. Onam, Xmas & Holi Celebration 5. World Heritage week celebration on 22/11/2023 To 25/11/2023 6. World environment day on 5/6/2023 7. World tourism day-Women in Tourism- seminar on 27/09/2023 8. Moon Day celebration on 21/7/2023 9. Vaynavaram: As part of this day the department of Malayalam conduct vaynavaram for promoting the reading habits among students. 10. Yoga day June 21: department of physical education conducted yoga da for developing mental and physical health 11. August 15, independence day: NSS volunteers participated in the flag hoisting ceremony 12. Teachers' day: Staff club conducted teachers' day 13. Gandhi Jayanthi 14. Keralapiravi: Cultural feast held to commemorate the formation of th state of Kerala 15. Republic day celebrations: NSS observed republic day with all respect 16. National science day, February 28 17. Women's day: Women cell, women development cell,

NSS 18. National Mathematics Day 19. Ozone Day: Department of Botany and Department Zoology celebrated Ozone Day 20. World Computer Literacy Day 21. Martyr's Day 22. National Integration Day 23. National Energy Conservation Day 24. Science Day 25. NSS Day 26. National Statistics Day 27. World Health Day

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our institution has constituted a charity fund 'Snehasparsham' for giving financial helps to needy people in the neighbourhood of the college. Students, teachers, non-teaching staffs, alumni members and other well-wishers of the college lavishly contribute to replenish the charity fund. Our college provides a special English coaching course for all first-year graduate students for enhancing their English language skills and eliminate language proficiency gap between different socio-economic groups of students. We have a distinct class tutorial system in which 15 to 20 students are assigned to one tutor to monitor each student's curricular and extra-curricular pursuing. Our tutorial system helps students to freely communicate their academic issues and concerns to their tutor who may help them to sort out their issues and lead them to professional guidance and counselling.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2025/02/SNEHASPASHAM-2023-24.pdf |
| Any other relevant information | https://govtkktmcollege.ac.in/?s=best+practices |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution gives utmost priority to community extension programs. Knowledge transfer to the neighbouring communities is one of the core areas of community development programs of the college. Computer science department of the college with the help of students has initiated a community extension programme which aims at providing internet literacy to elderly population in the college neighbourhood. The program includes rendering skills for digital finance, E-commerce, App installation and basic management of android mobile phones. Another initiative in this line was diabetic awareness classes conducted by teachers from Zoology department. Physical education department of the college has conducted many one-day workshops for local residents on physical exercises fit for diabetic reversal. Physics department, with the help of students in the department, has conducted many home visit programs in the neighbourhood houses and taught people about various ways with which they can save electricity. English department has an English Language Consultancy Centre (ELCC) which offers a range of services to the public, including: Editing and proofreading of documents, Translation services for academic and literary works and Workshops and training programs on content creation, language skills, and more.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KKTM Government College follows the curriculum framed by Calicut University for academic programmes and add-on courses offered. A master timetable and the department-wise action plan following the academic calendar are prepared. The faculty keeps a record of the curriculum delivered in teacher's diary, which is periodically assessed by the Principal and the IQAC on a regular basis. Emphasis is given to planning and executing extension activities associated with the curriculum. During the pandemic, the syllabus was covered through both offline and various online platforms like google meet, classroom, Edmodo etc. Evaluation processes were done regularly by the internal assessment committee that plans, prepares, executes and coordinates the internal assessment examinations systematically. Departments organise webinars/lecture series on myriad topics, as part of extension activities. To maintain quality education test papers, assignments, seminars or viva voce are conducted in each semester followed by the publication of internal score sheets as per the guidelines of the university and CIE is conducted on both online and offline modes. The consolidated scores are uploaded on the college website, class-wise WhatsApp groups and the final score on the university website. Online class PTA meeting is conducted for every semester to update the parents on academic activities.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://govtkktmcollege.ac.in/?page_id=2738 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Department wise action plan is prepared in accordance with the academic calendar of the institution and is strictly

followed. Internal assessment is based on tests, assignments, seminars or viva voce are done in each semester. Internal assessment committee at the college level includes one member from each department to coordinate internal assessment processes. Time table for formative tests for continuous evaluation of core and complementary courses are published and CIE conducted by both online and offline modes. The evaluation system is purely based on the university examination pattern and internal score sheet prepared accordingly. The consolidated scores are uploaded first in the college website and after the verification and corrections, if any, is uploaded in the university website. Class PTA meeting was conducted for every semester to update the parents about the activities of the departments and the academic performance of their wards.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://govtkktmcollege.ac.in/?page_id=1083 |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum developed in the college is in sync with delivering a holistic education to all students. The curricula are a mixed bag of many themes such as gender sensitization, human values, environment sustainability, personality development, scientific temper, ethical concern, women empowerment, human rights and social labour. Literature subjects like Malayalam, English, Hindi, and Sanskrit and Travel and Tourism course deal with social, ethical and human values. Papers in History raise the issues like social labour, educational and health issues of women, gender and caste. Similarly, Botany, Zoology and Polymer Chemistry subjects inculcate knowledge on the environment and the need to preserve it. Nature club and Bhoomithra sena club inculcate knowledge on the environment and its preservation. The open course paper of the Department of Applied Physics focuses on utilising pollution free sources of energy. The Butterfly Garden kindles the spirit of environmental sustainability and biodiversity conservation. ED Club deals with professional ethics and values. In a nutshell, value-added courses, audit courses, electives and common courses, NSS unit, Gender Club, Gender Justice club and Women Cell are committed to imbibing the cutting-edge themes in letter and spirit. EWL-Earn While You Learn gave students an opportunity for a part time job.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

221

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|--|---------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|--|---------------------|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://govtkktmcollege.ac.in/?page_id=1833 |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://govtkktmcollege.ac.in/?page_id=1833 |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

296

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college implements targeted programs tailored to the needs of both advanced and slow learners, ensuring no student is left behind. For advanced learners, the institution provides a fully equipped library with comprehensive facilities and a curated collection of advanced-level resources. Departments proactively supply specialized learning materials to expand their intellectual horizons and assign them to subject-specific leadership roles, such as project work and laboratory initiatives. These students are systematically encouraged to participate in high-level competitions, including quizzes, essay writing contests, and project or poster presentations. Furthermore, they receive focused coaching for entrance examinations to facilitate their pursuit of higher studies and are rigorously prepared for competitive scholarship exams. For slow learners, a robust mentoring system is in place, where dedicated mentors offer essential moral and academic support to bolster their confidence. The college's Internal Quality Assurance Cell (IQAC) conducts meticulous result analyses and provides actionable recommendations to enhance academic performance. Tutors deliver customized, easily comprehensible learning materials designed to match the intellectual capacity of these students, incorporating feedback to refine their approach. Additionally, slow learners engage in structured peer-learning activities with top-performing classmates to accelerate their progress and bridge knowledge gaps. This comprehensive approach underscores the college's commitment to fostering an inclusive and results-driven academic environment.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=1964 |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 766 | 48 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers prioritize creating highly interactive classroom environments that foster innovative thinking and original interpretations. A diverse array of methodologies, including Audio-Visual techniques, Language Labs, Google Classroom, Industrial Visits, Field Work, and Projects, is employed by various departments to enhance student engagement. As part of the undergraduate curriculum, mini projects are mandated for final-year students, coordinated by the respective departments. At the postgraduate level, major projects form a core component of the academic framework, designed and supervised by the respective P.G. departments. Students are consistently encouraged to participate in academic and co-curricular competitions to hone their skills. The pedagogy emphasizes participatory learning through structured discussions, debates, and collaborative group activities, providing students a platform to articulate their viewpoints while fostering an appreciation for diverse perspectives. Departmental initiatives are systematically organized to cultivate teamwork and collaborative skills among students. A flagship activity of the institution, the NSS camp, embodies the college's commitment to social responsibility. Group-based laboratory practical sessions, under the close supervision of faculty members, are conducted to reinforce applied learning. Examination questions predominantly focus

on analytical and reasoning skills, encouraging critical thinking. The Department of Malayalam, recognized as a university-level research center, serves as an academic hub with a notable presence of distinguished research guides.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?s=Annual+reports |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One classroom in each department is ICT enabled with projectors install and the campus is enabled with Wi-Fi connection. The faculty use variou ICT enabled tools to enhance the quality of teaching-learning like 1.Google classroom and Google meet are used to manage and post course related information-learning material, quizzes, assignments and evaluations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process.Graphic tablets and digital pens are used to teach live lessons, which provides direct chalk board experience to students. 2. ORICE studio (Online Resource Initiative of Collegiate Education) facility is used to create video lectures and upload inappropriate platforms for students to use as extra learning resources. 3. Recorded lessons are uploaded in YouTube and are shared through Edmodo. 4. For Computer Science lab sessions, faculty used offline application 'Coding-C' and 'SpokenTutorial'. 5. The Departments use platforms like Google meet,Google classroom, whatsapp, telegram, club house, youtube etc. For effective Teaching Learning experience, faculty also use apps lexi audio editor, screen video recorder, voicerecorder, Google forms, quizzes, canva, poster maker, slideshare,podcast etc. 6. Visualization of Mathematical concepts using graphing software is us by the Department of Mathematics. Students are given instructions in an interactive classroom. Using different options,they verify the theorems and Mathematical concepts in their syllabus.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

282

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal exams are conducted regularly in every semester as per the guidelines provided in the syllabus for the programme. Examinations strictly follow the University question paper pattern. Both objective and descriptive tests are conducted. For maintaining transparency, results are published along with detailed answer keys. Internal assessment is carried out in both theory as well as practicals. For theory, examinations are conducted through online as well as offline mode. Assignments on related topics are given and seminar or viva voce is conducted as part of the internal assessment. Time bound submission of assignments and powerpoint presentations for seminars are made compulsory. A group of 4 to 5 students are given the same seminar topic and each student in the group presents the seminar. Presence of the students in online classes and offline classes are counted for attendance but leniency is given to those who

encountered internet problems or with medical issues. The scores achieved by the students in the internal evaluation help to assess the students and pin point academically weaker areas of a student in the course concerned.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?page_id=2738 |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Various departments have taken the following measures to deal with the internal examination related grievances in an efficient and timebound manner. Those students who have grievances with regard to internal marks will be asked to come to the department within three days and the internal assessment committee will evaluate the problem and also will try to rectify the issue. Conducted retest for the absentees, given special attention for weaker students by discussing university question papers and question banks. Every student is allowed to see and get convinced with the split up marks given in the internal marks published. Keeping record of internal assessment in the department is practised in the institution. The grievances raised by the students against the internal scores are tackled in a time bound and favourable manner after discussion with the faculty members in the department.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://govtkktmcollege.ac.in/?page_id=308 |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are state and displayed on website and communicated to teachers and students. It is an indisputable

fact that course outcomes and programme outcomes offered by the institution are stated and displayed on the website and informed to teachers and students. In the beginning of every academic year, once the classes start, all students are meticulously informed about the programme and course outcomes. Enormous time is invested to transmit the importance of these outcomes to students and that students are timely tutored to inculcate and acquire these outcomes through a series of internal examinations conducted periodically. As students do hail from heterogeneous backgrounds, they are not able to perform uniformly and the willing students are given retest to examine the extent to which course and programme outcomes are accomplished. As a result of this, students invariably develop interest and insight with regard to scientific methods, develop appreciation of thought, critical thinking and in-depth knowledge. In due course of time, programme outcomes are transformed into programme specific outcomes so far as each subject is concerned. The achievements of students are proudly posted on the website so that it provides an abiding inspiration for other students to emulate. Programme and course outcomes are, therefore, given far-reaching weight by the college.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://govtkktmcollege.ac.in/?page_id=1090 |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of course outcomes is evaluated by the department concerned and also by the students. The result analysis of every semester is carried out by the faculty and it helps to identify the performance of students and to decide on future course of action to better their score in subsequent semesters. By periodic written as well as oral examinations, by conducting practicals, by making the students to participate in various competitions, the intellectual as well

as person development could be evaluated. By field trips and study tours, the students get first-hand information regarding the environment and they can interact with nature, thereby create a self-awareness to protect and conserve the earth and its resources and also make the society too aware. To create awareness in society, the students work with various clubs of the college like Nature Club, Bhoomitra Sena etc. Students participating in various sports and arts competition, the students could achieve effective citizenship and also embrace core democratic values and strive to live by them. The prizes and awards organized by the department, PTA and IQAC made the students self motivated and they are reinforced in their future studies and career.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://govtkkstmcollege.ac.in/?page_id=2738 |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://govtkkstmcollege.ac.in/wp-content/uploads/sites/108/2025/02/UG-PG-Programmes-Result-Analysis-2023-24.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided

as a weblink)

<http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2025/01/Student-Satisfaction-Survey-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.6204

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

M N Vijayan Library and Archives, operating in the Malayalam Department has been in existence since 2011. The public also makes use of the facilities of library. They collect books and donate books to the library. Periodicals more than 25 years old are a treasure of knowledge for researchers and the general public. Researchers and teachers from other educational institutions publish their research papers in the UGC carelisted magazine 'Malayala Pacha'. The herbal garden, greenhouse, Horticulture garden, and the Poly house (Under construction) are the main attractive facilities by the Department of Botany and Zoology. These facilities can be used by the public and students of other educational institutions, especially schools. The history museum under the history department of the college is also functioning here for the benefit of the students of other colleges and schools. The teachers of various departments of the college go as resource persons and also as keynote speakers in many seminars and impart their knowledge. Nine teachers from various departments are serving as research supervising guides. The teacher here have used their knowledge, skills and time to set the question papers of universities and autonomous colleges. Teachers have imparted their knowledge to others through the books they have authored.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://govtkktmcollege.ac.in |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | http://govtkktmcollege.ac.in/?page_id=1739 |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution initiates plentiful extension activities within the neighbourhood community to sensitize students about various social issues and prepare them to respond passably to realties outside the classroom. Major extension activities include the LED Christmas star making workshop, green energy work shop, plant a tree project, "Sametham" local history exploration mission etc. The institution conducts exhibitions and awareness programmes, especially for school students and the public under various clubs. The national service scheme of the college played a central role in conducting the extension activities like book donation campaign, blood donation camps, constitution literacy programs, financial support to old age homes etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=3533 |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****2441**

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****10**

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****4**

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 36 class rooms of which 08 class rooms are ICT enabled. There are three seminar halls of which one is equipped with audiovisual system. All departments have their own computers with internet and wifi facilities. A full-fledged computer lab is available with 25 computers. A total of 70 computers are there in the institution which are used for administrative and academic purposes. The centralized library is partially automated with ILMS - KOHA20.05. There are 37390 books, 16 journals in different subjects, 15 periodicals and 5 newspaper in the library. There are around 195000 plus eBooks and 6000 plus ejournals available through NLIST. The online public access catalogue - OPAC and INFLIBNET are also available for students and teachers. The departments - Botany, Zoology, Polymer Chemistry, Computer Science and Applied Physics are gifted with well equipped laboratories which are maintained by technical staff of the departments. The botany department has a bio diversity garden and herbarium

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://govtkkmtcollege.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education handles all Sports and Games-related events. There is a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also. The Department of Physical Education is responsible for maintaining a well-equipped gymnasium. A well-maintained court is utilized for volleyball and tennis practice, as well as exhibitions and cultural events. A clay surface football field is also available for the students to practice. The Department of Physical Education handles all Sports and Games-related events. There is a vast playground utilized for a variety of sports. An indoor stadium is currently being constructed. For cultural events, an auditorium and three seminar rooms with ICT equipment are available. One of the seminar halls has the facility for yoga practice also.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=421 |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=4378 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**65.95557**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College central library has a floor area of 13810 sq. ft spread over in 3 floors situated in a calm and quiet place inside the college campus. The modern college library is shifted into new building in 2018. Students, teaching staff, Non-Teaching staff and Research scholars are the users of the library. The library is automated with Koha 16.05.12.0 version. The books are classified using Dewey Decimal Classification Scheme. The building contains large stack rooms, reading area, circulation section, librarian's room, Info lab s, reprography room, et al. There are 37390 books, 16 journals in different subjects, 15 periodical and 5 newspapers in the library. Out of these books 1500 above are reference books. Reference section includes Encyclopedias, dictionaries textbooks, reference books etc. There are around 195000 plus eBooks and 6000 plus journals available through NLIST. The online public access catalogue - OPAC is also available for students and teachers. A well furnished INFLIBNET lab is also functioning as part of library with 10 advanced laptops and high-speed internet facility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://govtkktmcollege.ac.in/?page_id=418 |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above | | | | | | | | |
|---|--------------------------------------|-----------|-----------------------------------|---------------------------|---|---------------------------|--|---------------------------|--|
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Upload any additional information | View File | Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File | | | |
| File Description | Documents | | | | | | | | |
| Upload any additional information | View File | | | | | | | | |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File | | | | | | | | |
| 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs) | | | | | | | | | |
| 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs) | | | | | | | | | |
| 2.10216 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Audited statements of accounts</td><td>No File Uploaded</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Any additional information | No File Uploaded | Audited statements of accounts | No File Uploaded | Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File | |
| File Description | Documents | | | | | | | | |
| Any additional information | No File Uploaded | | | | | | | | |
| Audited statements of accounts | No File Uploaded | | | | | | | | |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File | | | | | | | | |
| 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year) | | | | | | | | | |
| 4.2.4.1 - Number of teachers and students using library per day over last one year | | | | | | | | | |
| 64 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Any additional information | No File Uploaded | Details of library usage by teachers and students | View File | | | |
| File Description | Documents | | | | | | | | |
| Any additional information | No File Uploaded | | | | | | | | |
| Details of library usage by teachers and students | View File | | | | | | | | |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution regularly upgrades its IT infrastructure, including WiFi. Academic and administrative systems are adequately supported and connected with IT infrastructure at the college. The institution's broadband connection (KFON) has a bandwidth of 300 megabits per second and a secondary BSNL broad band connection 60 megabits per second. In 2017, the Centralised Library implemented a computerized circulation system based on barcodes using the Integrated Library Management System Software KOHA, version 19.50. Version 20.05 is reinstalled and upgraded Through INFLIBNET and NLIST, students and teachers have access to over two million titles of e-books and over six thousand e-journals for which an INFLIBNET lab with 10 laptops and broad band connectivity is functioning in the library block. In addition, the Online Public Access Catalogue Facility is accessible. The College Development Committee and PTA fund the upkeep and modernization of all IT facilities.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=4378 |

4.3.2 - Number of Computers

102

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.51752

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the upkeep and utilization of the physical facilities, we as a government institution are dependent on the funding and grants granted by the state government and the government agencies. Classrooms, laboratories, libraries, and gymnasiums are all examples of academic and auxiliary facilities. These proposals are sent to various government departments and agencies on behalf of the institution. The RUSA, PWD, KSEB, Nirmithi Kendra, KIIFB and BSNL departments all benefit from the utilisation of funds under various schemes by the institution. The PTA' s unwavering dedication to the college is a major factor in its continued growth and success. Likewise, the Alumni Association offers its unwavering

backing to the college. The women's amenity centre, complete with incinerator, was recently opened for the female students. An on-campus cooperative society sells textbooks and other educational resources at discounted rates to both faculty and students. The PTA manages a photocopy centre that is conveniently located close to the library.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=3617 |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

707

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://govtkktmlcollege.ac.in/?page_id=5297 |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

830

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

830

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

79

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides a wide range of facilities to encourage student engagement in various committees and activities. Students actively contribute to the day-to-day functioning of the institution by participating wholeheartedly in committees such as the Anti-Ragging Committee, Grievance Cell, Gender Justice Forum, College Development Committee (CDC), University Union, and Internal Complaint Cell.

These committees remain dynamic throughout the year, hosting events and inviting resource persons from outside the college to enhance learning and involvement. The Grievance Committee has played a pivotal role in addressing the concerns of students from diverse socio-economic backgrounds, ensuring fair resolutions. Students also actively participate in securing funds for the college through their involvement in the CDC.

The College Union, formed through a transparent electoral process overseen by an election committee led by the Principal and a teacher serving as the returning officer, organizes a variety of cultural, sports, and extracurricular activities. These include the college celebrations, arts festival, and sports meet. Additionally, the college magazine is published under the guidance of a student editor, showcasing the creativity and talent of the student community.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=298 |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic year 2023-24, the alumni of our institution demonstrated their unwavering support by contributing a total of ₹6,01,551 for various developmental activities. These contributions have been pivotal in enhancing academic facilities, supporting students, and improving infrastructure.

Major highlights include ₹33,001 from KKTM SEEDS and ₹1,30,000 from the UAE Chapter of the Alumni Association for the NAAC Peer Team Visit. The first B.Sc. Zoology batch generously donated ₹2,00,000 for the overall development of the college. Infrastructure improvements included ₹25,550 for solar lights, ₹50,000 for hostel essentials, and ₹25,000 for

the construction of the Freedom Wall.

In student welfare, ₹24,000 was allocated to economically weak students, ₹15,000 for medical assistance, and ₹11,000 for recognition awards. Academic excellence was supported through ₹1,000 awarded to Ms. Sneha for winning an English speech competition and ₹2,000 for the Dr. Devaki Nandan Memorial Prize. Additionally, ₹35,000 was contributed for an LED TV for the Zoology Department.

These contributions highlight the strong bond between alumni and their alma mater. Their continued support has significantly impacted the institution's progress and serves as an inspiration for current and future students

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=460 |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ₹ 5Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

KKTM Government College is affiliated to Calicut University which offer 12 programmes in Arts and Science including 8 UG Programmes, and 3 PG Programmes and is the only Government college in Thrissur district which offers research in Malayalam. To impart quality education, the academic, administrative and student wing work together based on a clear vision and mission. The nature of governance in KKTM has effective leadership through well-organised structures and democratic systems. The college council and IQAC serve as

advisory bodies for taking up bold academic and administrative decisions keeping in mind the vision and mission of the college. The Principal undertakes decisions with the support of the staff, IQAC and councils. The IQAC defines the quality benchmarks to improve the efficacy of the functioning of the college. The College Council discusses all the academic and non-academic progress of the institution. At the end of each academic year, the Principal collects feedback on academic matters. The institution achieves vision and mission through the governance system of participative management. Committees and clubs like discipline, anti-harassment, journal, library advisory, canteen, attendance, minority committee, folklore, Bhoomitrasena, ASAP, club, Jeevani etc are abuzz with manifold activities. The NSS unit performs community services and social extension activities fabulously.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=2920 |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises participative management under the College Principal. The staff council comprising the HOD's, two elected teachers and the office superintendent act as the advisory body to assist the Principal in the administrative and academic activities. The council takes up the issues of students and staff, the proposals on infrastructure and maintenance etc., It ensures effective teaching-learning in the departments. They present the requirements in the council. General and class PTA meetings are conducted to discuss the welfare of the students. The prospective plan is employed through college council, IQAC, PTA and CDC. The college council, the decision making body, consisting of the Vice Principal, HOD's, elected members, librarian, and office superintendent supervises the academic and administrative activities. The IQAC constituted as per NAAC norms brings the highest standards in academic and administrative activities of institution through various structured initiatives. PTA is a prominent association that interacts with activities of the college. It nurtures good relationships among the teaching

staff, students and guardians of the students. CDC formulates the major developmental and infrastructural plans mobilising internal as well as external resources. There are a number of committees/cells which contribute significantly for the operational effectiveness and efficiency of the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=252 |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The ultimate perspective is to provide quality education for the upliftment and refinement of society. The transition to online education during the COVID-19 brought about shifts in the teaching-learning process. To complement offline mode of teaching, faculties still continue to use platforms like Google Meet, Zoom, Google classrooms, G-Suit, Moodle, Edmodo, Google Form etc to meet the new demand. It encourages students to learn independently and at their own pace. To enhance the quality of education, IQAC and the departments organise seminars and workshops, online and offline competitions for students, teachers and all the stakeholders on topics from various fields of science and arts. The new college library is working in a three-storeyed building and the open source Library Management Software KOHA 20.05 version is used for library automation and Online Public Access Catalogue. The library provides 1,95,000+ e-books and 6000+ e-journals which are available through N-LIST. Remote access to e-resources is also available to users. A new building funded by KIFBI, Indore stadium, playground are under construction. The need of the hour, a residential hostel for girls, construction of which was completed and inaugurated by Honorable Higher Education Minister. The butterfly garden, and the synthetic court work have been completed.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://govtkktmcollege.ac.in/?page_id=3617 |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

KKTm Govt college is under the control of Department of Collegiate Education, Govt. of Kerala and is affiliated to University of Calicut. Principal is in charge of both academic and administrative framework. The College council and the Vice principal assists the Principal in various matters. IQAC with its convenor and members work for the best output of academic excellence. All the staff including teaching and non-teaching were selected by the Kerala Public Service Commission through competitive examination and interview and later appointed by the Directorate of collegiate education based on rank list. Academics were maintained by departments along with faculty and technical staff. The administrative setup is run by the Principal, office and staff. Various statutory committees work for the smooth running of the institution and for supporting students for their excellence various clubs, NSS, ASAP, Fitness centre, Language lab etc., are functioning in the college. Associations like PTA, Alumni, Staff Club were working together for the best output of the college. All the staff work under the rules and regulations of the UGC as per Kerala Service Rules. All the procedures the administration are run based on KSR, Manual of Office Procedures, Purchase Manual, Kerala Treasury code etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | http://govtkktmcollege.ac.in/?page_id=2766 |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For both teaching and non-teaching personnel, the institution offers efficient welfare measures and a performance appraisal system. It ensures that all the welfare schemes are provided to the incumbents by the Centrally Sponsored State government. The institution methodically conducts the PBAS on recurring basis to evaluate the performance of the incumbents in addition to assuring the implementation of the welfare programmes. Welfare scheme provided by state and central government Grievance redressal committee Jeevani-Counseling centre Security Leave Travel Concession(LTC) WIFI:Wifi has been installed in all the Departments, Office, Inflibnet, Principal's cabin and Library. Gymnasium Staff Club Festival Advance and Festival Allowance, Bonus Staff Quarters Faculty Development Programme Performance Appraisal System: The

teachers are duly encouraged to upgrade themselves professionally through Career Advancement Programmes proposed by UGC, DCE, and the Kerala Government. Under the auspices of the IQAC, the Performance- Based Assessment System is done every academic year. Internal Complaint Committee (ICC) Cooperative Society and Store Canteen Government Provident Fund(GPF) State Life Insurance Scheme(SLI) Group Insurance Scheme(GIS) Group Personal Accidental Insurance Scheme(GPAIS) MEDISEP Pension Schemes Maternity and Paternity Leave Casual Leave Prompt facilitation of provident fund loan.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://govtkktmcollege.ac.in/ |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for teaching and non teaching staff. Every year the outgoing students of UGand PG programmes carry out a student

satisfaction survey(SSS). It is analysed and the feedback thus obtained is judiciously addressed for the betterment of the teaching learning process. The performance of the non teaching staff is accessed by the Principal through a confidential report. Recently the self appraisal system of the employee is monitored using the Government's online website SCORE.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://score.kerala.gov.in/Login.jsp |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Audits are conducted by the Director of Collegiate Education and the Accountant General. The purchase Committee supervises and approves the purchase-related activities including funds allocated for Infrastructure development and academic facilities. The institution conducts internal and external financial audits regularly. All the funds received from agencies like KIIFB, UGC, RUSA, PTA and Alumni are subjected to strict auditing as stipulated by the agencies. The office the Director of Collegiate Education conducts regular audits. Plan Fund utilization, Cash Books and Bill Books, contingent Bills, Library Records, Salary registers, PD accounts, CDC grants, expenditures made for Seminars and Workshops, funds expended on Study tours by various departments, etc. Accountant General (AG) audits programmes on the expenditure incurred by the govt. funds. Plan and Non-plan fund utilization are verified with documents, bills and vouchers. The funds UGC and RUSA are also audited by the Chartered Accountants. The auditing of the cooperative Store is performed by the Kerala State Cooperative Department, Govt. of Kerala. The internal audit has been conducted by the faculty of the institution. The stock verification of the assets is done every year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.01551

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute implements a well-defined plan for the mobilization of funds and resource. Various committees, department heads and accounts officers involve in this process. Financial audits are conducted by the Director of Collegiate Education and the Accountant General. The institution conducts internal and external financial audits regularly. Plan and non-plan fund utilization are verified with documents, bills and vouchers. The internal audit is conducted by the faculty of the institution. The stock verification of the assets of the institution is done every year. Mobilization of Funds: Funds come from the government(salaries) and alumni donations (equipments etc) Utilization of Funds: optimally use funds, and purchase committee seeks and reviews vendor quote for equipment, books, and other purchases. The Purchase Committee convener gathers department needs and submits proposals to the Principal for approvals and government funding requests.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=421 |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the instrumental policy-making units in our college. It strives hard for upgrading the college infrastructure and caters to the requirements of students and faculties. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. IQAC reviews the academic progress regarding the teaching-learning process through the following: Academic Calendar and Timetable for each academic year.

Teacher's Diary for faculties to monitor the regular delivery of lectures and the timely submission of the diary Conducts workshops and seminars on topics of academic relevance to enhance the quality of teachers and students.

Vision 22, promoting science education and the conduct of add-on courses are three such practices started in 2022 that resulted from an initiative of IQAC. Vision 22 being continued aims to give coaching classes to the students outside our college, thereby helping them enter various government jobs. With this endeavour, our institution aspires to serve the young generation to create their path to entry into service. Faculties of college and from outside institutions engage classes on various subjects. Another important initiative of IQAC was to conduct add-on courses. The Department of English, History, Maths Physics and Zoology offered the courses for 256 students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.youtube.com/@igackkktmgovt.college5707/videos |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC facilitates periodic reviews on the teaching-learning process, structures & methodologies of operations and learning outcomes. An academic calendar is circulated among the departments to schedule internal exams and necessary steps for the improvement of the teaching-learning process. The newly admitted students achieve necessary awareness about institution, code of conduct, and system of continuous evaluation through the orientation programmes. A master timetable is prepared and the faculties prepare the course plan. The attendance committee monitors the matters related to attendance and the discipline committee ensures discipline on campus. The institution monitors students' satisfaction surveys and takes corrective measures for the betterment of the teaching learning process. IQAC conducts the following activities: Conducts academic audits and analyses the report and provides necessary suggestions. The feedback of the students in various areas like the infrastructural facilities, effectiveness of the teaching-learning process, the performance of the teachers, and the evaluation process is collected. The teachers scrutinize the feedback forms received from the students and know their strengths and weaknesses of performance and make necessary changes accordingly. Evaluates the academic performance of departments and gives guidance to ensure better performance.

Convenes workshops and seminars. Faculty are encouraged to attend various programmes for their academic excellence.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://govtkktmcollege.ac.in/?page_id=1086 |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://govtkktmcollege.ac.in/?page_id=1352 |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution gives utmost priority to gender equity and gender sensitivity. Various clubs and student forums work to identify gender discrimination and challenge gender stereotyping, by raising gender awareness among students and teachers and encouraging behavioural changes in all stakeholders. Women Cell, JEEVANI-students' counselling

centre, Gender Justice Forum, and NSS have been earnestly working in the field of gender equality and gender sensitization. JEEVANI, a government sponsored students' counselling facility acts as a gateway of screening to the complex world of gender inequalities and discrimination in domestic as well as public settings. We have conducted numerous academic and cultural programs to enhance gender sensitivity among our teaching and student communities under the initiatives of Women Cell, NSS, JEEVANI and Gender Justice Forum. Our institution has a good practice of providing our girl students awareness on how to achieve menstrual hygiene and encouraging them to use incinerators kept in the campus for menstrual pad disposal without fail. Students' grievance cell and anti-sexual harassment cell also play a vital role in promoting gender equity and reducing gender discrimination in the campus.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://govtkktmcollege.ac.in/?page_id=300 |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://govtkktmcollege.ac.in/?page_id=3673 |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution meticulously preserves an ecologically sustainable and environment friendly green campus. The college has strived her maximum to maintain a pollution free campus through various 'systematically organized' ways of waste disposals. A well-kept biogas plant has been installed and it clears all bio-wastes including food wastes. Our institution unloads all electronics and electrical wastes in time bound manner as per the prescribed procedures for E-waste management by the Government of Kerala. Our institution strictly follows measures to reduce, reuse and recycle electronic wastes in the campus. Our NSS unit and Bhoomitra Sena and Nature club give students value education classes and workshops on environmental awareness and helping them to have a life promoting the natural rhythm of the environment. Large number of waste bins are placed in the campus for collecting degradable and non-degradable wastes separately. We have specialized waste disposal means for collecting bio-wastes from our science labs. We have maintained scientifically constructed deep pits for the disposal of such bio wastes. We have replaced all our CRT monitors with LEDs. We follow the policy of 'reduce E-waste' by purchasing only quality products which offer long years of service.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution values and respects diversities -social,

religious, linguistic and regional. We have SC ST Cell, OBC Cell and Equal Opportunity Cell which secure equity and equal opportunity to the community at large in the college and bring about social inclusion, enhance the diversity among the students, teaching and non-teaching staff and at the same time eliminate the perception of discrimination and create a socially amicable environment for academic discourses and for the thriving of healthy interpersonal relationships among the students of various social backgrounds. We have an intensive tutorial system in which twenty students come under one tutor who regularly converses with students under his/her charge and try to know their academic and non-academic issues and concerns and guides them to improve their student life and personal life. We conduct a special English grammar course for new students in the beginning of their first semester for having better command in English and thereby eliminating scholar gap between the advantaged and the disadvantaged student categories in terms of English language fluency. To beat ableism, our institution provides facilities like disabled friendly ramps providing easy access to all parts of the college, scribe bank, computer with screen reader and E-books suitable for blind students. We never miss any opportunity to celebrate cultural diversity of our college.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college upholds constitutional values and morality. The entire institutional structures of the college and various praxes display our commitment to constitutional rule of law. We celebrate Constitution Day for sensitizing students and other staff in the college the value of fundamental rights and duties enshrined in our constitution. Constitutional values are embedded in our academic courses. College debate club conducts events which may help students to analyse various contemporary topics in Indian politics and social life that involve various constitutional dimensions and

narrations. Our institution has organized various programme like Fit India Run, Swatch Bharath, under the leadership of NSS units of the institution. We regularly conduct student union election and constitute a student representation body with the guidelines of university. We promote healthy campus politics and fruitful political debates giving space for different political groups of students for helping them to enjoy the worth of healthy dialogues with pupils having opposite views. 7 students formed a team and participated in National Youth Festival Prajatantra 2023, organized by Praja Foundation, UN Habitat and National Institution of Urban Affairs. This competition was an event like a model Urban Municipal Corporation

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://govtkktmcollege.ac.in/?page_id=252 |
| Any other relevant information | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2024/02/constitution-day-2023-by-history-dept.pdf |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hiroshima & Nagasaki day remembrance on 6/8/2023 and 9/8/2023
 2. Independence Day quiz competition on 14/08/2023
 3. Constitution Day on 27/11/2023
 4. Onam, Xmas & Holi Celebration
 5. World Heritage week celebration on 22/11/2023 To 25/11/2023
 6. World environment day on 5/6/2023
 7. World tourism day-Women in Tourism- seminar on 27/09/2023
 8. Moon Day celebration on 21/7/2023
 9. Vayanavaram: As part of this day the department of Malayalam conduct vayanavaram for promoting the reading habits among students.
 10. Yoga day June 21: department of physical education conducted yoga da for developing mental and physical health
 11. August 15, independence day: NSS volunteers participated in the flag hoisting ceremony
 12. Teachers' day: Staff club conducted teachers' day
 13. Gandhi Jayanthi
 14. Keralapiravi: Cultural feast held to commemorate the formation of th state of Kerala
 15. Republic day celebrations: NSS observed republic day with all respect
 16. National science day, February 28
 17. Women's day: Women cell, women development cell, NSS
 18. National Mathematics Day
 19. Ozone Day: Department of Botany and Department Zoology celebrated Ozone Day
 20. World Computer Literacy Day
 21. Martyr's Day
 22. National Integration Day
 23. National Energy Conservation Day
 24. Science Day
 25. NSS Day
 26. National Statistics Day
 27. World Health Day

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our institution has constituted a charity fund ``Snehasparsham`` for giving financial helps to needy people in the neighbourhood of the college. Students, teachers, non-teaching staffs, alumni members and other well-wishers of the college lavishly contribute to replenish the charity fund. Our college provides a special English coaching course for all first-year graduate students for enhancing their English language skills and eliminate language proficiency gap between different socio-economic groups of students. We have a distinct class tutorial system in which 15 to 20 students are assigned to one tutor to monitor each student's curricular and extra-curricular pursuing. Our tutorial system helps students to freely communicate their academic issues and concerns to their tutor who may help them to sort out their issues and lead them to professional guidance and counselling.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://govtkktmcollege.ac.in/wp-content/uploads/sites/108/2025/02/SNEHASPARSHAM-2023-24.pdf |
| Any other relevant information | https://govtkktmcollege.ac.in/?s=best+practices |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution gives utmost priority to community extension programs. Knowledge transfer to the neighbouring communities is one of the core areas of community development programs of the college. Computer science department of the college with the help of students has initiated a community extension programme which aims at providing internet literacy to elderly population in the college neighbourhood. The program includes rendering skills for digital finance, E-commerce, App installation and basic management of android mobile phones. Another initiative in this line was diabetic awareness classes conducted by teachers from Zoology department. Physical education department of the college has conducted many one-day workshops for local residents on physical exercises fit for diabetic reversal. Physics department, with the help of students in the department, has conducted many home visit programs in the neighbourhood houses and taught people about various ways with which they can save electricity. English department has an English Language Consultancy Centre (ELCC) which offers a range of services to the public, including: Editing and proofreading of documents, Translation services for academic and literary works and Workshops and training programs on content creation, language skills, and more.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

In the next academic year, our college aims at increasing learning standard of our students. Lack of command over English language is one of the key factors that determines students' performance in examinations. To address the problem of lower proficiency in English language among students, our institution plans to conduct special coaching classes for first year graduate students in English language skills after class hours. The college intends to conduct a SWOT analysis among freshers for identifying their strengths, weaknesses, ambitions and priorities for helping them to choose suitable pathways in FYUGP scheme. We have plans to extend our community development programs beyond our immediate neighbourhood on physical health, mental health, energy

conservation, diabetic management, digital literacy, elderly care, service to pain and palliative units etc. We will continue or flagship program ''Snehasparsham''. We have plans to provide students add-on courses for skill acquisition especially soft skills.